

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON THURSDAY, DECEMBER 8, 2022 AT 9:15 A.M.**

**PRESENT:** Ed Wilkinson, member, Nathan Grimes, member and Mayor Gahan, president.

**ALSO PRESENT:** April Dickey, Linda Moeller, Rob Sartell, Shane Gibson, Brandon Sailings, Mike Wallace and Vicki Glotzbach

**CALL TO ORDER:**

**Mayor Gahan** called the meeting to order at 9:15 a.m.

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Grimes** moved to approve the November 23, 2022 Regular Meeting Minutes, **Mr. Wilkinson** second, all voted in favor.

**BIDS/CONTRACTS:**

**1. Rob Sartell re: Weberpal**

**Mr. Sartell** explained that he has one bid to present for an exposed 8' sewer line repair on Weberpal that is right next to a creek. He stated that they put out bids and had one respondent with a total of \$69,145.00 From Dan Cristiani.

**Mr. Wilkinson** asked if he explained to them all that needed to be done on this project.

**Mr. Sartell** replied yes.

**Mr. Wilkinson** moved to approve, **Mr. Grimes** second, all voted in favor.

**NEW BUSINESS:**

**1. Mike Hill re: Partial Re-plat of Northside on Charlestown Road**

**Mr. Hill** explained that they are asking for a re-plat to further divide the property into three tracts. He stated that they recently had their secondary PUDD plan approved by the plan commission as well as approval by the board of works, and now they are ready to move forward with the middle parcel.

**Mr. Sartell** stated that they are good with it.

**Mr. Grimes** moved to approve, **Mr. Wilkinson** second, all voted in favor.

**2. Rob Sartell re: Deerwood CTA Expansion**

**Mr. Sartell** presented a request from Deerwood Environmental regarding two subdivisions on top of Paoli Pike (Buffalo Trail and Altawood) that have a series of failing septic systems. He stated that they are asking the city to release the CTA to theirs and explained that in order for the city to service them they would have to run a gravity sewer from the old Tree Top Apartments to Paoli Pike, and the cost would likely be more than they could ever recoup. He recommended that the board release these two small subdivision from their service pending legal review.

**Mayor Gahan** asked Mr. Sartell to tell them a little bit about Deerwood.

**Mr. Sartell** explained that they have a small treatment plant off of Smithwood Road behind Indian Creek and it is a solid plant that has provided service in the area for at least 20 years. He added that he thinks it is a win-win for both parties and helps clean up the environment at the location.

**Mr. Wilkinson** stated that on the survey they are showing about 15 acres and asked if that is what they are talking about today.

**Bob Woosley, Heritage Engineering** replied yes and explained that it encompasses both subdivisions.

**Mr. Grimes** asked about how many residents there are in the two subdivisions.

**Mr. Woosley** stated that Altawood is either 54 or 74 and Buffalo Trail is 24.

**Mr. Wilkinson** asked about the size of the plant.

**Mr. Woosley** stated that they just did some work to it and he believes it increased to 150,000 gpd.

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

### **3. Rob Sartell re: MAC Change Order #2**

**Mr. Sartell** presented a change order for the Uphill Run Lift Station Improvement Project which includes two additions and one subtraction. He explained that there is additional road fees for Payne Koehler, additional backfill work, and a deduction for piping and modification. He stated that the total increase is \$52,213.63. He added that this has been reviewed by the engineer and discussed at the update meeting.

**Mr. Wilkinson** asked about the status of the electrical gear.

**Mr. Sartell** stated that they are expecting the control panel and associated accessories around the first of April. He explained that there also a contract extension that takes the substantial completion to May 6, adding 180 days. He stated that the force main work is complete but they are still doing some site work and will be in a slow period until they get the two items in.

**Mr. Wilkinson** asked what the schedule is on the pump station.

**Mr. Sartell** stated that it will likely go in the same time they set up the control panel.

**Mr. Wilkinson** asked about the cleanup along the creek bed.

**Mr. Sartell** stated that it will likely be done in the spring time when they have a change to reseed and replant the trees.

