

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, FEBRUARY 28, 2023 AT 10:00 A.M.

PRESENT: Cheryl Cotner-Bailey, member, David Brewer, member and Mickey Thompson, president.

OTHERS PRESENT: Police Chief Bailey, Fire Marshal Mayfield, Larry Summers, Bryan Slade, Conner Slade, Phil Aldridge, Sidney Main, Jessica Campbell, Sean Payne, Linda Moeller, David Hall, Krystina Jarboe, Tonya Fischer, John Rosenbarger and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:04 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Sherri Baker re: Extension POD in City Hall parking lot

Mrs. Baker requested a month extension (~ March 31) on the current mini storage that is currently in the southeast corner of the parking lot

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

COMMUNICATIONS – PUBLIC:

Nathan Manias requested a two-week extension on his dumpster permit at 227 Pearl Street starting this Thursday.

Mrs. Cotner-Bailey asked if he is wanting the extension through March 16.

Mr. Manias stated that is correct.

Mr. Thompson asked if that will get them close to being finished.

Mr. Manias replied yes and added that March 31 is the tenant move-in date.

Mr. Brewer moved to approve the dumpster extension through March 16, **Mrs. Cotner-Bailey** second, motion carries.

Cullen Grasty stated that he come before the board a couple of weeks ago about a POD storage unit at 1433 Bellemeade Drive and he now has a schedule from his contract who plans to start work on Monday, March 6 with the work taking 4-5 weeks which would put them at April 13.

Mrs. Cotner-Bailey stated that the board's concern is that this would push into Easter weekend

Mr. Grasty stated that they have a neighborhood Facebook group and he has made all of the neighbors aware of the work that is going on and they are all okay with it. He added that there is no passthrough traffic, no bus stops, garbage won't be impacted and the street is almost wide enough to pass through two vehicles.

Mr. Thompson stated that he would prefer that it be gone before Easter weekend and asked him to speak with his contractor about this.

Mr. Grasty stated that he can have it moved if it is necessary but it will cost him more money to have it moved to his driveway for that weekend.

Mr. Thompson clarified that he isn't asking that it be moved but that Mr. Grasty talk with his contractor to see if they can finish up before that weekend.

Mrs. Cotner-Bailey stated that the board can approve it up to that weekend and if he gets closer to the date and finds that the work will not be finished, he can come back to the board by April 11 and ask for an extension.

Mrs. Cotner-Bailey moved to the POD placement through April 14, Mrs. Cotner-Bailey second, motion carries.

UNFINISHED BUSINESS:

1. Jamieson Westra-Scott re: Hot dog cart at corner of spring & Vincennes (Beyond Vision Barber Shop)

Mrs. Cotner-Bailey asked Mrs. Glotzbach if her office received anything from him from Mr. Bliss.

Mrs. Glotzbach replied no.

Mr. Thompson stated that he did a site visit after and there is room for the cart. He asked to keep this under unfinished business.

Mr. Brewer stated that he will try calling Mr. Westra-Scott to check in on this.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Krystina Jarboe re: Special Event Permits

Friday, April 7 – KDF: FamFest (4:00pm to 8:00pm)

- **Request to use YMCA parking lot (9:00 a.m. to 10:00 p.m.)**

Ms. Jarboe presented the board with an updated map to review

Mrs. Cotner-Bailey asked if it said when the porta-potties will be removed.

Zach Fisher, Kentucky Derby Festival Director, stated that they will be picked up that night or the next morning.

Mrs. Cotner-Bailey asked if he could request that they be picked up that evening because she believes those are handicap parking spots that are utilized by the YMCA

Mr. Fisher explained that the map shows a dumpster in the northwest corner that they will not be using and instead they will be using rolling trash receptacles. He stated that those would be taken away at the same time as the porta-potties and all of this will be done by Rumpke. He added that they will request that all of this be removed the night of.

Mrs. Cotner-Bailey asked if they have a cleanup plan for the parking lot after everything is removed.

Mr. Fisher explained that they contract out a cleaning service who will come through. He added that they have the work out for bid but should have it awarded in the next week or two.

Mrs. Cotner-Bailey stated that the event is on Good Friday so City Hall will be closed and asked if they will be working on Main Street that day.

Mr. Summers stated that anytime there is a holiday that is widely celebrated they tend to shut them down at noon on the Friday before, so they may do that on Thursday.

