

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, SEPTEMBER 20, 2022 AT 10:00 A.M.

PRESENT: David Brewer, member, Cheryl Cotner-Bailey, member, and Mickey Thompson, president.

OTHERS PRESENT: Police Chief Bailey, Fire Chief Juliot, Arson Investigator Koehler, Linda Moeller, Phil Aldridge, Brad Fair, Bryan Slade, Larry Summers, Sidney Main, Krystina Jarboe, Jessica Campbell, Sean Payne and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:04 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Mickey Thompson for YMCA re: Request to run parking lots during Harvest Homecoming for fundraiser

Mr. Thompson stated that the YMCA provided a map that was in their packets and added that the board has already approved utilizing the parking lot for the rides. He explained that this request will involve the parking lot on the West 1st Street side of the YMCA as well as the parking across the end between the flood wall and the building.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

2. Emily McDowell 1916 Depauw Ave. Request to place a POD on Oct. 4th

Ms. McDowell stated that she is moving to 1916 Depauw Avenue and would like to place a POD on the street on October 4 to facilitate that move.

Mr. Thompson stated that there is no place to set it on the property so he doesn't have any issue with the request.

Mrs. Cotner-Bailey asked if it was going to be there overnight?

Ms. McDowell replied yes.

Mrs. Cotner-Bailey asked that they have reflective tape or cones around the POD since it will be there overnight.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

3. Scott Scorsolini re: Sign for Clarity 8

Mr. Scorsolini stated that they are located at 941 State Street and they would like to hang a sign (3X8 banner) on the existing pole that has their business name on it.

Mrs. Cotner-Bailey asked if he has a rendering of the sign for them to review?

Mr. Scorsolini stated that he doesn't have it with him but the only text on it is Clarity 8.

Mrs. Cotner-Bailey stated that a Phillip Beaton came to them in February to request a banner be hung and the board approved it through the end of April. She explained that he was told that he would need to come back if they wanted it for longer but he never came back.

Mr. Scorsolini stated that Mr. Beaton is no longer with them and they did take the banner down but they would like to put it back up.

Mrs. Cotner-Bailey stated that they also had concerns about the material and Mr. Beaton told the board that it would be temporary until the permanent sign came in. She asked if this new request would be made of the same material?

Mr. Scorsolini stated that it is the same material but it has a wooden border around it.

Mrs. Cotner-Bailey stated that the board would need to know the distance of the bottom of the sign to the sidewalk and a rendering of the sign to review before they can approve it.

Mrs. Cotner-Bailey moved to take this item under advisement until more information is received, Mr. Brewer second, motion carries.

4. Dan Cristiani re: Request for a Sewer Tap for 2557 Charlestown Rd.

Daniel Lathem explained that this is for the fire department at Charlestown Road and stated that they will need to close one lane for the equipment to be able to access the area. He added that they would like to do the work October 3-4 and provided the board with a map of the work area and detour.

Mr. Thompson asked if they are just closing the entrance to Coes Lane?

Mr. Lathem replied yes.

Mr. Thompson asked if they will still be allowed to take deliveries?

Mr. Lathem replied yes. He added that they will have cones up and moved them as needed.

Mr. Thompson clarified that they aren't closing Charlestown Road.

Mr. Lathem stated that it will still have flows both ways but it will be moved over slightly to allow for the drill machine.

Mr. Brewer asked what the point of the detour is if they aren't going to close anything down?

Mr. Lathem stated that the Coes Lane entrance will be closed.

Mrs. Cotner-Bailey asked if it will be plated overnight?

Mr. Lathem stated that there won't be any open cuts and it will all be open outside of working hours (8:00 a.m. – 5:00 p.m.)

Mr. Brewer moved to approve subject to no loud work until after 9:00 a.m., Mrs. Cotner-Bailey second, motion carries.

5. Dan Cristiani re: Sewer repair on Bohannon Lane

Mr. Lathem explained that the city requested a bid for repair work on South Bohannon Lane which will consist of 5' and 10' of pipe followed by milling and resurface work. He stated that they do not need any closures but they will have cones out. He added that they will issue letters to the homeowners.

Mrs. Cotner-Bailey asked Mr. Summers if that is a street that has recently been paved?