**Mr. Wilkinson** asked if the dirt that they were going to move in at the site has been done.

**Mr. Sartell** stated that he will have to check on that but to the best of his knowledge it hasn't been elevated yet.

**Mr. Wilkinson** stated that it sounds like there is still quite a bit to go but he understands.

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

### **4. Shane Gibson: Resolution – Transferring PILOT Payments to City General Fund**

**Mr. Gibson** presented resolution SB-22-03 Authorizing Transfers of Payments In-Lieu of Taxes to the City's General Fund for the board to review. He explained that they have talked about this for years, budgeted it for years, and this is more of a formal action to allow this. He stated that it is for a minimum of 16 years and he included with the packet what the estimated PILOT would/could be, which is ~\$1.8M, so they are well under that number at \$1M.

**Mr. Wilkinson** asked if this is just their acknowledgement and approval to make this PILOT contribution on an annual basis.

**Mr. Gibson** replied yes.

**Mr. Wilkinson** he stated that the difference between the depreciated schedule that was presented and the \$1M is the city's choice.

**Mr. Gibson** stated that he thinks it is an approximate number and will not be overly burdening the utility and is well within their budgetary constraints.

**Mr. Wilkinson** stated that he thinks that the \$1M number is very appropriate, fair, comfortable, and will not put any real stress on the department at all.

**Mr. Grimes** stated that this is based on 2016/2017 numbers so he is sure that the assessed value has gone up as well.

**Mr. Gibson** stated that he believes that the assessed value is much higher but he wanted to give them something to show that it is a reasonable amount.

**Mayor Gahan** stated that it wasn't that long ago that they thought that coming out from under the consent decree was a dream and with all the hard work from everyone involved that has gone into bringing the utility up to where it should be, they are able to do these sorts of things.

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

**COMMUNICATIONS - PUBLIC:**

**COMMUNICATIONS - CITY OFFICIALS:**

**SEWER ADJUSTMENTS:**

**FINANCIAL REPORT:**

**Mr. Wilkinson** reported that close to the year end the cash flows and reserves are holding steady and finishing up 3%-4% under budget, so he thinks that they are ending the year in great shape.

**TABLED ITEMS:**

**OLD BUSINESS:**

**UTILITY REPORT:**

**1. Rob Sartell re: Wastewater Utility Monthly Report Summary for September 2022**

**Influent / Effluent Quality**

The treatment plant and collection system was in full compliance for the month of September.

**Pretreatment**

There were 21 grease trap inspections submitted.

Added CBOD and TSS testing frequency to Sazerac's permit.

Wise Technical's Discharge Permit was not renewed due to no discharges from their facility over the term of the permit.

**Facility Operations**

105 dry tons of bio solids were removed from the WWTP.

The WWTP was at 27% of its Total Suspended Solids design limit and at 29% of its CBOD design limit.

There were 2.75 inches of rain for the month.

**Preventative and Unscheduled Maintenance**

231 preventative work orders were completed and 28 corrective work orders were completed for the WWTP and Lift Stations.

**Highlights**

Independent Piping replaced a bad back flow preventer on the portable water system.

Cleaned Multitrode control stick at Charlestown Rd and replaced floats at Old Ford Rd. LS with a Multitrode system.

Rebuilt #3 and #4 Sludge Thickener Pump.

Poured concrete pad at Camp Ave. Lift Station to mount backup generator.

We had 2 Power Share events with Duke Energy in the Month of September. Cleaned gear box breather on the #2 Raw Wastewater Bar Screen.

**Sanitary Collection System**

<i>Project</i>		<i>Current Month</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>17,226</i>		<i>145,175</i>	
<i>Sanitary Sewer Televised/ft.</i>		<i>15,106</i>		<i>127,146</i>	
<i>CIPP Installed/ft</i>		<i>0</i>		<i>0</i>	
<i>Tap Inspections</i>		<i>13</i>		<i>106</i>	
<i>Locates</i>		<i>988</i>		<i>7,230</i>	
<i>Pipe Patches</i>		<i>3</i>		<i>19</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>29</i>	<i>5</i>	<i>0</i>	<i>7</i>	<i>0</i>	<i>8</i>

**Preventative and Unscheduled Maintenance**

23 preventative work orders were completed and 9 corrective work orders were issued for the Collection System.

**Construction Highlights**

<b># Manhole Repairs</b>	<b>#Manhole Installations</b>	<b>#Pipe Patches</b>
<b>3</b>	<b>0</b>	<b>3</b>
<b>#Main Line Repairs</b>	<b>#Lateral Repairs</b>	<b>Easement Maintenance</b>
<b>1</b>	<b>1</b>	<b>0</b>

**Annual/Semi Annual, Monthly Routine and Preventative Sewer Cleaning**

The Line in the alley serving the Exchange, Parlour Pizza and the Hitching Post. FOG management.

