

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, JANUARY 31, 2023 AT 10:00 A.M.**

**PRESENT:** Cheryl Cotner-Bailey, member, David Brewer, member and Mickey Thompson, president.

**OTHERS PRESENT:** Police Chief Bailey, Arson Investigator Koehler, Larry Summers, Brad Fair, Phil Aldridge, Sidney Main, Krystina Jarboe, Jessica Campbell, Sean Payne, Linda Moeller, David Hall, Bryan Slade, Tonya Fischer, Claire Johnson, Councilman Dickey and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson** called the meeting to order at 10:04 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Dumpster permit for 216 Olive Avenue**

**Mr. Thompson** stated that this was an emergency request. He said that the resident had a dumpster delivered thinking that it would fit on his property, but because of the narrowness of the alley, they couldn't put in on the property so it had to be set on the street. He said that the resident requested it for one week, but since he didn't get to the meeting first, he was going to do what he could to get it out as soon as possible. He stated that he would check with him after the meeting. He also stated that he did explain to him about the reflective tape and cones and he made sure that those were placed around it.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**UNFINISHED BUSINESS:**

**1. Stop sign on Linden Street**

**Mr. Thompson** asked Mr. Summers if he was able to check on the area that the stop sign was requested.

**Mr. Summers** stated that he did get a chance to go out and look at it and it does need a stop sign at that location coming off of the loop onto Linden Street, so he would recommend that the board approve that stop sign so that the street department can install it.

**Mrs. Cotner-Bailey** stated that is at the intersection of Linden Meadows Court and Linden Street.

**Mr. Thompson** stated that is correct.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Larry Summers re: 2023 Annual Roadway Repair and Paving Agreement**

**Mr. Summers** stated that this is a Professional Services Agreement between the City of New Albany Board of Public Works and Clark Dietz. He said that it is for our 2023 annual roadway

paving and is the same as it has been done in previous years. He stated that basically they help us produce the plans, specks, contract documents, help us bid it out and help us inspect as well. He said that is not to exceed 10% of the amount of paving costs that we have so it is scalable based on how much we do in terms of paving that particular year.

**Mrs. Cotner-Bailey** asked if it has been reviewed by legal.

**Mr. Summers** replied yes.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

## **2. Larry Summers re: Main Street Update**

**Mr. Summers** stated that last week MAC did get the curb in place from State Street all the way down to Bank Street. He said that they were continuing to dig the trenches and install the conduit for the electrical on the project. He stated that this week they are going to be working on the concrete benches and the wall planters that are going to be going in for the project. He said that there are two decent size trees east of 4<sup>th</sup> Street that are going to have to come out this week. He also said that they did have them looked at by the arborist and they were not in great shape so that will likely occur this week or next. He stated that Delta is going to continue to install the conduit out there and there is also work on the concrete approaches for each of the entrances in the section where the curb is. He said that is the work for this week weather permitting.

**Mrs. Cotner-Bailey** asked if the trees that are going to be removed will be replaced.

**Mr. Summers** stated that as part of this project, they have a significant amount of trees so there is going to be as many trees, if not more, than when they started. He said that both the tree removal and the tree replacements were reviewed by the arborist.

## **3. Mickey Thompson re: Duke Replacement Poles**

**Mr. Thompson** stated that in the board members' packets there should be pictures that he sent to the clerk's office of the poles that were replaced. He said that he visited all of the sites and it will be noted on the permit that the old pole was still there on the ones where that was the case. He stated that he will note that restoration is not complete because the old pole still needs to be removed.

**Mrs. Cotner-Bailey** asked if the replacement poles were just because the old ones were in bad shape.

**Mr. Thompson** stated that they were a result of inspections that were done that deemed some poles needed to be replaced.

**Mr. Brewer** asked about the pole numbers.

**Mr. Thompson** stated that the numbers were in the information that was in their packets. He said that he can list them all.

**Mr. Brewer moved to approve the pole replacements, Mrs. Cotner-Bailey second, motion carries.**

## **4. Krystina Jarboe re: Special Event Permit**

### **Saturday, April 29 – DAR: Patriot Grave Dedication at Fairview Cemetery**

**Ms. Jarboe** stated that the Daughters of the American Revolution would like to host a patriot grave dedication where they will conduct a grave dedication for five Revolutionary War Veterans at Fairview Cemetery on Saturday, April 29<sup>th</sup>. She said that they requested to set up at noon and have everything torn down by 5:00 p.m. and the actual event would be from 2:00 p.m. until 4:00 p.m. She stated that the program outline and the map of the setup area are attached to the permit. She said that she doesn't think that she highlighted exactly where their setup will be so if the board members would like to see that, she has it on her copy. She stated that they are

requesting to fire muskets to be performed by the Sons of the American Revolution. She said that they will do three rounds and it will be between 3:30 p.m. and 4:00 p.m. She stated that they will have music and it will be singing and instruments, but there will be no amplification. She said that in case of rain, they will have on 10X10 pop-up tent and that will be weighted down with sandbags.

**Mrs. Cotner-Bailey** asked if they have a required procedure to ensure the safety of the muskets.

**Ms. Jarboe** replied yes.

**Mr. Thompson** asked if they have already been working with the cemetery so they will have it cleaned up and looking nice.

**Ms. Jarboe** replied yes.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**5. Sidney Main re: Lane shift on Green Valley Road to repair sidewalk panels**

**Mr. Main** presented a drawing showing the lane shift that he was requesting. He stated that the work was going to take a couple of days and there are four areas that need to be fixed. He said that it will take them a day to get them out, a day to get them back in, and then after that they won't have to do a lane shift to do the cleanup.

**Mr. Thompson** asked if the lane shift is just in place during the work.

**Mr. Main** stated that it will be just while they are doing work which should be from 9:00 a.m. until 2:30 p.m.

**Mrs. Cotner-Bailey** asked if they will need to work with Delta again on the turning lane.

**Mr. Main** replied yes.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**6. Linda Moeller re: Bank Reconciliation Worksheet for December 2022**

**Mrs. Moeller** presented the board with the Bank Reconciliation Worksheet for December 2022 and requested that it be read into the minutes.

**Mr. Thompson** asked Mrs. Glotzbach to please reflect in the minutes that the board received the Bank Reconciliation Worksheet for December 2022.

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented the following claims for approval:

<b>ARP CLAIMS (BANK 6)</b>	<b>\$12,893.88</b>
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**Grand Total: \$12,893.88**

**Mrs. Cotner-Bailey moved to approve the above claims, Mr. Brewer second, motion carries.**

**APPROVAL OF MINUTES:**

**Mr. Brewer moved to approve the Regular meeting minutes for January 24, 2023 with corrections, Mrs. Cotner-Bailey second, motion carries.**

**ADJOURN:**

**There being no further business before the board, the meeting adjourned at 10:25 a.m.**

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Mickey Thompson, President

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Vicki Glotzbach, City Clerk