

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, SEPTEMBER 27, 2022 AT 10:00 A.M.

PRESENT: David Brewer, member, Cheryl Cotner-Bailey, member, and Mickey Thompson, president.

OTHERS PRESENT: Police Chief Bailey, Fire Chief Juliot, Fire Marshal Mayfield, Linda Moeller, Phil Aldridge, Brad Fair, Bryan Slade, Larry Summers, Sidney Main, Krystina Jarboe, Tonya Fischer, Jessica Campbell, David Hall, Sean Payne and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:04 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Derek Misch, Cristiani re: IAWC Shelby Pl. Water Main project – Request for partial lane closures on Shelby Pl. at Vincennes St. to perform final cut and cap of existing water main, Wednesday, September 28th from 8:30 am to 6:00 pm

Mr. Misch stated that this is for the final cut/cap on the water main. He explained that they were going to do this a week ago but they found out that it would cause the school to be without water so Indiana American Water is going to install an InsertaValve in tomorrow. He added that they will have a flagger on site at the end of Shelby to help motorists get in and out.

Mr. Thompson asked if they would have that channeled on both sides while working.

Mr. Misch replied yes.

Mr. Thompson asked if this would be out of the road.

Mr. Misch stated that they will be in Shelby but not Vincennes.

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

2. Derek Misch, Cristiani re: IAWC Vincennes Service Transfer project – Encroachment permit request for transferring the water service at 1710 Charlestown Road

Mr. Misch stated that they plan to stay right next to the parking/bike lane on Charlestown Road.

Mr. Thompson explained that they board told the water company that they couldn't get into Charlestown Road and that they needed to retire this service in the alley, but when they got ready to do the work they found that there was a house that was tied on to the line. He stated that this is work that they are doing to make sure 1710 still has water service once they connect the new main on Vincennes.

Mr. Summers stated that he spoke with the water company and told them that if they kept it within the confines of the bike lane that the city wouldn't require them to do a more extensive patch, but if they do get outside of the lane then they city will have to convene to determine how far they restoration work needs to extend.

Mr. Misch explained that they killed the main and received a call that night that no one knew the house was on the main so they had to go in and reconnect it.

Mrs. Cotner-Bailey asked if it would be open overnight.

Mr. Misch stated that they will have to close the alley but they will have a plate over it. He added that they are hoping to get the work done in one day.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

3. Derek Misch, Cristiani re: Silver Creek Water Corp. Starbucks Water Main Extension – Encroachment permit request for crossing Northside Dr. to install a water main extension to the new Starbucks at 4407 Charlestown Road

Mr. Misch stated that this work will require the closure of Northside Drive in order to cross at the corner and then they will test and restore the main.

Mr. Thompson asked how long they will need Northside Drive closed.

Mr. Misch stated three to four days.

Mr. Thompson stated that the closure is set up to allow for access to the businesses.

Mr. Misch explained that they will be able to come in off of Charlestown Road and come around the back side.

Mrs. Cotner-Bailey asked if the businesses will be notified.

Mr. Misch replied yes.

Mr. Brewer asked what time they plan to be complete on October 28.

Mr. Misch replied 5:00 p.m.

Mr. Brewer asked Mr. Misch if he has talked to the church at all because he thinks that they have a service on Thursday or Friday night.

Mr. Misch stated that he has not talked with them but he will reach out.

Mrs. Cotner-Bailey moved to approve subject to them making contact with the businesses and the church, Mr. Brewer second, motion carries.

4. Casey Shireman, New Washington State Bank re: Approval for sign for ATM

Ms. Shireman stated that they are seeking approval for an ATM sign at 123 E. Market Street.

Mrs. Cotner-Bailey asked Mr. Summers if the height from the bottom of the sidewalk is good.

Mr. Summers replied yes.

Mr. Thompson stated that the certificate of appropriateness says that the sign should be anchored to the mortar and not the brick.

Mr. Summers explained that historic bricks are soft so it just depends.

Mr. Brewer stated that they did do some tuck pointing work on that building but he would imagine that it isn't much different because of the type of brick it is.

Mrs. Cotner-Bailey asked if the building department inspects this at all.

Mr. Brewer stated that they do if it is requested.

Mr. Summers stated that they could ask the building department to give a recommendation for the best mounting option and it seems the recommendation from historic preservation is because they are concerned about the historic brick being damaged.

Mrs. Cotner-Bailey explained to Ms. Shireman that the board is concerned from a safety standpoint that it might be more secure to have the sign go into the brick instead of the mortar. She asked when it is going up.

Ms. Shireman stated that it will be late October or early November.

Mrs. Cotner-Bailey moved to approve subject to inspection by the building commissioner, Mr. Brewer second, motion carries.

