

THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON THURSDAY, SEPTEMBER 8, 2022 AT 9:15 A.M.

PRESENT: Ed Wilkinson, member, Nathan Grimes, member and Mayor Gahan, president.

ALSO PRESENT: April Dickey, Linda Moeller, Rob Sartell, Larry Summers, and Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:17 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Grimes moved to approve the August 25, 2022 Regular Meeting Minutes, Mr. Wilkinson second, all voted in favor.

BIDS/CONTRACTS:

NEW BUSINESS:

COMMUNICATIONS - PUBLIC:

COMMUNICATIONS - CITY OFFICIALS:

Mrs. Dickey reported that the new billing option will go live for the general public at the end of this month. She stated that Mrs. Moeller signed herself up for the paperless billing and they can see that in their system, and they received an online payment from a city employee which worked well.

SEWER ADJUSTMENTS:

FINANCIAL REPORT:

Mr. Wilkinson reported that the overall revenue is at ~ 2% below budget and expenses are below budget at 8%, so they are in good shape.

TABLED ITEMS:

OLD BUSINESS:

UTILITY REPORT:

1. Rob Sartell re: Wastewater Utility Monthly Report Summary for June 2022

Mr. Sartell reported on the following:

Influent / Effluent Quality

The treatment plant and collection system was in full compliance for the month of June.

Pretreatment

There were 23 grease trap inspections submitted.

Facility Operations

111 dry tons of bio solids were removed from the WWTP

The WWTP was at 40% of its Total Suspended Solids design limit and at 34% of its CBOD

design limit.

There were 2.79 inches of rain for the month

Preventative and Unscheduled Maintenance

245 preventative work orders were completed and 31 corrective work orders were completed for the WWTP and Lift Stations

Highlights

Cleaned rags out of check valves at Old Ford Road Lift Station.

Rebuilt the take up cylinders on #1 and #2 Belt Filter Presses. Replaced the lower belt on #1 and #2. Replaced the lower tracking lever on #1.

Replaced 5 power cords and 17 lamps on B Bank of the UV System and 4 cords and 8 lamps on Bank A.

Cleaned control floats/Multitrode at the following Lift Stations; Charlestown Road, Crystal Creek, Quarry Road and Old Ford Road.

Cat/Boyd serviced and made repairs at the following Generators; #420 IPS, Prosser LS, and Basin #14 LS.

We had 2 Power Share events with Duke Energy in the Month of June.

Cleaned wet wells at the following Lift Stations Cobblers Crossing and Wolf Lake.

Sanitary Collection System

<i>Project</i>		<i>Current Month</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>27,606</i>		<i>82,052</i>	
<i>Sanitary Sewer Televised/ft.</i>		<i>24,656</i>		<i>70,565</i>	
<i>CIPP Installed/ft</i>		<i>0</i>		<i>0</i>	
<i>Tap Inspections</i>		<i>10</i>		<i>69</i>	
<i>Locates</i>		<i>942</i>		<i>4,428</i>	
<i>Pipe Patches</i>		<i>1</i>		<i>11</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>12</i>	<i>0</i>	<i>0</i>	<i>6</i>	<i>1</i>	<i>1</i>

Preventative and Unscheduled Maintenance

38 preventative work orders were completed and 23 corrective work orders were issued for the Collection System.

Construction Highlights

Manhole Repairs
0

#Manhole Installations
1

#Pipe Patches
6

#Main Line Repairs
0

#Lateral Repairs
5

Easement Maintenance
10

Annual/Semi Annual, Monthly Routine and Preventative Sewer Cleaning

The Line in the alley serving the Exchange, Parlour Pizza and the Hitching Post. FOG management.

Manhole #6-30 Monitoring grease discharge from Agave and Rye. It has come to our attention that the new grease trap may not have been installed as we have yet to receive a Verification Form.

Scheduled Preventative Cleaning Maintenance

Basin #2 – Spring Ave. Basin #20 – Village Pines Dr. Basin #14 – Cherokee Dr.
Basin #27 – Oxford Dr. Basin #6 – Market St.

Chemical Root Treatment

Basin #16 – Indiana Ave. Basin #2 – Glenwood Ct. Basin #4 – Trimmingham Rd.
Basin #29 – Woodside Dr. Basin #11 – Walnut St. Basin #13 – DePauw Ave.
Basin #13 – Florence Ave. Basin #22 – Wellington Dr. Basin #20 – Greenbrier Dr.
Basin #14 – Allen Dr. Basin #7 – Main St. Basin #2 – Elm St.
Basin #22 – Janie Lane Basin #9 – Valley View Ct. Basin #13 – Cedarbough
Basin #13 – Lynn Rd. Basin #9 – Capt. Frank Rd. Basin #29 – Norwood Dr.

