

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, JULY 19, 2022 AT 10:00 A.M.

PRESENT: Cheryl Cotner-Bailey, member, David Brewer, member and Mickey Thompson, president.

OTHERS PRESENT: Deputy Police Chief Fudge, Fire Marshal Mayfield, Councilman Dickey, Krystina Jarboe, Linda Moeller, Phil Aldridge, Sidney Main, Brad Fair, Bryan Slade, Larry Summers, David Hall, Jessica Campbell, Sean Payne, Mustafa Al-Taie and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Frank Briner, Infrastructure Systems re: Eastwood Avenue Project Update

Mr. Briner passed out plans for the board to review and explained that this is the water line replacement on Eastwood Avenue off of Slate Rune Road and added that part of it will be in the road and part of it will be out of the road.

Mr. Thompson stated that he met them onsite and his main concern regarding the area just past Maple Court where it narrows. He explained that will have to make a special effort for emergency vehicles to get through if need be, and for people to have access to their properties there.

Mr. Briner stated that they did talk with the residents to let them know what is going on and to assure them that they will work to get them in and out if there are any issues.

Mrs. Cotner-Bailey asked how long the work would take and when they want to begin.

Mr. Briner stated that it will take approximately three weeks and they want to start ASAP.

Mr. Brewer moved to approve work starting at 9:00 a.m., **Mrs. Cotner-Bailey** second, motion carries.

2. Derek Misch, Dan Cristiani re: Road closure request for IAWC Bank St. Water Main project

Mr. Misch passed out a map for the board to review and requested closures closure of Bank St. between E. Market St. and E. Main St. for the IAWC Bank St. Water Main project. He stated that they would like to do the work July 26-August 2 from 7:00 am to 6:00 pm each day and open on the weekends.

Mr. Thompson asked if there is a reason that they are detouring to 4th Street.

Mr. Misch stated that he checked with O'Mara and they have a lay-down on 3rd and didn't want any issues at that location.

Mrs. Cotner-Bailey stated that the work is going to impact the Farmer's Market on Wednesday evenings and Saturday mornings.

Mr. Misch stated that they will have everything cleaned up by Friday evening and he doesn't anticipate being up to that area by Wednesday.

Mrs. Cotner-Bailey asked Ms. Jarboe to notify DNA of the work that is going just in case.

Ms. Jarboe replied yes.

Mrs. Cotner-Bailey asked if the closure would only be doing the working hours.

Mr. Misch replied yes.

Mrs. Cotner-Bailey asked about notification to the residents and businesses in the area.

Mr. Misch stated that notification will be sent out to all that are affected.

Mrs. Cotner-Bailey asked that they do notifications on both sides of Bank Street.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

3. Spectrum re: Request to relocate aerial infrastructure

Mr. Thompson reported that they are relocating over to the new poles that Duke has already installed for the Main Street Project. He stated that he sent the traffic control plan to the board members to review and explained that there won't be any closures for the project but they will be flagging the work. He added that he notified them that this would be on the agenda for today's meeting and expressed concern about the ongoing construction, so this would not be the board approving a closure. He stated that he advised them that if they did end up needing a closure that they would have to come back to the board for approval.

Mr. Brewer moved to approve the work in the city's right-of-way with the stipulation that if the work requires a closure they come back before the board, Mrs. Cotner-Bailey second, motion carries.

4. Tony Henson re: Street cut request in the alley behind 1930 Division Street for a sewer tap

Mr. Thompson stated that this is for a sewer tap in the alley for a new construction.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

5. Victoria Johns re: alley cut at 1830 E. Spring Street

Mr. Thompson stated that this is for a sewer tap in the alley for new construction. He added that he is waiting on a completed permit application and she is waiting to hear back from the contractors about the dimension of the cut.

Mr. Brewer moved to approve subject to Ms. Johns getting with Mr. Thompson on the permit application and the dimensions of the cut, Mrs. Cotner-Bailey second, motion carries.

6. Mickey Thompson re: Driveway on Alta Drive.

Mr. Thompson stated that he provided the board with a photo and CAD drawing for a proposed driveway installation at 2309 Alta Drive. He explained that the resident thought that they had submitted the permit request but what they had submitted was something for the building department. He stated that the information that they provided to the building department is all the information that he will need but he did provide them with the correct form to fill out.

Mr. Brewer moved to approve subject to them getting with Mr. Thompson on the permit application and the dimensions of the cut, Mrs. Cotner-Bailey second, motion carries.

COMMUNICATIONS – PUBLIC:

Tony Nava. Parking Issues Charter Street – he stated that while the stalls were being painted he brought it to Mr. Thompson’s attention that the stalls were short, and he has also addressed this issue with the city on multiple other occasions over the last 4 years. He stated that the city has failed miserably in getting the lines repainting and it is causing issues between the residents that park on the street. He added that he has also contacted the police department and no one has addressed this issue.

Mr. Brewer asked about dimensions of the parking stalls

Mr. Nava stated that they are supposed to be 20 feet and they are about 4 feet short compared to the other side. He explained that from the railroad track to the 1100 block, one side is completely inadequate. He added that those 2-3 blocks are the busiest areas of the street and that is what is causing the issues, particularly when the street sweeper comes through.

Mr. Thompson asked if anyone has been ticketed for not parking in the stalls.

Mr. Nava stated that they have just been asked to move but no tickets have been given and he has brought this up to them as well. He stated that the city is not doing their job and since they caused the issue they need to fix the issue. He added that there are several houses on his street with 3-4’ of grass that aren’t being mowed and code enforcement does nothing to address this issue. He stated that these issues are causing problems and fighting between neighbors and asked that it be addressed.

