



New Albany Parks and Recreation
Indoor Turf Rental Agreement



Silver Street Park Indoor Turf

INDOOR TOURNAMENT RATES

Half Day (6-8 hours)	\$850
Full Day (over 8 hours)	\$1500

Group Name: _____ Event: _____

Renter Name: _____ DOB: _____ Cell Phone: _____

Email Address: _____

Mailing Address: _____

Reservation Fee: (50% of total rental fee) _____ Paid Date: _____

Rental Fee: _____ Balance Due Date: _____ Paid Date: _____

A damage/reservation deposit of 50% of the total rental fee must be paid in order to secure the reservation. Reservations will not be accepted without the deposit payment. The deposit amount is non-refundable.

The 50% balance of the rental fee is due 1 week prior to the scheduled event date. If payment is NOT received in full by the due date on this contract, the reservation will be CANCELLED without notice.

The Indoor Turf may be rented from 8am until 10pm, additional hours are available if an agreement is made with Park management. A parks department employee will be on duty to ensure the venue is prepared for the day. Renter must have a representative on site at all times to control rules and maintain the venue (i.e. no smoking, no pets on fields, no soft tossing into safety netting, etc.). Renter may not provide concessions at Silver Street Park.

Renter must pick up all trash and debris within the complex: field playing area, bleacher area, and sidelines throughout and at the end of each day. The parks department will furnish trash bags for use throughout the day. Failure to keep complex clear of trash and debris will result in the Renter being billed for clean up at the rate of \$25 per hour (with a minimum charge of \$25) plus the cost of materials to repair any damages incurred.

Renter must encourage teams to use hotels, restaurants and businesses located within the City of New Albany, IN. Contact the Clark – Floyd Counties Convention and Tourism Bureau by phone at 800.552.3842 or 812.280.5566 or by email at tourism@GoSolIN.com for recommendations.

PLEASE READ CAREFULLY: I, as group representative and renter, understand that . . .

- Permission to reserve Silver Street Park Indoor Turf will be granted only when the function can be reasonably accommodated by the park system. Such use must not unduly interfere with the rights of the general public and will not present a clear and present danger to public health and safety in the community.
- Any person(s) renting the facility must be 21 years of age or older
- I am responsible for the supervision of my group.
- I am responsible for any damage(s) incurred to the property, and I am responsible for the cleaning and trash/debris pick up within the complex throughout and at the end of each reserved day. I am also responsible for making sure the facility is restored to the state in which it was rented by the end of the reserved time period.
- I cannot place tape or paint lines on the turf without prior approval from Parks staff.

- I must carry insurance and provide proof of said insurance, naming the City of New Albany, IN and the New Albany Parks and Recreation department as co-insured concerning the following:
 - a) Liability coverage for players, spectators, coaches, volunteers, and others in or near the facility.
 - b) Liability and casualty for the premises of the park, buildings and equipment.
- Any long-term agreement for the use of the facility may be terminated should the circumstances dictate that the facility is needed for programs or requires maintenance. In such situations, notice will be given to the renter of the facility and reasonable accommodations will be made to reschedule the reservation date.
- Vehicles must park within the parking lots at all times.
- No persons shall be allowed to possess, consume, or bring alcoholic beverages into Silver Street Park. Smoking or tobacco product usage (including usage of e-cigarettes or vaping) is not permitted within any park structure.
- No drugs, firearms, fireworks, or glass containers are allowed within the park boundaries.
- No food, drinks, candy, gum, sunflower seeds, or tobacco products allowed in turf room.
- The provided safety netting must fully enclose turf area at all times of active play.
- The Parks department does not assume responsibility for any lost or stolen personal property. Each individual must take reasonable precautions to protect his or her personal property. Please keep all personal property under observation or in a secured area. If you do become a victim of theft, immediately report it to the Police.

***Please Note:** Violations of park rules may result in a group being asked to leave the park property with no refund of the reservation fee.

By signing this contract, I, the undersigned, clearly understand and have received the policies regarding reservations at Silver Street Park Indoor Turf and will be responsible for my group complying with all rules and regulations contained within. I agree to be responsible for taking all reasonable and necessary actions to insure the safety of the persons and property of all participants in the events during the rental period, including but not limited to, employees, participants, associates, guests, spectators, and any member of the public in attendance at any of the events being held by my group at the facility. I assume full responsibility for the supervision of my group and agree to defend, indemnify, and to hold harmless the New Albany Parks and Recreation department and the City of New Albany, its owners, agents, servants, and/or employees from all claims for any liability, responsibility, injury, loss, damage or expense, including attorneys' fees, in any way connected with the use of Park property. I understand that use of any Park property is voluntary, and I voluntarily assume and accept personal responsibility for any injury, liability, loss or damage arising from any and all risks, known and unknown, foreseeable and unforeseeable, in any way connected with use of Park property.

Signature _____

Date _____

Staff Signature _____

Date _____

Silver Street Park Indoor Turf 2043 Silver Street, New Albany, IN 47150		
DAY 1 DATE _____ TIME OPEN _____ UNTIL _____ Total hours _____ Day 1 fee _____	DAY 2 DATE _____ TIME OPEN _____ UNTIL _____ Total hours _____ Day 2 fee _____	DAY 3 DATE _____ TIME OPEN _____ UNTIL _____ Total hours _____ Day 3 fee _____

*Please read, sign, and return entire form with deposit in cash or credit/debit card.

2043 SILVER STREET ▪ NEW ALBANY, IN 47150 ▪ PHONE: 812-949-5448 ▪ FAX: 812-949-5449

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