Mr. Summers replied yes and stated that they are going to mill and resurface.

Mr. Latham stated that the work for this is probably two weeks out and it will take three days.

Mrs. Cotner-Bailey stated that considering the area, they don't want any work to start before 9:00 a.m. and asked that they notify Mr. Thompson of the exact dates.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

COMMUNICATIONS – PUBLIC:

Derek Misch, Dan Cristiani, passed out a map of the closure request at the intersection of Bank Street and E. Market Street for September 22-27 (or starting the 27th if material isn't delivered) from 8:30-a.m. – 5:00 p.m. with the parking lane to remain open and the closure open outside of working hours.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

Pat Botkins, 3816 Rainbow Drive, explained that she currently has a driveway but because it is a main thoroughfare, they often have problems backing out. She requested a curb cut to install a half moon driveway.

Mr. Thompson stated that they have a permit process for a curb cut and driveways that requires it to meet certain specs.

Mr. Summers stated that under city ordinance, she will also be required to pave the driveway as gravel driveways have been prohibited since 1971.

Ms. Botkins stated that she doesn't want to pave the yard and thanked the board for their time.

Joe Stevens, EnviroForensics, explained that they were contracted by redevelopment to do an environmental investigation at 725 Vincennes Street. He stated that as part of that investigation they would like to install some monitoring wells within the public right-of-way at Ekin, Vincennes and an alley south of Culbertson. He explained that it will take ~two hours to install each well and they will each be cleared by a private utility company. He stated that once the work is complete, they will clear the wells and patch the area to match existing grade and added that the project could take a year or two to complete.

Mrs. Cotner-Bailey stated that he said the wells would be installed in the parking lanes and asked if that would not allow people to park in those locations?

Mr. Stevens stated that they only block the parking space for the two hours during the installation of the wells. He added that the routine monitoring would happen as needed and right now they are anticipating two sampling events.

Mrs. Cotner-Bailey asked when the installation would begin?

Mr. Stevens stated that ideally, they would like to do it at the end of this week or the beginning of next week.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

UNFINISHED BUSINESS:

1. Amy Huber, Principal, Holy Family School re: Sign placement for church and school at Daisy Lane and State Street

Mr. Summers stated that there seems to be some guidelines that the city needs to establish for signs, particularly those in the rights-of-way that are outside the scope of the MUTCD. He requested that this be taken off the agenda to allow him to get those guidelines established for the board to review and approve.

Mr. Thompson asked Mrs. Glotzbach if she would take this item off of the agenda and he will let her know when to put it back on.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Krystina Jarboe re: Special Event Permit

Thursday, October 6 to Sunday, October 9 – Hitching Post: HHC Beer Garden

- Request to use first row of parking, directly next to Hitching Post, for Beer Garden (see map)
- A-1 Porta Potty will be doing the fencing
 - Drop Off: Thursday, October 9 at noon
 - Pick Up: Monday, October 10 by 6:00am
- Jim Dexter will be doing on-site security

Mrs. Cotner-Bailey asked if there is parking in the rear?

Ed Smith, Hitching Post, stated that there aren't marked spots but people do park there.

Mr. Brewer asked how many linear feet the fence is going to be?

Mr. Smith stated that he doesn't have the quote in front of him but he believes it is 1000 feet.

Mrs. Cotner-Bailey asked if this is the same thing they have asked for in the past?

Mr. Smith replied yes.

Mr. Brewer asked if the fire marshal has inspected this for exits?

Mr. Smith replied yes.

Mrs. Cotner-Bailey stated that she noticed that he is going to have live music until midnight and stated that the city has a noise ordinance that would only allow for that until 11:00 p.m.

Mr. Smith stated that the music will be inside.

Mr. Thompson stated that the noise ordinance still applies so if someone were to call the police to complain after 11:00 p.m., the music will have to be shut down.

Police Chief Bailey asked Mr. Smith to talk with him after the meeting because there is a process that he has to go through with the state process for extending their floor plan if he plans to have people with alcohol in that fenced area.

Mrs. Cotner-Bailey stated that the festival & The Hitching Post draws a large crowd and asked that they review the area before they close in the evening to remove any bottles and trash that would be left from their patrons.

