# THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON THURSDAY, OCTOBER 13, 2022 AT 9:15 A.M.

PRESENT: Ed Wilkinson, member, Nathan Grimes, member and Mayor Gahan, president.

**ALSO PRESENT:** April Dickey, Linda Moeller, Rob Sartell, Shane Gibson, Larry Summers, and Vicki Glotzbach

#### **CALL TO ORDER:**

Mayor Gahan called the meeting to order at 9:15 a.m.

## **PLEDGE OF ALLEGIANCE:**

#### APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Grimes moved to approve the September 22, 2022 Regular Meeting Minutes, Mr. Wilkinson second, all voted in favor.

#### **BIDS/CONTRACTS:**

#### **NEW BUSINESS:**

## 1. Shane Uttich re: Request to tap into sewer on Wooded Ridge Drive

**Mr.** Uttich explained that Wooded Ridge Drive is a new private road that was put in  $\sim$  one year ago off State Street and they have since received variance approval from planning and zoning to split Lot 4 into A and B. He stated that they plan to build the first home on Lot A, but they would like to request a second sewer tap into the existing main at the bottom of the court for the second home.

Mr. Sartell asked if this is the pressurized system.

Mr. Uttich replied yes.

**Mr. Sartell** asked Mr. Uttich to contact him after the meeting and he will set him up with an asset manager to get the process started.

**Mr. Wilkinson** stated that the permitting process usually starts with Mr. Sartell for any future request he may have.

## **COMMUNICATIONS - PUBLIC:**

# **COMMUNICATIONS - CITY OFFICIALS:**

## 1. Linda Moeller re: 2023 Budgets

Mrs. Moeller stated that in the past Mr. Sartell and Mrs. Dickey submit their budgets to her and she formats them. She added that this is the way they plan to proceed this year if the board is okay with that. She suggested that like they have done in the past, they have a workshop after storm water on their regular meeting day. She stated that if everyone is okay with the budget as it is proposed they would vote on it at the following meeting.

**Mr. Grimes** stated that he thinks it is a great system to do it this way and has worked well in the past.

Mr. Wilkinson agreed.

## 2. April Dickey re: New online pay system Invoice Cloud

**Mrs. Dickey** stated that it is really going well and reported that 5.7% of customers are registered, and it grows every day. She added that the transaction volume in the last ten days has been \$3,608.00 with a total of \$271,663.88 coming through the invoice cloud for payments.

**Mrs. Moeller** stated that this is the first public billing cycle and asked if there have been any complaints or problems.

**Mrs. Dickey** stated that they have had to walk several older customers through the sign-up process but they haven't had any real complaints.

**Mrs. Moeller** stated that she is encourages that the older population is asking for help to get on the system and she thinks that as it goes on a majority of the customers will be on this type of billing.

#### **SEWER ADJUSTMENTS:**

Mrs. Dickey presented a leak adjustment request for Gaile Taylor in the amount of \$2,537.76 for a leak that occurred in the front yard on the customer's side of the meter. She explained that the water went into the yard and the leak was repaired by Davis & Davis Plumbing. She stated that their consumption is back to normal. Supporting documents are attached.

Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.

**Mrs. Dickey** presented a leak adjustment request for Dana McGowen in the amount of \$2,746.88 for leak that occurred in the meter to the left side of the house. She explained that the water went into the yard and the leak was repaired by Greenwell Plumbing. She stated that their consumption is back to normal. Supporting documents are attached.

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.

**Mrs. Dickey** presented a leak adjustment request for Marina Martin in the amount of \$2,772.51 for a leak that occurred at the meter. She explained that the water went inside the water pit and that the leak was repaired by Indiana American Water. She stated that their consumption is back to normal. Supporting documents are attached.

Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.

Mrs. Dickey presented a leak adjustment request for Stacy Mitchell in the amount of \$1,305.60 for a leak the occurred because the hot water heater cracked the water line. She explained that the water went under the garage slab floor and that the leak was repaired by Mark Niemann. She stated that their consumption is back to normal. Supporting documents are attached.

Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.

