

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, SEPTEMBER 6, 2022 AT 10:00 A.M.

PRESENT: David Brewer, member, Cheryl Cotner-Bailey, member, and Mickey Thompson, president.

OTHERS PRESENT: Police Chief Bailey, Fire Chief Juliot, Fire Marshal Mayfield, Linda Moeller, Phil Aldridge, Brad Fair, Bryan Slade, Larry Summers, Sidney Main, Jessica Campbell, Tonya Fischer, Sean Payne, Krystina Jarboe and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:04 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Amy Huber, Principal, Holy Family School re: Sign placement for church and school at Daisy Lane and State Street

Ms. Huber stated that Holy Family Church and School would like to place directional signage on the corner of Daisy Lane and State Street.

Mrs. Cotner-Bailey asked if people are having trouble locating their church.

Ms. Huber stated that making the turn off of State Street is causing some issues and they thought it might be easier to let people know to look for the signs when they make that turn off.

Mr. Thompson asked if she has dimensions for the sign.

Ms. Huber stated that it would be a standard triangular directional sign.

Mr. Thompson stated that his concern is signage clutter and added that sometimes people don't even look at the signs when there are so many. He explained that they would need specific dimensions and Mr. Summers would need to go out and do a site visit.

Ms. Huber asked if there is a sign already in place that they could add their sign to.

Mr. Summers stated that he would also like to look at the MUTCD to see what they allow regarding wayfinding signs.

Mrs. Cotner-Bailey explained that Mr. Summers is referencing a manual that governs what types of signs can be placed in the right-of-way

Mrs. Cotner-Bailey moved to take this item under advisement for further review by Mr. Summers, Mr. Brewer second, motion carries

2. Kevin Dupont re: Request for dumpster permit extension at 1219 E. Elm Street

Mr. DuPont requested a dumpster extension at the corner of Elm and 13th streets. He explained that it would be placed on the side of the home that is currently under construction on the 13th Street side.

Mrs. Cotner-Bailey stated that this dumpster has been in place for at least a couple of months and asked if he knows how long it has been there in total.

Mr. DuPont stated that it is gone now but he was supposed to ask for an extension after the original permit was given and he failed to do so.

Mrs. Cotner-Bailey stated that she believes the dumpster was in place before an official permit was given as well.

Mr. Thompson stated the board also made it clear that they would not approve a dumpster to sit in one spot for ten weeks when he did come before the board to get approval the last time.

Mr. DuPont stated that it was his colleagues understanding that he just needed to email in to request and extension and they did fail to do that. He asked if he could get a last extension on the dumpster for two more weeks only.

Mrs. Cotner-Bailey asked if they are doing any other properties in New Albany.

Mr. Dupont replied not at this time and added that he knows the process now for any future projects that they may work on.

Mr. Brewer moved to approve the dumpster for two weeks maximum, Mrs. Cotner-Bailey second, motion carries.

COMMUNICATIONS – PUBLIC:

Derek Misch, Dan Cristiani, passed out a traffic layout for the board to review and requested the closure of Bank St. to thru traffic, from Main St. to Market St., September 15th to 16th, from 7:00 a.m. to 6:00 p.m. He explained that this will be to concrete cap a section of roadway from the water main installation and restore sidewalks.

Mr. Thompson added that this work was already approved but they had to reschedule due to an issue with notification to the businesses.

Mrs. Cotner-Bailey asked how long the water will be shut down.

Mr. Misch stated ~four hours but they should be able to complete the work before that.

Dale Hall, Structure Point, stated that the notification says up to 8 hours but they usually overestimate that time frame. He added that he personally met with everyone between Bank and Pearl streets as well as all businesses from Pearl to Market.

Mrs. Cotner-Bailey asked if the water will be shut down for four hours every day.

Mr. Misch stated that it would just be for today and the rest of the days would be concrete capping.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

Blake Gies, Clark Dietz reported on the following weekly 2022 Paving Project update:

Progress for the Week:

- MONDAY 8/29/22 – Louisville Paving continuing to Demo, slip-form curb, and pour driveways in Brent Heights. Libs continuing to work on curb, sidewalks, and curb ramps on South St. and Jaycee Dr. Libs paved Stover Dr; Woodbourne Dr; Kaywood Dr; and Murr Dr.
- TUESDAY 8/30/22 – Louisville Paving continuing to Demo, slip-form curb, and pour driveways in Brent Heights. Libs continuing to work on curb ramps on South St. and Jaycee Dr. Libs milled St. Joe's Rd, Castlewood Dr, and Woodbourne Dr.
- WEDNESDAY 8/31/22 – Louisville Paving continuing to Demo, slip-form curb, and pour driveways in Brent Heights. Libs continuing to work on curb ramps on Washington Pl. and Market St.
- THURSDAY 9/1/22 – Louisville Paving continuing to Demo, slip-form curb, and pour driveways in Brent Heights. Libs continuing to work on curb ramps on Washington Pl. and Market St. Libs patched base failures on St. Joe's Rd, Castlewood Dr, and Woodbourne Dr. They also paved St. Joe Rd.
- FRIDAY 9/2/22 – Louisville Paving continuing to Demo, slip-form curb, and pour driveways in Brent Heights. Libs continuing to work on curb ramps on South St. and Jaycee Dr. Libs paved Castlewood Dr and Woodbourne Dr.

Upcoming Activities:

- Start curb ramp updates on Conservative St. and Division St.
- Mill, patch, and pave on Jaycee Dr; Monon Ave; Mann Ct; Logan St; Maryland Ave; and South St.
- Finish curb and gutter work, including restoration, in the Brent Heights neighborhood north of the bridge on Pamela.
- Finish restoration and mailbox reinstallation in Brent Heights south of the bridge on Pamela Dr.

