

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, AUGUST 23, 2022 AT 10:00 A.M.

PRESENT: Cheryl Cotner-Bailey, member, David Brewer, member and Mickey Thompson, president.

OTHERS PRESENT: Police Chief Bailey, Fire Chief Juliot, Linda Moeller, Phil Aldridge, Adam Dickey, Brad Fair, Bryan Slade, Larry Summers, Sidney Main, Krystina Jarboe, and Mindy Milburn

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:04 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Mark Hengartner, St. Mark's Church re: Change to entrance and exit during Harvest Homecoming

Mr. Hengartner stated that they want to change the entrance/exits and presented the board with a diagram of the proposed changes. He explained that they want to move it to Market Street, which already has a curb cut, but they will need to block two parking spaces in order to do this. He added that they would like to put cones in the centerline and exit cars out to the stop sign.

Mr. Thompson asked if this is just for Harvest Homecoming.

Mr. Hengartner stated that it would just be for booth days and it will prevent people from crossing traffic which is a safer option.

Mr. Thompson stated that the Health Department was set up there last year but he hasn't heard anything this year.

Mr. Hengartner stated that they would be able to set up on the corner where no vehicles would be parking.

Fire Chief Bailey stated that exiting onto Market is a much better option in his opinion.

Mr. Thompson asked if parking is marked.

Mr. Hengartner replied yes.

Mr. Thompson stated that he would like to do a site visit before the board makes a decision.

Mrs. Cotner-Bailey moved to take this under advisement to allow for a site visit, Mr. Brewer second, motion carries.

COMMUNICATIONS – PUBLIC:

Derek Misch, Dan Cristiani, Bank Street Project traffic control – he requested closures on Bank Street from Market to Main on August 29 & 30 from 7:00 a.m. to 6:00 p.m. (open at night), Market Street westbound lane from Bank to Pearl on August 31-Sep. 1 from 7:00 a.m. to 6:00 p.m. (open at night), and the Bank Street – E. Market Street intersection on September 6-7 from 8:30 a.m. – 6:00 p.m. (open at night). He added that they pushed the work at the intersection out as much as they could to allow for adequate notification.

Mrs. Cotner-Bailey asked if the notification will clarify parking for residents and businesses.

Mr. Misch stated that he could add that into the notice.

Mrs. Cotner-Bailey stated that Labor Day is on September 5 and asked if they are working that day?

Mr. Misch replied no and stated that they would need to change the dates to the 6-7.

Mrs. Cotner-Bailey reminded him that the board asks that no loud work start before 8:30 a.m. on the two requests that are starting at 7:00 a.m.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

UNFINISHED BUSINESS:

1. Silver Hills Historical Signs

Mr. Thompson stated that Mr. Carnighan did provide the clerk's office with measurements and sign placement via an email and he is working with Scott Wood regarding the other marker that he wanted to place on the Stein property.

Mrs. Cotner-Bailey added that he also provided official notification that the Silver Hills Historical Society would be the one maintaining and replacing the signs if need be.

Mr. Thompson stated that he did request that the city move the street sign to the right or left because it is right behind the guardrail. He added that this shouldn't be a problem.

Mrs. Cotner Bailey moved to approve the stone signage on Cherry Street Hill, Mr. Brewer second, motion carries.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Mindy Milburn for Melissa Zink re: Dumpster permit request for 1002 Indiana Avenue

Ms. Milburn explained that Ms. Zink contacted the clerk's office to let them know that her project manager had ordered the dumpster before it was approved. She stated that the street department had the company come and remove the dumpster and Ms. Zink is asking for approval for two weeks for a remodel at this address.

Mrs. Cotner-Bailey asked if they are aware of the dumpster permit process.

Mr. Thompson replied yes and added that this is the same company they had issues with on Culbertson.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

Ms. Milburn added that the clerk's office has added the cone/reflective tape requirement to the permits as well as a note that they have to come back to the board to request an extension.

Mr. Thompson added that they have someone working specifically on keeping track of dumpsters as well to make sure they aren't on the streets without approval

2. Krystina Jarboe re: Special Event Permits

Saturday, September 10: ORSANCO – River Sweep (8:30am to 1:00pm)

- Request to use amphitheater

- Request to use amphitheater restrooms (8:00am to 1:00pm)
- Request for dumpster (as in the past)

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

October 9 - DNA: HHC Farmers Market at City Square

- Set Up = Wednesday, October 5 from 4:00pm to 7:00pm
- Hours = October 6 to October 9 – 9:00am to 5:00pm
Tear Down = Sunday, October 9 – 5:00pm to 7:00pm
- Request to use parking spaces along the alleyway on the west side City Square on Saturday, October 8 (have done in the past).
- Heather with DNA is having all farmers market vendors be in their area at 9:00am for Fire Marshall inspections. HHC requires their booth vendors to be in their booths at 9:00am for the Fire Marshall inspections. The farmers market will not operate outside of HHC booth hours.

Mrs. Jarboe explained that she read the map incorrectly and that is where the issues mentioned last week came from.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

3. Sidney Main re: Closures on Hauss Square

Mr. Main requested permission to shut down the west side parking lane of Hauss Square to repaint the striping in the parking area on Friday and the east side on Monday.

Mrs. Cotner-Bailey asked if they have notified the building authority.