# **FINANCIAL REPORT:**

Mr. Wilkinson reported that overall revenue is running  $\sim$ 5% low but expenses are running  $\sim$ 9% under budget. He stated that the only thing that was out of the ordinary was the electric bill because they didn't send one last month, which means this month was doubled. He added that everything else is in good shape and they have enough money in the bank to complete the Uphill Run Lift Station work.

## **TABLED ITEMS:**

## **OLD BUSINESS:**

#### 1. Clark Dietz

Mr. Christmas, Basin 13 – he reported that last week the contractor was back out on site to address some of the errors in the controller and he feels confident that this has been taken care of. He stated that if there aren't any issues they will be presented an application for release of retainage soon. Weberpal Improvement – he reported that the contract documents are basically complete and he anticipates sending those to Mr. Sartell so that the work can go out for quotes next week. Master Plan – he reported that they have a progress meeting scheduled for next week so it is progressing. He added that they are working on tweaking some of the models to get it functioning property and they will have an update next week. Local Limits – he reported that they have the IDEM required update to the local limits for the plant facility that is ~70% complete, which they anticipate wrapping up in the next month.

**Mr. Sartell** explained that they have to review their local limits every time they do a discharge permit.

## **UTILITY REPORT:**

## 1. Rob Sartell re: Wastewater Utility Monthly Report Summary for July 2022

Mr. Sartell reported on the following:

#### **Influent / Effluent Quality**

The treatment plant and collection system was in full compliance for the month of July.

#### **Pretreatment**

There were 36 grease trap inspections submitted.

## **Facility Operations**

88 dry tons of bio solids were removed from the WWTP.

The WWTP was at 31% of its Total Suspended Solids design limit and at 32% of its CBOD design limit.

There were 5.60 inches of rain for the month

## **Preventative and Unscheduled Maintenance**

245 preventative work orders were completed and 29 corrective work orders were completed for the WWTP and Lift Stations

## **Highlights**

Boyd CAT repaired the generators at Grantline Road Lift Station and Raw Wastewater Pump Station. Polished diesel fuel at Mt. Tabor and Basin #14 generators

Replaced the shear pin on the compactor of the fine screen I the #210 Building.

Replaced RTU on the SCADA System at St. Mary's Lift Station.

Replaced upper shaft, seals and bearing and repaired the gearbox housing on the #2 Coarse Bar Screen.

Installed a new Phase Monitor at Daisy Lane Lift Station.

We had 1 Power Share event with Duke Energy in the Month of July

Replaced bad wiring form MCC to #1 Gravity Thickener.

Replaced a bad VFD for the #2 Mixer on the #310 Oxidation Ditch.

# **Sanitary Collection System**

Project	Current Month	Year-to-Date
Sanitary Sewer Flushed/ft	26,584	108,636
Sanitary Sewer Televised/ft.	23,695	94,260
CIPP Installed/ft	0	0
	13	82

Project		Current Month		Year-to-Date	
Tap Inspection	ns				
Locates			808	5,236	
Pipe Patches			1	12	
Service Requests	Odor Complaint	Main Block	Resident Problem	Dye Test	Emergency Locates
24	0	4	11	0	7

#### **Preventative and Unscheduled Maintenance**

13 preventative work orders were completed and 7 corrective work orders were issued for the Collection System.

# **Construction Highlights**

# Manhole Repairs	<b>#Manhole Installations</b>	<b>#Pipe Patches</b>
1	0	1
#Main Line Repairs	#Lateral Repairs	<b>Easement Maintenance</b>
0	3	0

#### Annual/Semi Annual, Monthly Routine and Preventative Sewer Cleaning

The Line in the alley serving the Exchange, Parlour Pizza and the Hitching Post. FOG management.

Manhole #6-30 Monitoring grease discharge from Agave and Rye. It has come to our attention that the new grease trap may not have been installed as we have yet to receive a Verification Form.

## **Scheduled Preventative Cleaning Maintenance**

Basin #19 – Wooded Valley Dr. Basin #34 – Blackiston Mill Rd. Basin #11 – Griffin St.

#### **Chemical Root Treatment**

Basin #21 – Venetian Way Basin #1A – Ridgeway Ave. Basin #22 – Saddlewood Ct. Basin #11 – Cottom Ave.