Construction Issues:

- None

Mrs. Cotner-Bailey asked when the striping will be done for the paving project.

Mr. Gies stated that they have started but there were some issues with the stops which has delayed the progress. He added that they are adding a second crew with Atlantic next week and they will stay until the project is finished.

Mr. Thompson asked what the issues was with the stops.

Mr. Gies explained that the word “stop” didn’t turn out and he thinks that it might have been due to the temperature of the material.

Mrs. Cotner-Bailey asked if Blackiston Mill had been corrected yet.

Mr. Summers replied no and stated that since it is the same striping company they are hoping to get that completed as well.

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Mickey Thompson for YMCA re: Request to run parking lots during Harvest Homecoming for fundraiser

Mr. Thompson asked that this be taken off the agenda until he can meet with them to gather more information.

2. Mickey Thompson for CenterPoint re: Permit requests for 5 Robin Court, 614 E. 7th Street, 1309 Locust Street, 1510 Ekin Avenue, 325 E. 15th Street and 1832 Conservative Street

Mr. Thompson stated that he has visited all of the above sites and the work and restoration has been done on all but Locust Street. He recommended approval.

Mr. Brewer moved to approve, **Mrs. Cotner-Bailey** second, motion carries.

3. Krystina Jarboe re: Special Event Permit Requests

Saturday, October 8 – HHC: Car & Bike Show

- Event is from 9:00am to 4:00pm
- Show cars will be parked from skatepark to amphitheater restrooms and west amphitheater parking lot.
- Request for Water Street road closure from skatepark to amphitheater restrooms (8:00am to 5:00pm)
- Request for boat ramp closure (8:00am to 5:00pm)
- Will use amphitheater’s electric
- Will have 2 security officers, will have railroad police stationed one each side of RR, NAFD or registered nurse on site, will have a first aid kit on site.
- Trash clean-up will be performed during and after event. Will have dumpster next to Greenway.
- Blevins Sanitation Inc. Porta Potties:
 - Drop off = Wed. Oct. 5
 - Pick up = Mon. Oct. 10 by 6:00 a.m.

Mrs. Cotner-Bailey asked if they are going to reduce the number of entries or if they have a different set up due to the construction on the riverfront.

Ms. Jarboe stated that she doesn't know the numbers off-hand.

Mrs. Cotner-Bailey asked Brad Fair if he has reviewed the map and if he has any concerns.

Mr. Fair stated that (could not hear his answer as he was not at the podium)

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

Saturday, October 8 – HHC: Kids Day in the Park

- Event is from 1:00pm to 3:00pm
- Request to use Bicentennial Park (10:00am to 5:00pm)
- Request to set up nine 10x10 pop up tents in the park to be weighed down with sand bags

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

Saturday, October 8 – HHC: Concerts on the River

- Event is from 5:00pm to 11:00pm
- Request to use amphitheater from 10:00am to midnight
- Request to use amphitheater restrooms 10:00am to midnight
- Will use amphitheater's electric
- Request to have access to rooms under the stage for bands
- Will have 2 security officers, will have railroad police stationed one each side of RR, NAFD or registered nurse on site, will have a first aid kit on site.
- Trash clean-up will be performed during and after event
- Blevins Sanitation Inc. Porta Potties:
 - Drop off = Wed. Oct. 5
 - Pick up = Mon. Oct. 10

Mrs. Cotner-Bailey stated that the number of security officers is two, more if needed, and asked if they will make that determination the day of.

Ms. Jarboe stated that it was her understanding that it would be the day of.

Mrs. Cotner-Bailey moved to take this request under advisement until they get information on the exact number of security officers and what bands are going to play, Mr. Brewer second, motion carries.

4. Larry Summers re: Main Street Project Update

Mr. Summers reported that the Main Street project is beginning this week starting with the middle of Pearl Street. He stated that they will have to close the street to set the structure at the end closest to Main Street and once the structure is in place they will open it back up. He added that the first section of work will take ~ one week between State and Pearl streets on the north side and once that is completed they will install the barricades along the trench, and all work will be on the south side.

Mr. Thompson asked if the structure will be on Pearl Street.

Mr. Summers replied yes.

Mrs. Cotner-Bailey stated that she read in last week's minutes that notification was going to go out to the businesses.

Mr. Summers stated that the contractor has already had in-person conversations with everyone affected and the City has also had conversations with them.

Mrs. Cotner-Bailey asked if any letters went out or was it just in-person communications.

Mr. Summers stated that he knows there was door-to-door communications but he isn't sure if anything went out in writing but he will follow up. He added that with this being an INDOT project, they are generally good about issuing press releases as well.

5. Mickey Thompson re: Permits for Duke Energy to replace poles

Mr. Thompson stated that Duke needs to replace the poles at 1442 East Elm (on the 15th Street side) to drop service to the house and at 614 Mt. Tabor Road by the storage units.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

6. Mickey Thompson re: Delay in trash pickup

Mr. Thompson stated that Mr. Slade notified him that trash pickup will be delayed by one day this week due the holiday on Monday.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the BOW Claims Docket for 08/23/22-09/09/22 in the amount of \$1,636,022.47

Fire Department:	47,022.59	
Police Department:	9,682.11	
Street Department:	13,441.59	
Parks Department:	27,132.89	
Medical/Drug Fund (Bank L):		
Payroll Claims (Bank 2):	1,166,479.51	
Sanitation Fund:	-	
Thursday Utility Claims:	316,660.32	
Service Charges/Fees:	1,402.90	
	Grand Total:	1,636,022.47

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

APPROVAL OF MINUTES:

Mr. Brewer moved to approve the Regular meeting minutes for August 30, 2022 with corrections, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:56 a.m.

Mickey Thompson, President

Vicki Glotzbach, City Clerk