Jerry Richmond, Main Street Project Update – he reported that the main has been installed and pressure tested up to 3rd Street from State Street. He stated that they are going to coordinate that section today and they will be installing the main from midblock of 3rd and 4th streets down to 5th Street. He reported that they are still having supply chain issues with some service materials and he talked with Mr. Summers to let them know that they are hoping to get most of their materials in this week. He added that they are still shooting for the second week of August and they will start the first block at State Street to install the services.

Mr. Summers stated that they may have to utilize some of the existing meters for a short time until the new meters come in and if that happens they are aiming to be complete by the second week of August.

Mr. Richmond stated that there is an additional cost tied to doing it that way. He added that he is just the inspector for the water company so he can’t commit to anything for them.

Mr. Summers stated that ideally they won’t have to worry about this but no matter what the situation is, he needs them to have that main installed by the second week of August.

Mr. Richmond explained that the bigger issue is the poly-cams because if they don’t have those they can’t hook onto anything as it has to be fused to the new main. He added that this supply shortage is something all of the contractors are dealing with.

Mr. Summers asked Mr. Richmond to get him the contact for their suppliers.

Dale Hall, American Structure Point, Bank/Market Street Project Update, he reported that all the pipe is in on the south side of Main Street and they are doing the pressure test today. He stated that they will do the lab testing to ensure that it is ready to be transferred over next week, with two services on that south section. He added that the restoration crews will be following along behind the work and that includes all concrete work. He stated that they will move to the north side once all the services are connected but the restoration will continue to be right on their heels so that the south section is put back to final restoration as they move forward on the north side. He stated that he has been in communications with the two restaurants that are affected by the work as well as all the residents and hand delivered a notice. **15th & Shelby** – he reported that they have all the pipe installed on 15th and Shelby streets and they are holding all the service material on that per INAWC’s advisement so that they have enough material to complete Bank and Market streets. He added that after that they will be waiting on materials to finish 15th and

Shelby streets but they are investigating a variety of options if needed. **Eastwood** – he reported that customer notifications went out yesterday, with prior mailings before the hand delivered notification, and the work is ongoing. **Vine Street Project** – he reported that the pipe is on Vine Street but O’Mara is holding service installations to ensure that any service material is available for the Main Street project.

UNFINISHED BUSINESS:

1. Mickey Thompson re: Dumpster permit at 713 7th Street

Mr. Thompson stated that this board previously approved a dumpster contingent upon making contact with the contractor, and he did speak with them and provided the board with an update about that conversation. He added that he let them know that they would appreciate if the work was expedited and hopefully the conversation will address any concerns he had with future requests from them.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Vicki Glotzbach re: Sign permit for 125 East Spring Street (Mattox & Wilson)

Mrs. Glotzbach explained that Ms. Wells couldn’t make the meeting and asked her to present the request. She stated that the board should have received a copy of the Certificate of Appropriateness and their sign application which lists the dimensions for the sign. She also stated that the sign will be double-sided made of dibond and will hang in the same place where the previous business had a sign.

Mrs. Cotner-Bailey moved to approve subject to the clerk confirming the distance from the sidewalk to the bottom of the sign, Mr. Brewer second, motion carries.

2. Krystina Jarboe re: Special Events Permit

Wednesdays on July 13th through September 1st – Farmer’s Market

Mrs. Jarboe stated that DNA was approved to do their summer market from July 13 – September 1 from 4:00-8:00 p.m. at City Square and they are requesting to amend the hours to 3:00-8:00 p.m. She added that this will allow more wiggle room between the vendors coming in and removing cars that are not supposed to be parked there at that time.

Mrs. Cotner-Bailey asked if there are signs posted about the “no parking” times.

Ms. Jarboe stated that there are signs but the ones that were there last week were in poor condition and hard to read.

Mrs. Cotner-Bailey asked if they should have the police department try a better signage/enforcement plan first and see if that helps the situation.

Ms. Jarboe explained that if cars are there regardless of the signs it still take a while to have them removed and leaves very little time for them to turn over the spaces to vendors. She asked if the board would consider moving it to 3:30 p.m. if they are uncomfortable with an extra hour.

Mr. Thompson stated that his concern is that they are running people out of downtown in advance of the farmer’s market but it is only one day.

Mrs. Jarboe asked if they could have officers come down at 3:30 p.m. to start the process.

Mr. Thomson suggested letting the police department see what they can do this week and then reassessing it at the next meeting.

Saturday, October 22 – City of New Albany: All Hallows Eve Celebration

- Request to use the Greenway (from amphitheater to E 6th St), amphitheater, & east amphitheater parking lot (1:00pm to 8:00pm)

- Request to use amphitheater restrooms (1:00pm to 8:00pm)
- Request for Water Street closure, amphitheater to E 6th St (3:00pm to 8:00pm)
- Request for boat ramp closure (3:00pm to 8:00pm)

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

3. Larry Summers re: Pamela Drive Update

Mr. Summers reported that the concrete curb and gutter work has started on Pamela Drive and the existing curb and gutter was removed on Stover Drive on Friday. He stated that the contractor placed stone bridges on some of the residents, but not all, and they were made aware of the importance/requirement of this and it was rectified.

4. Larry Summers re: Libs Paving being on Main Street

Mr. Summers reported that Libs is supposed to be on Main Street starting next week to start patching activities from Vincennes to East 5th streets.

5. Larry Summers re: East Main Street Project

Mr. Summers reminded the board that there will be a public information session tonight at 5:30 p.m. in this room.

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Mr. Brewer moved to approve the Regular Meeting Minutes for July 12, 2022, Mrs. Cotner-Bailey second, motion carries.

ADJOURN:

There being no further business before the board the meeting adjourned at 10:56 a.m.

Mickey Thompson, President

Vicki Glotzbach, City Clerk