## **Monthly Routine Cleaning and CCTV**

Basin $#2 - 351$ ft.	Basin $\#6 - 335$ ft.	Basin $#9 - 2,165$ ft.	Basin $#13 - 185$ ft.
Basin #14 – 1,829ft.	Basin $#16 - 837$ ft.	Basin #17 – 466ft.	Basin # - 1,072ft.
Basin #22 – 487ft.	Basin #28 – 638ft.	Basin $#35 - 8.274$ ft.	Basin $#39 - 6.690$ ft.

# **Facility Safety**

The monthly safety inspection rating was 96.90%. Safety training covered Trenching & Shoring.

# **Projects**

#### **Up Hill Run Lift Station**

Force main has been laid under Jacobs Creek and pressure tested. Started installing pipe fittings at UHR L.S. and piping to Prosser L.S.

# **Basin #13 Lift Station**

This project is substatially complete. The punch list has been developed and is being addressed.

## **WWTP Flow Meter Evaluation**

The Influent and Effluent flow totals have not been within the 10% margin of error for the past few years and we have employed Gripp Inc. to trouble shoot. To date Gripp has found the Effluent flow meter at Structure #610 to be faulty and has replaced it. We have had the Influent flow meters calibrated and have run a comparison test with portable meters. The non-portable water pumps have been metered to determine what amount of flow is being double metered, which turned out to be a minimal amount of flow.

Continuing Work—Comparison metering is on going at the Intermediate Pump Station and the Raw Wastewater Influent Pump Station.

## **CLAIMS:**

**Sewer Claims** 

COPIER MART

OFFICE SUPPLY COMPANY, INC

**Mrs. Moeller** presented the following claims for the period of 09/22/22 to 10/12/22 in the amount of \$1,680,746.73:

Amount Dept

123.33 SEW 995.00 SEW

COI ILICIVII IICI	773.00	DL W
L&D MAILMASTERS, INC.	1,455.33	SEW
L&D MAILMASTERS, INC.	233.76	SEW
CROWN SERVICES INC	157.50	SEW
COAKLEY, DON	1,382.84	SEW
PIOTRSKI, ROBERT	50.52	SEW
SECURITY PROS, LLC	62.00	SEW
AMERI-GUARD STORAGE CENTER LLC	61.44	SEW
AMERI-GUARD STORAGE CENTER LLC	69.12	SEW
HUGHES, CARMEN - ATLAS CLEANING	560.00	SEW
GREEN, RODNEY	496.07	SEW
SMITH, CAROLINE	9.98	SEW
RAVEN SCP, LLC.	541.66	SEW
RAVEN SCP, LLC.	2,979.16	SEW
SACKSTEDER, MARK	66.80	SEW
Total	9,244.51	
ACE HARDWARE	17.97	WWTP
ACE HARDWARE	62.73	WWTP
ACE HARDWARE	6.95	WWTP
ACE HARDWARE	14.85	WWTP
ACE HARDWARE	99.80	WWTP
ACE HARDWARE	39.36	WWTP
ACE HARDWARE	75.14	WWTP
ACE HARDWARE	73.51	WWTP
ACE HARDWARE	30.56	WWTP
ACE HARDWARE	37.95	WWTP
ACE HARDWARE	10.98	WWTP
ACE HARDWARE	121.10	WWTP
ACE HARDWARE	19.57	WWTP
ACE HARDWARE	25.57	WWTP
ACE HARDWARE	11.58	WWTP
ACE HARDWARE	76.49	WWTP
ACE HARDWARE	37.99	WWTP
DAN CRISTIANI EXCAVATING CO.	17,974.34	WWTP
DAN CRISTIANI EXCAVATING CO.	144,795.00	WWTP

