

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, DECEMBER 6, 2022 AT 10:00 A.M.

PRESENT: Cheryl Cotner-Bailey, member, and Mickey Thompson, president. David Brewer, member, was not present.

OTHERS PRESENT: Police Chief Bailey, Fire Chief Juliot, Fire Marshal Mayfield, Brad Fair, Phil Aldridge, Sidney Main, Bryan Slade, Linda Moeller, Larry Summers, Tonya Fischer, Jessica Campbell, Alicia Meredith, David Hall and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:04 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Graeme Smith re: Sidewalk Closure for Building Work at 145-151 East Main Street

Mr. Smith explained that they are installing windows across the street from City Hall and they need to close the sidewalk to do the demo work and reinstall. He added that they will open it back up in the evenings.

Mrs. Cotner-Bailey asked when they want to start?

Mr. Smith stated that they would like to start tomorrow.

Mrs. Cotner-Bailey asked how long it should take?

Mr. Smith stated that it should take about three weeks.

Mr. Thompson stated that he understands the need to do this for safety reasons but with the construction going on the opposite side of the road, it makes this request difficult. He explained that they would normally direct traffic to the opposite side of the road but because of construction, that really isn't a great option. He asked how much of the three weeks involves safety to the point where they can't keep some part of the sidewalk open?

Mr. Smith stated that he can push the crew to get done sooner.

Mr. Thompson asked if they need the full closure just while they are removing the glass or for the entire project?

Mr. Smith explained that they will have a lift on the sidewalk to put the windows in place.

Mrs. Cotner-Bailey asked if he anticipates it being an all-day closure?

Mr. Smith explained that they would close at 8:00 a.m., break for lunch at noon, and then work until 4:00 p.m.

Mrs. Cotner-Bailey stated that because they are on the corner, it does make it easier to access the businesses around them from Bank or Pearl.

Mr. Summers asked that they have some sort of signage at the crosswalks to give pedestrians advanced warning.

Mr. Thompson stated that Peyton's Barricades has those type of signs.

Mrs. Cotner-Bailey moved to approve the closure no longer than three weeks and with the stipulation that they have signage at the crosswalks, Mr. Thompson second, motion carries.

2. Mike Hill re: Partial Re-plat of Northside on Charlestown Road

Mr. Hill explained that they have seen this property come before them before and now they are asking for a re-plat to further divide the property into three tracts. He stated that they recently had their secondary PUDD plan approved by the plan commission and right now they are ready to move forward with the middle parcel.

Mr. Summers stated that he is aware of the project. He explained that the portion of Charlestown Road that this is coming into is county property so he doesn't see any issues from this board's perspective.

Mr. Thompson stated that he spoke with Mr. Wood in planning and zoning yesterday and he said pretty much the same thing.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

COMMUNICATIONS – PUBLIC:

UNFINISHED BUSINESS:

1. Mickey Thompson re: Placing food truck on Pearl Street

Mr. Thompson explained that they received this request last week and after internal review and discussions, they have decided that they need to come up with an official food truck policy since they have received numerous requests for this.

Mrs. Cotner-Bailey moved to deny the request for the food truck until policy can be researched and implemented, Mr. Thompson second, motion carries.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Linda Moeller re: Bank Reconciliation Worksheet for October 2022

Mrs. Moeller presented the bank reconciliation worksheet for October 2022 to the board and asked that it be reflected in the record.

2. Larry Summers re: Main Street Project Update

Mr. Summers reported that MAC is planning to install storm sewer from Bank Street to 4th Street but will be skipping the area near Agave and Rye because there are some sanitary sewer issues that need to be addressed first. He stated that in the process of doing this work there is potential for sidewalk and crosswalk closures at the southeast corner of Bank Street, the southwest/southwest corner of 3rd Street, and the southwest/southwest corner of 4th Street. He reminded the board that they are required by contract to maintain access to all businesses and closures are only to be used for short periods of time.

Mr. Thompson asked if they are still in communication with those businesses that will be affected?

Mr. Summers stated that the inspector and contractor have been talking with businesses as they are working through each area and the city has been making efforts on their side as well.

Mrs. Cotner-Bailey asked if they are talking to employees in the stores or making an effort to talk to managers/owners?

Mr. Summers stated that they generally request to speak with managers.

Mrs. Cotner-Bailey asked if they are by chance making note of who they are speaking with?

Mr. Summers stated that he can make sure that they do.

3. Larry Summers re: Installation of additional stop signs at Braeview Drive

Mr. Summers presented the board with recommendations for stop signs in the area after a resident documented issues regarding two three-way intersections without any stop signs. He stated that they would like to install two stop signs at the intersection of Braeview and Wildwood as well as three stop signs at the intersection of where Wildwood Lane splits.

Mrs. Cotner-Bailey asked why there is only two going in at the first location?

Mr. Summers stated that it is such a narrow bridge with not much traffic that they thought an extra sign could back up traffic. He added there is also a visibility issue coming down the hill.

Mr. Thompson stated that it is posted as “no trucks”.