**Scheduled Preventative Cleaning Maintenance**

Basin #11 – Griffin St. Basin #27 – Oxford Dr. Basin #19 – Ellen Ct.  
 Basin #7 – Catherine Place Basin #17 – Fenwick Basin #22 – Ashley Ct.

**Chemical Root Treatment**

Basin #13 – Lynn Rd. Basin #22 – Janie Lane Basin #9 – Cap. Frank Rd.  
 Basin #29 – Norwood Dr. Basin #13 – Depauw Ave. Basin #16 – Indiana Ave.  
 Basin #2 – Glenwood Ct.

**Monthly Routine Cleaning and CCTV**

Basin #9 – 5,679ft. Basin #16 – 103ft.ft. Basin #19 – 225ft. Basin #23 – 100ft.  
 Basin #35 – 683ft. Basin #39 – 834ft. Basin #40 – 6,641ft. Basin #41 – 654ft.  
 Basin #14 – 104ft.

**Facility Safety**

The monthly safety inspection rating was 96.89%. Safety training covered CPR & First Aid.

**Projects**

**Up Hill Run Lift Station**

Finished installing guide rails and brackets in wet well. Installed piping and valves to wet well.

Poured concrete under valves in valve vault. Milled Payne Koehler Rd. from 11+50 to 30+75 and patched road using 382.12 tons asphalt on 9/16.

**Basin #13 Lift Station**

This project is complete. Holding retainage until As Builds and O&M's are delivered.

**WWTP Flow Meter Evaluation.**

The Influent and Effluent flow totals have not been within the 10% margin of error for the past few years and we have employed Gripp Inc. to trouble shoot. To date Gripp has found the Effluent flow meter at Structure #610 to be faulty and has replaced it. We have had the Influent flow meters calibrated and have run a comparison test with portable meters. The non portable water pumps have been metered to determine what amount of flow is being double metered, which turned out to be a minimal amount of flow.

Continuing Work– Comparison metering is on going at the Intermediate Pump Station and the Raw Wastewater Influent Pump Station.

**CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 11/24/22 to 12/07/22 in the amount of \$1,041,677.29:

<b>Sewer Claims</b>	<b>Amount</b>	<b>Dept</b>
INFORMATION RESOURCES, INC.	81.22	SEW
CROWN SERVICES INC	843.75	SEW
CROWN SERVICES INC	506.25	SEW
RAVEN SCP, LLC.	541.66	SEW
RAVEN SCP, LLC.	2,979.16	SEW
SSHCOF II NEW ALBANY, LLC.	1,075.20	SEW
CHASE MURPHY ENTERPRISES	35.16	SEW
CHASE MURPHY ENTERPRISES	35.16	SEW
<b>Total</b>	<b>6,097.56</b>	
ACE HARDWARE	31.35	WWTP
ACE HARDWARE	66.52	WWTP
ACE HARDWARE	14.77	WWTP
ACE HARDWARE	89.57	WWTP
ACE HARDWARE	5.56	WWTP
ACE HARDWARE	9.99	WWTP
ACE HARDWARE	7.47	WWTP
ACE HARDWARE	19.56	WWTP
ACE HARDWARE	11.18	WWTP
DAN CRISTIANI EXCAVATING CO.	5,079.78	WWTP
SHERWIN-WILLIAMS	272.95	WWTP
KLEIN BROTHERS SAFE & LOCK	2,235.37	WWTP
MURPHY ELEVATOR COMPANY, INC.	174.36	WWTP
QUILL	30.13	WWTP
QUILL	125.85	WWTP
QUILL	146.02	WWTP
QUILL	143.84	WWTP
QUILL	476.10	WWTP
HENRY P. THOMPSON CO.	7,026.40	WWTP
JACOBI SALES, INC.	825.02	WWTP
JACOBI SALES, INC.	750.11	WWTP
USA BLUE BOOK	686.47	WWTP
USA BLUE BOOK	40.46	WWTP