Sewer Board October 13, 2022

BLACK DIAMOND	65.00	WWTP
BLACK DIAMOND	45.00	WWTP
MICROBAC LABORATORIES INC	286.50	WWTP
MICROBAC LABORATORIES INC	121.00	WWTP
MICROBAC LABORATORIES INC	402.00	WWTP
MICROBAC LABORATORIES INC	90.50	WWTP
QUILL	25.99	WWTP
QUILL	350.97	WWTP
QUILL	7.78	WWTP
QUILL	8.39	WWTP
QUILL	558.26	WWTP
QUILL	55.19	WWTP
CINTAS #302	127.26	WWTP
GRANTLINE GARDEN CENTER, INC.	37.71	WWTP
CLARK-DIETZ	3,385.05	WWTP
CLARK-DIETZ	10,052.50	WWTP
CLARK-DIETZ	8,241.39	WWTP
MAC CONSTRUCTION ESCROW ACCT	32,500.00	WWTP
CULLIGAN WATER SYSTEMS	80.00	WWTP
EARTH FIRST	231.72	WWTP
MIKE SMITH FIRESTONE	25.00	WWTP
SAFETY-KLEEN CORP.	346.93	WWTP
SAFETY-KLEEN CORP.	(19.15)	WWTP
STEMLER PLUMBING, INC	260.00	WWTP
COPIER MART	191.02	WWTP
MAC CONSTRUCTION & EXCAVATING	292,500.00	WWTP
DLT SOLUTIONS, INC	4,623.32	WWTP
BEAM, LONGEST AND NEFF LLC	2,758.39	WWTP
USA BLUE BOOK	311.56	WWTP
USA BLUE BOOK	634.95	WWTP
USA BLUE BOOK	154.05	WWTP
USA BLUE BOOK	853.55	WWTP
USA BLUE BOOK	112.43	WWTP
USA BLUE BOOK	82.90	WWTP
USA BLUE BOOK	48.39	WWTP
USA BLUE BOOK	558.07	WWTP
BIOCHEM, INC.	12,358.60	WWTP
DELTA SERVICES, LLC	600.00	WWTP
SPENCER MACHINE & TOOL CO.,INC	165.00	WWTP
SPENCER MACHINE & TOOL CO.,INC	3,465.00	WWTP
SPENCER MACHINE & TOOL CO.,INC	5,735.00	WWTP
C.C.E., INC.	25.00	WWTP
C.C.E., INC.	60.00	WWTP
METRO ANSWERING SERIVCE	155.50	WWTP
METRO ANSWERING SERIVCE	175.00	WWTP
EYE-TRONICS	671.19	WWTP
HOME DEPOT	269.00	WWTP
HOME DEPOT	247.27	WWTP
HOME DEPOT	56.99	WWTP
AIRGAS-MID AMERICA	190.50	WWTP

WASH-O-RAMA CAR WASH	24.00	WWTP
NORTHERN SAFETY CO., INC	935.00	WWTP
INDEPENDENT PIPING, INC.	1,900.00	WWTP
RIVER CITY WORK WEAR	119.95	WWTP
RIVER CITY WORK WEAR	241.97	WWTP
RIVER CITY WORK WEAR	241.97	WWTP
RIVER CITY WORK WEAR	179.98	WWTP
RIVER CITY WORK WEAR	299.95	WWTP
RIVER CITY WORK WEAR	468.00	WWTP
RIVER CITY WORK WEAR	468.00	WWTP
RIVER CITY WORK WEAR	885.84	WWTP
RIVER CITY WORK WEAR	148.96	WWTP
NCL OF WISCONSIN INC	302.65	WWTP
ESRI	2,839.18	WWTP
ENVIRONMENTAL RESOURCE ASSOCIA	918.91	WWTP
TELEDYNE ISCO	664.00	WWTP
NAPA OF NEW ALBANY	152.10	WWTP
NAPA OF NEW ALBANY	4.58	WWTP
NAPA OF NEW ALBANY	364.84	WWTP
NAPA OF NEW ALBANY	108.99	WWTP
NAPA OF NEW ALBANY	17.99	WWTP
NAPA OF NEW ALBANY	89.98	WWTP
NAPA OF NEW ALBANY	204.46	WWTP
NAPA OF NEW ALBANY	211.11	WWTP
NAPA OF NEW ALBANY	392.27	WWTP
TEAM EJP JEFFERSONVILLE	850.00	WWTP
TEAM EJP JEFFERSONVILLE	88.32	WWTP
TEAM EJP JEFFERSONVILLE	478.06	WWTP
TEAM EJP JEFFERSONVILLE	369.03	WWTP
GOTTA GO INC.	3,180.00	WWTP
GOTTA GO INC.	3,180.00	WWTP
GOTTA GO INC.	2,226.00	WWTP
GELCO SUPPLY INC-ROOTX	4,674.00	WWTP
NORTON OCC.MEDICINE ASSOCIATES	89.00	WWTP
NORTON OCC.MEDICINE ASSOCIATES	70.00	WWTP
ERS WIRELESS	9,000.00	WWTP
VALVOLINE, LLC	112.16	WWTP
ADS SECURITY, L.P.	325.41	WWTP
ADS SECURITY, L.P.	65.07	WWTP
WESTERN FIRST AID & SAFTEY	212.78	WWTP
BMV ELECTRIC COMPANY, LLC.	1,900.00	WWTP
ABBOTT'S LAWN SERVICE & FENCE	3,500.00	WWTP
14 MILE COMPANY LLC	1,680.00	WWTP
DEMING,MALONE,LIVESAY & OSTROF	4,425.00	WWTP
BOYD COMPANY	570.20	WWTP
ESTES WASTE SOLUTIONS, LLC.	172.50	WWTP
DAN'S LAWN & LANDSCAPE MAINT.	3,415.00	WWTP
DAN'S LAWN & LANDSCAPE MAINT.	550.00	WWTP
MIDWEST TRUCK DRIVING SCHOOL	89.68	WWTP
SAMSARA, INC.	294.20	WWTP
SCHINDLER, PAUL	17.00	WWTP