Mr. Thompson stated that they need to make sure to coordinate with them regarding this event.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

Saturday, May 27 – Community Montessori: Graduation (2:00pm to 4:00pm)

- **Request to use the amphitheater (11:00am to 4:30pm)**
- **Request to use the amphitheater restrooms (11:00am to 5:00pm)**
- **Request to use east amphitheater parking lot to reserve for staff**
- **Will have small sound system with microphone**

Mrs. Cotner-Bailey stated that this is Memorial Day Weekend so she is not in favor of blocking off the entire east parking lot, especially if the weather is going to be nice weather on a weekend. She added that people will want to utilize the greenway as well as the rest of the riverfront and she doesn't want to eliminate an entire lot that could be used for public parking.

Mr. Thompson asked if they would need the entire lot for staff.

Ms. Jarboe stated that the permit indicates they would need 20 for event staff and volunteers.

Mr. Thompson suggested that they use the City Hall parking lot which will be open since it is a weekend.

Mrs. Jarboe stated that she can get with them to see if there is specific individuals that will need to be blocked off in that lot.

Mrs. Cotner-Bailey moved to approve with the exception of reserving the entire east parking lot, but will provide special parking and handicapped parking, Mr. Brewer second, motion carries.

Friday, April 7 – St. Mary's: Living Way of the Cross

- **Request 8th Street road closure between Spring Street and Elm Street (5:00pm to 8:30pm)**

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

2. Larry Summers re: Main Street Project Update

Mr. Summers reported that they will continue pouring ADA ramps along Main Street, digging out the 4th Street approach for the subgrade treatment, and bringing storm structures to grade between Bank and 5th streets. He stated that later in the week they plan to slip in the curb and gutter as well as installing the light pole bases between State and Bank streets. He added that he will be out next week so he wanted to give the board an anticipated schedule for the work next week as well. He reported that they will be digging out Bank Street at some point to install the subgrade treatment in advance of paving work. He stated that they anticipate doing the paving work on April 7 so they will likely do the subgrade work on the 6th, but he is waiting for confirmation on that.

Mrs. Cotner-Bailey asked if they will be paving all Bank Street.

Mr. Summers stated that they will be paving the portion where the crossing is. He explained that in advance of the paving they have to bring the subgrade up to standard. He stated that they will be putting down the asphalt base in the intermediate and will work on the driveway approaches between Bank and 5th streets, setting the concrete benches and prepping for sidewalks. He added that he wants to make sure the dig out day is something set before he is gone and if there are any other concerns the board has, he will try to iron them out before he leaves.

Mr. Thompson stated that he did see that the ramp was installed so that will help when they do the dig out work.

3. Mickey Thompson for CenterPoint re: Encroachment Permit request for 306 E. Oak Street, 1408 Dewey St., 1119 Dennison St., and 820 E. Market St.

Mr. Thompson stated that 306 East Oak is to retire a serve requiring a sidewalk cut, 1408 Dewey Street is a service replacement that requires a 4X4 sidewalk cut, 820 E. Market Street is a new service on the 9th Street side in the sidewalk, and 1119 Dennison Street is a retirement that requires a 4X4 cut in the road.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

4. Mickey Thompson for Duke Energy re: Energy re: Replacing existing poles at 1504 Shelby Pl., 108 W. Daisy Ln., 3318 Grant Line Rd., 1018 Woodside Dr., 229 Olive Ave., 1 Martin Dr., 419 E. Elm St., 3506 Tabor Ct. (underground cable), 500 Park East Blvd., 602 Albany St., 619 W. Cottom Ave., 21 Valley View Ct, and 1136 Eastridge Drive, Green Valley Road

Mr. Thompson reported that this is a list of pole replacements for Duke. He stated that 3506 Tabor Court and 1136 Eastridge require a bore from a transformer pad down to the pole and the work on Green Valley is at The Villas where they installed new poles on either side of the road.

Mrs. Cotner-Bailey asked if the one on Green Valley is ADA compliant.

Mr. Thompson stated that he will do a site visit to confirm that it is.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

5. Mickey Thompson re: Opening of riverfront restrooms

Mr. Thompson reported that the riverfront restrooms will open tomorrow and will be open from 7:30 a.m. – 7:30 p.m. until they are winterized again at the end of the year. He added that flood control and the NAPD will monitor them throughout the season.

6. Linda Moeller re: Bank Reconciliation Worksheet for January 2023

Mrs. Moeller presented the Bank Reconciliation Worksheet for January 2023 to the board and requested that it be reflected in the minutes.

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular meeting minutes for February 21, 2023, Mr. Brewer second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:40 a.m.

Mickey Thompson, President

Vicki Glotzbach, City Clerk