USA BLUE BOOK	39.73	WWTP
BIOCHEM, INC.	13,670.10	WWTP
DELTA SERVICES, LLC	450.00	WWTP
DELTA SERVICES, LLC	2,171.65	WWTP
SPENCER MACHINE & TOOL CO.,INC	3,820.00	WWTP
C.C.E., INC.	30.00	WWTP
C.C.E., INC.	15.00	WWTP
GRIPP, INC.	938.00	WWTP
EYE-TRONICS	2,293.41	WWTP
EYE-TRONICS	770.49	WWTP
RIVER CITY WORK WEAR	299.95	WWTP
RIVER CITY WORK WEAR	100.00	WWTP
RIVER CITY WORK WEAR	155.99	WWTP
RIVER CITY WORK WEAR	225.98	WWTP
RIVER CITY WORK WEAR	109.99	WWTP
RIVER CITY WORK WEAR	782.86	WWTP
RIVER CITY WORK WEAR	225.98	WWTP
RIVER CITY WORK WEAR	215.98	WWTP
ELEMENT MATERIALS TECHNOLOGY	(33.00)	WWTP
ELEMENT MATERIALS TECHNOLOGY	68.00	WWTP
NAPA OF NEW ALBANY	202.29	WWTP
NAPA OF NEW ALBANY	(18.00)	WWTP
NAPA OF NEW ALBANY	392.27	WWTP
GOTTA GO INC.	1,545.00	WWTP
GOTTA GO INC.	1,635.00	WWTP
EQUIPMENT DEPOT KENTUCKY INC	742.17	WWTP
WESTERN FIRST AID & SAFTEY	190.25	WWTP
WESTERN FIRST AID & SAFTEY	452.36	WWTP
BMV ELECTRIC COMPANY, LLC.	15,314.00	WWTP
MIDWEST TRUCK DRIVING SCHOOL	89.68	WWTP
WM CORPORATE SERVICES, INC.	55,254.64	WWTP

**Total      120,418.60**

INDIANA AMERICAN WATER	23.60	TU
INDIANA AMERICAN WATER	49.03	TU
INDIANA AMERICAN WATER	49.03	TU
INDIANA AMERICAN WATER	23.60	TU
INDIANA AMERICAN WATER	49.55	TU
AT&T	691.75	TU
DUKE ENERGY	3,896.65	TU
DUKE ENERGY	61,446.11	TU
DUKE ENERGY	598.00	TU
DUKE ENERGY	319.77	TU
DUKE ENERGY	61.59	TU
DUKE ENERGY	350.64	TU
AIRGAS-MID AMERICA	190.50	TU
ECO-TECH, LLC-WASTE LOGISTICS	423.63	TU
CARD SERVICES	13.65	TU
CARD SERVICES	63.94	TU
CARD SERVICES	145.77	TU

CARD SERVICES	145.77	TU
CARD SERVICES	200.00	TU
AT&T	112.59	TU
AT&T	176.49	TU
GRACE LEIGH EVENT PLANNING	38,750.00	TU
GIBSON LAW OFFICE	838.84	TU
INDIANA AMERICAN WATER	23.60	TU
INDIANA AMERICAN WATER	49.03	TU
INDIANA AMERICAN WATER	49.03	TU
INDIANA AMERICAN WATER	493.86	TU
INDIANA AMERICAN WATER	23.60	TU
INDIANA AMERICAN WATER	49.03	TU
INDIANA AMERICAN WATER	53.73	TU
INDIANA AMERICAN WATER	51.60	TU
GIBSON LAW OFFICE, LLC	622.81	TU
STORMWATER\DRAINAGE FUND	110,292.45	TU
SANITATION FUND	237,574.90	TU
BANK OF NEW YORK TRUST CO.	451,851.00	TU
DUKE ENERGY	67.48	TU
DUKE ENERGY	1,399.91	TU
DUKE ENERGY	109.20	TU
DUKE ENERGY	656.21	TU
DUKE ENERGY	57.21	TU
CRUM'S HEATING & COOLING	2,896.00	TU
ROBERTSON, CASEY	30.00	TU
ROBERTSON, CASEY	40.00	TU
SPECTRUM BUSINESS	114.98	TU
ELLENBRAND, JEFF	35.00	TU

**Total      915,161.13**

**Grand Total      1,041,677.29**

**Mr. Wilkinson moved to approve the above claims, Mr. Grimes second, all voted in favor.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:40 a.m.

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Mayor Gahan, President

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Vicki Glotzbach, City Clerk