Monthly Routine Cleaning and CCTV

Basin #1 – 370ft. Basin #10 – 55ft. Basin #15 – 150ft. Basin #18 – 83ft.
Basin #20 – 188ft. Basin #34 – 347ft. Basin #35 – 12,511ft Basin #37 – 240ft.
Basin #39 – 9,967ft.

Facility Safety

The monthly safety inspection rating was 96.12%. Safety training covered Confined Space Entry, Fire Extinguisher/Fire Protection and Ladder Safety.

Projects

Up Hill Run Lift Station

Force main has been laid under Jacobs Creek and the wet well and valve vault have been installed.

Basin #13 Lift Station

This project is substantially complete. The punch list has been developed and is being addressed.

WWTP Flow Meter Evaluation.

The Influent and Effluent flow totals have not been within the 10% margin of error for the past few years and we have employed Gripp Inc. to trouble shoot. To date Gripp has found the Effluent flow meter at Structure #610 to be faulty and has replaced it. We have had the Influent flow meters calibrated and have run a comparison test with portable meters. The non-portable water pumps have been metered to determine what amount of flow is being double metered, which turned out to be a minimal amount of flow.

Up coming work – Meter the Intermediate Pump Station discharge and remeter the Influent.

Mayor Gahan asked if he is short on staff.

Mr. Sartell stated that they are down one employee after a retirement and added that he believes they are still looking to fill one more position but he would need to double check. He stated that they have been very lucky when they need to fill a vacancy because they get a lot of applications.

CLAIMS:

Mrs. Moeller presented the following claims for the period of 08/25/22 to 09/07/22 in the amount of \$1,035,059.89:

Sewer Claims	Amount	Dept
KEYSTONE SOFTWARE SYSTEMS	7,250.00	SEW
L&D MAILMASTERS, INC.	1,399.57	SEW
L&D MAILMASTERS, INC.	233.16	SEW
KENNEDY, MARY	85.32	SEW
WOLF, YASAMEEN	11.53	SEW
SMITH, SHIRLEY	35.16	SEW
STRATTON, MICHAEL	221.38	SEW
ROY, TRAVIS	80.71	SEW
TINIUS, VOILET	215.88	SEW

FUST, JILLIAN	35.16	SEW
FARRELL, MICHAEL	2.31	SEW
HANNAH, JOHN	86.47	SEW

Total 9,656.65

ACE HARDWARE	17.74	WWTP
ACE HARDWARE	12.99	WWTP
ACE HARDWARE	8.48	WWTP
ACE HARDWARE	3.59	WWTP
ACE HARDWARE	43.53	WWTP
ACE HARDWARE	26.56	WWTP
ACE HARDWARE	78.97	WWTP
ACE HARDWARE	28.96	WWTP
ACE HARDWARE	69.95	WWTP
ACE HARDWARE	89.99	WWTP
ACE HARDWARE	49.99	WWTP
ACE HARDWARE	38.94	WWTP
ACE HARDWARE	35.98	WWTP
ACE HARDWARE	72.57	WWTP
ACE HARDWARE	77.47	WWTP
ACE HARDWARE	10.99	WWTP
ACE HARDWARE	28.99	WWTP
ACE HARDWARE	9.59	WWTP
ACE HARDWARE	2.59	WWTP
ACE HARDWARE	18.94	WWTP
ACE HARDWARE	22.36	WWTP
PLUMBERS SUPPLY	209.50	WWTP
AMERICAN TRAILER, LLC.	86.00	WWTP
BLACK DIAMOND	65.00	WWTP
BLACK DIAMOND	45.00	WWTP
BLACK DIAMOND	65.00	WWTP
QUILL	16.65	WWTP
QUILL	48.50	WWTP
QUILL	405.44	WWTP
QUILL	33.74	WWTP
QUILL	227.47	WWTP
QUILL	125.98	WWTP
QUILL	35.99	WWTP
QUILL	71.52	WWTP
QUILL	82.44	WWTP
QUILL	(16.65)	WWTP
CINTAS #302	127.26	WWTP
CINTAS #302	127.26	WWTP
CLARK-DIETZ	18,031.00	WWTP
CUNNINGHAM GOLF, SPORT, UTIL	637.99	WWTP
ORR SAFETY EQUIPMENT CO.	377.70	WWTP
ORR SAFETY EQUIPMENT CO.	935.00	WWTP
BEAM, LONGEST AND NEFF LLC	12,436.62	WWTP
USA BLUE BOOK	887.33	WWTP
USA BLUE BOOK	658.00	WWTP
USA BLUE BOOK	371.00	WWTP
USA BLUE BOOK	93.71	WWTP
USA BLUE BOOK	338.07	WWTP