5. Jacob Respa/Robert Garcia, Sunshine Film Florida re: Filming for three hours on at 314 Pearl Street

Mr. Respa explained that they are a production company from Miami and they are interested in filming for two days on Pearl Street at a home at 314 Pearl Street but one of the scenes would entail being out in the street. He stated that they would be filming October 1 & 2 and most of the filming would be inside the property.

Mrs. Cotner-Bailey stated that the city has a festival going on with a parade on Saturday so they wouldn't be able to approve any type of closure because of the parade. She stated that the parade doesn't go through Pearl but it is one of the side streets that is used for pedestrian traffic and parking.

Mr. Thompson stated that their initial request was for Monday, October 3rd and that wouldn't be an issue.

Mrs. Cotner-Bailey asked how many hours they would need the road closed.

Mr. Respa stated that they will be filming for 11 total hours but outside only 2-3 hours.

Mrs. Cotner-Bailey stated that she would prefer a closure being on Sunday so that it doesn't affect as many people. She asked if he is able to share the name or nature of the film just so that the board knows that they aren't approving anything inappropriate.

Mr. Respa stated that the film is called "Dance for Me" and it is a romantic thriller.

Mr. Thompson asked to clarify if he is asking to film for two days with the majority of it being inside the property with 2-3 hours of a road closure on October 2.

Mr. Respa stated that they do not need the road to be closed but they would like to sue one or two parking spots in front of the property.

Mr. Brewer moved to approve filming on October 2-3 at 314 Pearl Street with the closure of two parking spaces in front of the address, Mrs. Cotner-Bailey second, motion carries.

6. Melissa Zink re: Dumpster permit request at 1802 Ekin Avenue

Not present.

COMMUNICATIONS – PUBLIC:

Jay Biggs provided the board with copies of his special event application for Valley View to host a golf chipping competition to replace the annual HHC Golf Scramble at the amphitheater (to the west of the stage) on 107 & 10/8 from noon to 9:00 p.m. on Friday and noon to 11:00 p.m. on Saturday (including set up/breakdown). He explained that the structure will be a 2'x8' PVC pipe structure with a heavy banner canvas.

Mrs. Cotner-Bailey asked if he said they wanted to set up on Thursday instead of Friday.

Mr. Biggs replied yes at 11:00 a.m.

Mr. Brewer asked how it would be secured.

Mr. Biggs explained that it will be attached to a platform base and the canvas pieces will have flaps to account for the wind.

Mrs. Cotner-Bailey asked if HHC and the car show event hosts are aware of this.

Mr. Biggs replied yes and stated that they have all met him at the location for review.

Mr. Brewer recommended for liability reasons to have someone from the building department to do an inspection of the structure.

Mrs. Cotner-Bailey reiterated that nothing can go into the ground from the structure.

Mr. Brewer moved to approve contingent upon inspection by the building department with set up starting on Thursday at 11:00 a.m., Mrs. Cotner-Bailey second, motion carries.

UNFINISHED BUSINESS:

1. Scott Scorsolini re: Sign for Clarity 8

Mrs. Cotner-Bailey stated that Mrs. Glotzbach's office hasn't receive anything from him.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Fire Chief Juliot re: Recommendation for Promotion for Derrick Allen from Sergeant to Captain

Fire Chief Juliot presented a letter of recommendation to the board for the promotion of Sergeant Derrick Allen to the rank of Captain. He stated that his assignment will be Engine 1, C-crew with a one year probation, and if the board approves this promotion, it will take effect on Wednesday, September 28, 2022.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

2. Vicki Glotzbach for Paul Maynard re: Request for dumpster permit at 323 E. 9th Street

Mrs. Glotzbach stated that Mr. Paul Maynard came to her office to request a dumpster permit to do some work at 323 E. 9th Street, but was unable to make today's meeting. He added that he is requesting the location for two weeks.

Mr. Thompson stated that there is not option to place this on the property but there are a couple of locations on the street that he could utilize

Mrs. Cotner-Bailey moved to approve the dumpster to be placed on Monday, October 3rd for two weeks, Mr. Brewer second, motion carries.

3. Krystina Jarboe re: Special Event Permit:

Wednesday, October 5 to Monday, October 10 – Parlour Pizza: HHC Fencing

- **Request to place fencing in first row of parking next to building on the south side and along the State Street side (see map)**

Ms. Jarboe introduced Brett Tappan, General Manager for Parlour, and stated that he could answer any questions that the board may have. She explained that the fence would go up on October 5 at 2:00 p.m. and taken down by noon on October 10.

Mr. Thompson stated that this is the same as they have done at this location in the past.