Mrs. Cotner-Bailey moved to approve blocking and fencing the parking area subject to state approval of to extend the floor plan, Mr. Brewer second, motion carries.

2. Vicki Glotzbach re: Handicapped parking spot request at 1318 Dewey Street

Mrs. Glotzbach stated that Mr. Richard Ireland contacted her to request a handicapped parking spot at 1318 Dewey Street. She stated that Traffic Officer Mark Miller approved it on September 19th and now it just needs to be approved by this board.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

3. Mickey Thompson re: Emergency sewer repair at 2408 Grant Line Road

Mr. Misch stated that they should have the work completed today but there is a chance that it will run into tomorrow.

Mr. Thompson informed the board that the property owner had a plumber replacing the sewer line and discovered that it was broken under the sidewalk.

4. Vicki Glotzbach re: Dumpster request at 1802 Ekin Avenue

Mrs. Glotzbach stated that Ms. Melissa Zink emailed her office to request a dumpster permit at 1802 Ekin Avenue to do some light remodeling.

Mrs. Cotner-Bailey asked if this is the company they have had previous issues with?

Mr. Thompson replied yes and stated that this is a different address.

Mrs. Cotner-Bailey moved to deny the request due to previous issues and until someone from the company can be present at the meeting, Mr. Brewer second, motion carries.

5. Vicki Glotzbach re: Banners for Harvest Homecoming

Mrs. Glotzbach stated that Mr. Eichenberger got in touch with her regarding two banners that they would like to hang for the Harvest Homecoming. She added that the board received the artwork for the banners and requested their approval for hanging them.

Mrs. Cotner-Bailey asked what locations he is requesting?

Mr. Thompson stated that they usually place a banner at the Elm Street location, at the 8th & Spring streets location and sponsor banners on the light poles.

Mrs. Cotner-Bailey asked about the time frame?

Mr. Thompson stated that the street department installs the banners and swap them out after the festival is over.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

6. Larry Summers re: Paving Update

Wes Christmas, Clark Dietz, reported that last week they focused on curb ramp replacements on Conservative and Division as well as finishing up some on Market Street. He stated that this week they plan to pave Division, Green and Conservative. He reported that Louisville Paving had a relatively slow week last week and there are a couple of driveways remaining to finish up and once that is complete, they will shift over to some sidewalk work. He added that their substantial completion date is October 1 unless some other work is identified.

7. Larry Summers re: E. Main Street Project Update

Mr. Summers reported that Pearl Street was closed on Monday and he anticipates that being complete sometime tomorrow. He stated that once that work is complete, they will run a storm line along Pearl, up Main Street towards State Street, which should take ~ one week. He reported that once that work is complete, they will install the barricades and flip the traffic to the north side. He added that he is making accommodations for the safe crossings at State, Pearl and Bank streets for Harvest Homecoming.

8. Linda Moeller re: Release Retainage for MAC Construction

Mrs. Moeller presented a retainage release request for MAC Construction for the 2021 annual paving project. She explained that it has been reviewed by Clark Dietz as well as the City Engineer, and the retainage plus interest amount is \$124,252.88.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

9. Linda Moeller re: Humana Medicare Advantage Renewal

Ms. Moeller explained that the broker notified the City that the policy is up for renewal. She stated that there is no price increase and this will take it through 2023. She asked the board to approve giving her authority to sign off on the renewal.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 09/06/22 to 09/19/22 in the amount of \$1,305,781.36:

General Claims (Bank 1):	38,626.37
Fire Department:	6,264.02
Police Department:	2,870.92
Street Department:	15,463.78
Parks Department:	34,725.69
Total From Above:	97,950.78

Medical/Drug Fund: (Bank L)	
Payroll Claims: (Bank 2)	843,516.57
Sanitation Fund:	-

Thursday Utility Claims:	364,314.01
Total From Above:	1,207,830.58

Grand Total: 1,305,781.36

Mr. Brewer moved to approve the above claims, Mrs. Cotner-Bailey second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular meeting minutes for September 13, 2022, Mr. Brewer second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:59 a.m.

Mickey Thompson, President

Vicki Glotzbach, City Clerk