Police Chief Bailey stated that this came through his office and has been an issue for a while that needs to be addressed.

Mrs. Cotner-Bailey suggested that they take another look at the option to add a third sign at the first location as well as the placement of the one close to the driveway. She added that it might be worth having a conversation with the residents by the driveway to let them know it is coming.

Mrs. Cotner-Bailey moved to approve subject to review regarding a third stop sign at Braeview and Wildwood as well as the placement and communication to the residents regarding the placement of the sign where Wildwood splits, Mr. Thompson second, motion carries.

4. Larry Summers re: Paving Update

Mr. Christmas reported that the main outstanding work activities are patching and striping. He stated that the patch work is ongoing with work completed on Jaycee and Olive streets, the exit/entrance on State Street, and planned work on Charlestown Road, Green Valley, Klerner Lane and Sertoma Park. He added that they should wrap up all the patching this week but they do not have a date for striping.

Mrs. Cotner-Bailey asked what the deal is with striping?

Mr. Christmas explained that they often run into this problem when there is a small amount of work left to do because the don't want to mobilize to do it. He added that they are doing everything they can to motivate them.

Mrs. Cotner-Bailey asked how long they give them to come back and finish?

Mr. Christmas stated that he will check with the contractor because it is determined by other things like extra work that may have prolonged the schedule. He added that they have been asked to contact local contractors to try and get some items off the checklist as well.

Mr. Thompson asked if it is primarily outside of the listed work for this year?

Mr. Christmas stated that he thinks they still have some in Brentwood Heights.

5. Brad Fair re: Providence Way Floodwall Gate and Enclosure.

Mr. Fair reported that they have to do a trial run on each enclosure once every three years and they have those scheduled with the fire department for Monday on Providence Way and Tuesday on 18th Street. He added that they reached out to Clarksville and Providence High School to let them know of the road closure that will likely be in place from 8:00 a.m. - 4:00 p.m.

6. Linda Moeller re: Health Insurance Renewal Program

Ms. Moeller explained that none of the companies will change with UMR remaining for health, Humana for dental/vision/life, and TrueScripts for prescriptions. She stated that they are anticipating that the rates will remain pretty much the same with no significant increases. She added that coverage will remain the same with the exception of an upgrade in dental and vision. She added that this is an option for the employee that they can opt into during open enrollment. She stated that open enrollment will run from Monday to Friday of next week and will require all employees to participate as they are implementing an employee portal. She explained that she is still awaiting the contracts and is requesting that the board give her permission to sign upon review by legal.

Mrs. Cotner-Bailey moved to approve Mrs. Moeller to sign the insurance contracts, Mr. Thompson second, motion carries.

7. Mickey Thompson re: Leaning Pole between City Hall and Coffee Crossing

Mr. Thompson stated that Duke has been made aware and determined that a down guy wire needs to be attached to the pole but in order to do that they will need Spectrum and AT&T to put slack in their wires across Main Street. He stated that this slack would prevent traffic from going up Main Street and they intend to do the work Thursday between 10:00 a.m. – 12:00 p.m. He added that they reached out to Duke to ask them to meet with the city to look at removing the pole and installing the infrastructure underground but he hasn't heard anything back about this request.

Mrs. Cotner-Bailey asked if anyone is going to notify the businesses along that stretch of Main Street?

Mr. Thompson stated that he has talked with Michael Hall about putting some type of notice together.

Mrs. Cotner-Bailey moved to approve the closure of Main Street from State Street to Bank Street for two hours on Thursday, Mr. Thompson second, motion carries.

8. Mickey Thompson re: Encroachment permit request by Center Point Energy/Miller Pipeline at 2132 State Street

Mr. Thompson stated that Miller Pipeline needs to run two services across State Street for two new businesses in the development. He explained that since the city just paved that portion of State Street, they asked them to do this without cutting the road. He stated that they do believe they will be able to do so with the only disruption being in the sidewalk. He added that they would like to start staging the equipment today.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

9. Mickey Thompson re: Request to extend street closure on W. 1st Street

Mr. Thompson stated that NAHA has requested to extend the closure until December 23 due to the amount of steel and rebar slowing the process down. He added that they did speak with the business behind them and they are okay with the closure.

Mrs. Cotner-Bailey moved to approve the closure until December 23rd, Mr. Thompson second, motion carries.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 11/22/22 to 12/05/22 in the amount of \$2,158,636.40:

General Claims (Bank 1):	411,785.70	
Fire Department:	2,613.60	
Police Department:	13,450.69	
Street Department:	18,590.22	
Parks Department:	14,351.98	
Medical/Drug Fund (Bank L):	8,891.35	
Payroll Claims (Bank 2):	1,281,558.51	
Sanitation Fund:	-	
Thursday Utility Claims:	407,394.35	
Bank Service Charges/Fee:	948.40	
	Grand Total:	2,158,636.40

Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular meeting minutes for November 29, 2022, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:41 a.m.

Mickey Thompson, President

Vicki Glotzbach, City Clerk