BIOCHEM, INC.	5,441.50	WWTP
InfoUSA MARKETING, INC.	335.00	WWTP
GRIPP, INC.	9,974.00	WWTP
GRIPP, INC.	9,509.67	WWTP
GRIPP, INC.	492.85	WWTP
METRO ANSWERING SERIVCE	165.50	WWTP
EYE-TRONICS	895.83	WWTP
RIVER CITY WORK WEAR	818.85	WWTP
RIVER CITY WORK WEAR	810.85	WWTP
RIVER CITY WORK WEAR	89.98	WWTP
RIVER CITY WORK WEAR	86.98	WWTP
NCL OF WISCONSIN INC	81.32	WWTP
PC HOME CENTER	72.98	WWTP
ECO-TECH, LLC-WASTE LOGISTICS	607.37	WWTP
ENVIRONMENTAL LABORATORIES INC	55.00	WWTP
ENVIRONMENTAL RESOURCE ASSOCIA	343.25	WWTP
IDEXX DISTRIBUTION, INC	297.48	WWTP
IUPPS	729.60	WWTP
DUKES ROOT CONTROL	8,892.71	WWTP
ELEMENT MATERIALS TECHNOLOGY	68.00	WWTP
ELEMENT MATERIALS TECHNOLOGY	161.00	WWTP
ELEMENT MATERIALS TECHNOLOGY	101.00	WWTP
NAPA OF NEW ALBANY	32.68	WWTP
NAPA OF NEW ALBANY	164.89	WWTP
NAPA OF NEW ALBANY	109.96	WWTP
NAPA OF NEW ALBANY	534.60	WWTP
SOURCE 1 ENVIRONMENTAL, LLC	5,472.00	WWTP
GOTTA GO INC.	1,908.00	WWTP
GOTTA GO INC.	1,272.00	WWTP
NORTON OCC.MEDICINE ASSOCIATES	337.00	WWTP
ALLTERRAIN PAVING & CONSTRUCT	456.00	WWTP
COOK, MICHAEL	17.00	WWTP
WESTERN FIRST AID & SAFTEY	612.82	WWTP
STRUCTURED SOLUTIONS, LLC.	67,441.89	WWTP
SME	3,800.00	WWTP
BOYD COMPANY	2,760.00	WWTP
BOYD COMPANY	1,219.45	WWTP
THE GOODYEAR TIRE & RUBBER CO.	78.17	WWTP
THE GOODYEAR TIRE & RUBBER CO.	1,625.09	WWTP
ESTES WASTE SOLUTIONS, LLC.	172.50	WWTP
DAN'S LAWN & LANDSCAPE MAINT.	3,415.00	WWTP
BLACKLINE SAFETY CORP.	684.60	WWTP
ELLENBRAND, JEFF	17.00	WWTP
MIDDLETON, MATTHEW	17.00	WWTP

Total 169,450.06

INDIANA AMERICAN WATER	49.03	TU
INDIANA AMERICAN WATER	54.77	TU
INDIANA AMERICAN WATER	49.03	TU
INDIANA AMERICAN WATER	138.98	TU
INDIANA AMERICAN WATER	53.21	TU
INDIANA AMERICAN WATER	51.60	TU
INDIANA AMERICAN WATER	23.60	TU

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INDIANA AMERICAN WATER	23.60	TU
INDIANA AMERICAN WATER	23.60	TU
INDIANA AMERICAN WATER	49.03	TU
INDIANA AMERICAN WATER	377.01	TU
AT&T	695.60	TU
DUKE ENERGY	355.61	TU
DUKE ENERGY	27.72	TU
DUKE ENERGY	318.88	TU
DUKE ENERGY	16.33	TU
DUKE ENERGY	45.85	TU
DUKE ENERGY	17.56	TU
DUKE ENERGY	708.80	TU
DUKE ENERGY	186.51	TU
DUKE ENERGY	78.42	TU
DUKE ENERGY	671.23	TU
GIBSON LAW OFFICE, LLC.	1,053.41	TU
INDIANA AMERICAN WATER	23.60	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
GIBSON LAW OFFICE, LLC	1,062.40	TU
STORMWATER DRAINAGE FUND	66,492.84	TU
SANITATION FUND	187,906.86	TU
BANK OF NEW YORK TRUST CO.	451,851.00	TU
AT&T	228.74	TU
AT&T	314.86	TU
DUKE ENERGY	3,808.01	TU
DUKE ENERGY	64,587.21	TU
DUKE ENERGY	1,470.86	TU
DUKE ENERGY	123.10	TU
JOHN JONES- SALEM	72,160.00	TU
SPECTRUM BUSINESS	114.98	TU
MALLORY SAFETY AND SUPPLY, LLC	673.63	TU

Total 855,953.18

Grand Total 1,035,059.89

Mr. Wilkinson moved to approve the above claims, Mr. Grimes second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 9:22 a.m.

Mayor Gahan, President

Vicki Glotzbach, City Clerk