Mrs. Cotner-Bailey stated that Mr. Tappan's contact information isn't on the application and asked that he provide that to the Ms. Jarboe at some point. She asked that if this is approved that they clean up the parking lot at the end of the night/first thing in the morning. She asked if they have security scheduled to be there.

Mr. Tappan replied yes and added that he thinks they have more security this year than last year and they didn't have any problems last year.

Mrs. Cotner-Bailey asked if they are having a band or music inside.

Mr. Tappan explained that they will have music Thursday-Saturday from 4:00-7:00 p.m. in the lower portion of the restaurant then from 8:00 – 11:00 p.m. in the upper portion.

Mrs. Cotner-Bailey explained that the city has a noise ordinance in place and the cut off time of 11:00 p.m. so the weekend is fine but she is concerned about Thursday because she thinks it is different through the week.

Mr. Tappan stated that they can adjust the times if needed.

Mrs. Cotner-Bailey asked if people would be able to access the sidewalk from inside the fencing. .

Mr. Tappan replied yes.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

4. Larry Summers re: Paving Project Update

Mr. Gies reported on the following:

Progress for the Week:

- **MONDAY 9/19/22** – Louisville Paving continuing to demo and pour sidewalks in Brent Heights. Libs continuing to work on curb ramps on Market St and Galvan Way. Libs milled Division St; Conservative St; and Green St.
- **TUESDAY 9/20/22** – Louisville Paving continuing to demo and pour sidewalks in Brent Heights. Libs continuing to work on curb ramps on Market St and Galvan Way. Libs patched Division St; Conservative St; and Green St.
- **WEDNESDAY 9/21/22** – Louisville Paving continuing to demo and pour sidewalks in Brent Heights.
- **THURSDAY 9/22/22** – Louisville Paving continuing to demo and pour sidewalks in Brent Heights.
- **FRIDAY 9/23/22** – Louisville Paving continuing to demo and pour sidewalks in Brent Heights. Libs paved Division St; Conservative St; and Green St. The portion of Division St. from E. 15th St. to Vincennes St. was only wedged and leveled. They will return on Monday to finish installing the surface HMA.

Upcoming Activities:

- Mill, patch, and pave on Tiger Blvd. and Coyle Dr.
- Finish sidewalk repairs, curb ramp installations and restoration, in the Brent Heights neighborhood north of the bridge on Pamela.
- Finish restoration and mailbox reinstallation in Brent Heights south of the bridge on Pamela Dr.

Construction Issues:

- None

Mr. Summers asked if they would be able to get to the section on Market that they discussed last week so that they can be open during for Harvest Homecoming.

Mr. Gies stated that he isn't sure.

Mr. Summers asked if Atlantic is going to do the roundabout any time soon.

Mr. Gies stated that he has an email in to the contractor asking for a date and he informed them that he will need at least two week notice.

4. Larry Summers re: Main Street Update

Mr. Summers stated that over the last few meetings he has reported to the board that as they finish the north side and the work on Pearl Street that they would implement the new MOT for the south side. He reported that very early this morning they followed the MOT in the plan set, but he does have concerns about the full closure at Pearl and Bank so he will have some discussions with the design team to look at alternatives. He added that he thought the intent was to only have the full closures when they were doing the storm crossings at the intersection and would like to have a new plan implemented before the next meeting.

Mr. Thompson asked if the westbound traffic is still open.

Mr. Summers stated that eastbound is open but it is on the opposite side of the road and they did that so that the flow of traffic didn't switch every time they had to switch sides.

Mr. Thompson asked about the signage indicating this.

Mr. Summers stated that there is a “keep left” sign but he is going to talk with the inspector asking to add temporary guide marks.

5. Larry Summers re: Signal work on State Street

Mr. Summers reported that he intends to have Ragle start the work again once Duke is out of the way.

Mr. Christmas reported that he hasn’t confirmed but Duke was supposed to finish their work yesterday and Ragle is waiting for the city to authorize them to move forward. He stated that E&B is schedule to mill/pave that area on October 10-11 during evening hours. He added that they are curious if the city is going to require that they do the striping at night as well.

Mr. Summers stated that as long as temperatures are cooperating, yes. He asked the board to approve the request from Ragle to start the work once Duke is out of the work area.

Mr. Christmas stated that if Duke is out of the way he will let them know that they can proceed with the signal work.

Mr. Summers added that he has asked that the current signals remain until paving and striping is complete to minimize confusion.

Mr. Mrs. Cotner-Bailey moved to approve the milling, paving and striping on State Street for October 10-11 from 7:00 p.m. until 6:00 a.m., **Mr. Brewer** second, motion carries.

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Mr. Brewer moved to approve the Regular meeting minutes for September 20, 2022, **Mrs. Cotner-Bailey** second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 11:18 a.m.

Mickey Thompson, President

Vicki Glotzbach, City Clerk