**Total** 601,918.98

GIBSON LAW OFFICE, LLC	1,062.64	TU
INDIANA AMERICAN WATER	51.12	TU
INDIANA AMERICAN WATER	23.60	TU
INDIANA AMERICAN WATER	31.41	TU
INDIANA AMERICAN WATER	51.68	TU
IN BUREAU OF MOTOR VEHICLES	15.00	TU
IN BUREAU OF MOTOR VEHICLES	25.00	TU
FED EX	21.31	TU
VERIZON WIRELESS AT&T	2,308.95 695.57	TU TU
DUKE ENERGY		TU
DUKE ENERGY	373.39 155.71	TU
DUKE ENERGY	75.77	TU
DUKE ENERGY	41.22	TU
DUKE ENERGY	30.58	TU
DUKE ENERGY	16.33	TU
DUKE ENERGY	31.91	TU
DUKE ENERGY	16.33	TU
DUKE ENERGY	647.31	TU
DUKE ENERGY	914.05	TU
DUKE ENERGY	330.47	TU
DUKE ENERGY	28.06	TU
C.C.E., INC.	15.00	TU
CARD SERVICES	140.00	TU
CARD SERVICES	140.00	TU
CARD SERVICES	150.91	TU
CARD SERVICES	35.97	TU
CARD SERVICES	26.99	TU
CARD SERVICES	100.00	TU
CARD SERVICES	100.00	TU
CARD SERVICES	100.00	TU
QUADIENT FINANCE USA, INC.	135.46	TU
AT&T	88.25	TU
AT&T	57.43	TU
TRACTOR SUPPLY	188.57	TU
CENTERPOINT ENERGY	52.94	TU
CENTERPOINT ENERGY	17.98	TU
CENTERPOINT ENERGY	21.44	TU
CENTERPOINT ENERGY	98.53	TU
CENTERPOINT ENERGY	17.98	TU
CENTERPOINT ENERGY	51.73	TU
CENTERPOINT ENERGY	84.31	TU
GIBSON LAW OFFICE, LLC	949.64	TU
INDIANA AMERICAN WATER	23.60	TU
INDIANA AMERICAN WATER	23.60	TU
INDIANA AMERICAN WATER	49.03	TU
INDIANA AMERICAN WATER	54.77	TU
INDIANA AMERICAN WATER	150.28	TU
INDIANA AMERICAN WATER	52.68	TU
INDIANA AMERICAN WATER	392.89	TU
INDIANA AMERICAN WATER	49.03	TU
INDIANA AMERICAN WATER	49.03	TU