Mr. Main replied yes and added that they are the ones that requested it.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

4. Larry Summers re: Paving Project Update

Progress for the Week:

- MONDAY 8/15/22 – Louisville Paving continued pouring driveways on Stover Dr. Libs continuing to work on curb, sidewalks, and curb ramps on Woodbourne Dr. and Castlewood Dr.
- TUESDAY 8/16/22 – Louisville Paving installed curb on Pamela Dr. and started forming and pouring driveways behind the curb machine. Libs continuing to work on curb, sidewalks, and curb ramps on Woodbourne Dr.
- WEDNESDAY 8/17/22 – Louisville Paving installed curb on Pamela Dr. and Denny Dr. then started forming and pouring driveways behind the curb machine. Libs continuing to work on curb, sidewalks, and curb ramps on Woodbourne Dr.
- THURSDAY 8/18/22 – Louisville Paving installed curb on Gordon Dr. and started forming and pouring driveways behind the curb machine. Libs continuing to work on curb, sidewalks, and curb ramps on Woodbourne Dr.
- FRIDAY 8/19/22 – Louisville Paving installed curb on Linda Dr. then started forming and pouring driveways behind the curb machine. Libs continuing to work on curb, sidewalks, and curb ramps on Woodbourne Dr.

Upcoming Activities:

- Finish concrete work on Woodbourne Dr. and Castlewood Dr.
- Start curb ramp updates on South St. and Jaycee Dr.
- Mill, patch, and repave Stover Dr; Jacobs Dr; and Zurschmeide Dr.
- Finish curb and gutter work, including restoration, in the Brent Heights neighborhood north of the bridge on Pamela.

Construction Issues:

- None

5. Larry Summers re: Charlestown Road Signal Work

Mr. Summers reported that INDOT is currently working on the signal at intersection of Charlestown Road and Innovation Boulevard. He stated that tomorrow at 9:00 a.m. they will be switching over to the new signal heads and they will have flaggers at that location while the signal is dark.

Mrs. Cotner-Bailey asked if he could notify the communications team.

Mr. Summers replied yes.

Mr. Thompson added that he is going to coordinate with Chief Bailey to get some help during this process.

Mr. Summers stated that once that is switched over there will still be some additional work that needs to be done. He explained that Silver Creek Water Co. did a cut in the entrance to Kohl's where there are some detection loops so they will be working with Libs Paving to get that area taken care of and repaved. He stated that because of this there will be a short time between when the new signal comes online and the loops go in.

Mrs. Cotner-Bailey asked what the time frame would look like.

Mr. Summers stated that it was supposed to be paved by this week but they haven't been able to get it in the schedule. He added that he is optimistic that they will get it done next week.

Mr. Thompson asked if Silver Creek has it ready to go once Libs is ready.

Mr. Summers replied yes.

Mrs. Cotner-Bailey asked what time they will be doing this work.

Mr. Summers stated that they will start at 9:00 a.m. and will be done before school lets out.

6. Larry Summers for Duke Energy re: Encroachment permit at 2140 E. State Street

Mr. Summers stated that they have submitted an application to install a pole at the new development in the right-of-way to raise the electric lines in the area. He added that they are currently in conflict with where the new signal wires will be installed.

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second motion carries.

7. Larry summers re: Main Street Update

Mr. Summers reported that MAC Construction is set to mobilize on Sept 6 and the first portion of work is between State and Pearl streets on north side which will take 1-2 weeks. He stated that once they are finished on the north side they will switch to the south side.

Mrs. Cotner-Bailey asked if signals will be working.

Mr. Summers stated that they anticipated having them in flash mode.

Mr. Thompson stated that Main Street is open in both directions as INAWC has moved out and he was going to ask that the street department turn the signals back on.

Mr. Cotner asked if they should install temporary stop signs if signals can't be turned back on.

Mr. Summers stated that he will take a look at it because there will be some problems with detection.

Mrs. Cotner-Bailey asked if notices are going out for this.

Mr. Summers stated that the contractor is required to give a week's notice and he has talked with the communications team about getting in-house notices out as well, once the date was confirmed.

8. Mickey Thompson for Dave O'Mara re: Encroachment Permits

Mr. Thompson stated that this is work that has already been completed and explained that they had some changes to the management structure and some of these should have come to the board as they weren't emergency repairs. He added that he will address that with them. He stated that the first request is for 2028 Market which required a 5X5 sidewalk cut to replace a water meter.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

Mr. Thompson presented a request for 315 Galt Street to replace water service which required a 4X10 road cut and 5.5X5 sidewalk cut.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

Mr. Thompson presented a request for 1830 & 1832 East Spring to install new service which required a 9X9 road cut.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

9. Mickey Thompson re: Drainage issues on Hickoryvale Drive

Mr. Thompson reported that he received an email about the Hickoryvale area drainage easement which is something the board previously looked into at the request of one of the city council members. He stated that at that time they made contact with residents that had questions/concerns. He explained that during this time frame the city was in the process of updating the storm water master plan and the board asked that his area be included, which it was. He stated that they are still waiting on the master plan to be finalized at which time this area will be covered as well as the suggestions that were made for improvements. He stated that he will contact the two residents to update them on what is going on and added that he did visit the site again and took some more photos to make sure the area was in better shape than what it had been initially.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the BOW Claims Docket for 08/09/22-08/22/22 in the amount of \$2,021,254.12

General Claims (Bank 1):	37,435.89
Fire Department:	2,554.00
Police Department:	23,969.50
Street Department:	21,675.96
Parks Department:	31,891.75
Medical/Drug Fund (Bank L):	447,263.68
Payroll Claims (Bank 2):	889,485.98
Sanitation Fund:	-
Thursday Utility Claims:	566,977.36
ARP Claims:	138,917.97

Grand Total: 2,021,254.12

Mr. Brewer moved to approve Mrs. Cotner-Bailey second, motion carries.

APPROVAL OF MINUTES:

Mr. Brewer moved to approve the Regular Minutes for August 16, 2022 as corrected, Mrs. Cotner-Bailey second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:59 a.m.

Mickey Thompson, President

Mindy Milburn, Deputy City Clerk