NEW ALBANY MUNICIPAL UTILTIES	12.51	TU
NEW ALBANY MUNICIPAL UTILTIES	150.12	TU
NEW ALBANY MUNICIPAL UTILTIES	875.70	TU
NEW ALBANY MUNICIPAL UTILTIES	39.06	TU
NEW ALBANY MUNICIPAL UTILTIES	75.06	TU
NEW ALBANY MUNICIPAL UTILTIES	4.17	TU
NEW ALBANY MUNICIPAL UTILTIES	4.17	TU
NEW ALBANY MUNICIPAL UTILTIES	4.17	TU
NEW ALBANY MUNICIPAL UTILTIES	4.17	TU
AMERICAN TRAILER, LLC.	310.00	TU
AT&T	305.09	TU
HOME CITY ICE CO.	26.00	TU
HOME CITY ICE CO.	265.00	TU
DUKE ENERGY	3,990.91	TU
DUKE ENERGY	1,564.06	TU
DUKE ENERGY	138.23	TU
DUKE ENERGY	103.12	TU
DUKE ENERGY	73,782.60	TU
GRIPP, INC.	2,703.62	TU
HOME DEPOT	108.06	TU
HOME DEPOT	40.00	TU
HOME DEPOT	231.76	TU
HOME DEPOT	31.48	TU
HOME DEPOT	44.93	TU
HOME DEPOT	33.00	TU
HOME DEPOT	12.81	TU
HOME DEPOT	13.48	TU
HOME DEPOT	75.00	TU
HOME DEPOT	274.00	
HOME DEPOT	429.97	TU
QUADIENT FINANCE USA, INC.	85.50	TU
SPECTRUM BUSINESS	114.98	TU
GIBSON LAW OFFICE, LLC	1,014.04	TU
STORMWATER\DRAINAGE FUND	49,631.62	TU
SANITATION FUND	180,468.06	TU
NEW ALBANY MUNICIPAL UTILTIES	12.51	TU
NEW ALBANY MUNICIPAL UTILITIES	37.53	TU
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NEW ALBANY MUNICIPAL UTILTIES NEW ALBANY MUNICIPAL UTILTIES	362.79	TU TU
NEW ALBANY MUNICIPAL UTILITIES NEW ALBANY MUNICIPAL UTILITIES	275.22 187.65	TU
NEW ALBANY MUNICIPAL UTILITIES  NEW ALBANY MUNICIPAL UTILITIES	25.02	TU
NEW ALBANY MUNICIPAL UTILTIES	100.08	TU

GIBSON LAW OFFICE, LLC	993.38	TU
BANK OF NEW YORK TRUST CO.	451,851.00	TU
BYRNE'S GARAGE INC.	132.87	TU
BYRNE'S GARAGE INC.	215.19	TU
BYRNE'S GARAGE INC.	127.14	TU
FLOYDS KNOBS WATER	25.60	TU
FLOYDS KNOBS WATER	25.60	TU
FLOYDS KNOBS WATER	27.39	TU
FLOYDS KNOBS WATER	27.39	TU
AT&T	243.71	TU
DUKE ENERGY	40.31	TU
DUKE ENERGY	60.19	TU
DUKE ENERGY	159.90	TU
DUKE ENERGY	683.35	TU
XYLEM WATER SOLUTIONS USA	3,285.00	TU
WEX BANK	5,506.08	TU
CONSTELLATION NEWENERGY	32.69	TU
KONECRANES	5,298.14	TU
BMV ELECTRIC COMPANY, LLC.	2,417.00	TU
BMV ELECTRIC COMPANY, LLC.	16,215.00	TU
JANSON, JEANNE	125,000.00	TU
JANSON, MATTHEW	125,000.00	TU
RAVEN SCP, LLC.	541.66	TU
RAVEN SCP, LLC.	2,979.16	TU

Total 1,069,583.24

Vicki Glotzbach, City Clerk

**Grand Total** 1,680,746.73

Mr. Grimes moved to approve the above claims, Mr. Wilkinson second, all voted in favor.

# **ADJOURN:**

Mayor Gahan, President

There being no further business before the board, the meeting adjourned	ed at 9.32 a.iii.

10 Board Sewer