

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, APRIL 4, 2023 AT 10:00 A.M.**

**PRESENT:** Cheryl Cotner-Bailey, member, David Brewer, member and Mickey Thompson, president.

**OTHERS PRESENT:** Police Chief Bailey, Fire Chief Juliot, Brad Fair, Phil Aldridge, Sidney Main, Sean Payne, John Rosenbarger, Linda Moeller, Bryan Slade, Jessica Campbell, Larry Summers, David Hall, Councilman Dickey and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson** called the meeting to order at 10:04 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**COMMUNICATIONS – PUBLIC:**

**Mr. Andrew Nicholson, 128 E. Main Street**, stated that he just wanted to make the board aware that on Pearl Street between Market and Spring none of the street lights are working on that whole block. He stated that he doesn't know what the cause it but was hoping to get that taken care of.

**Mr. Thompson** stated that this has already been reported to Duke Energy and explained that there is an issue with the photocell that turns the power on in that block. He added that he will check back with them after the meeting but they may have had to order parts.

**UNFINISHED BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Vicki Glotzbach re: Dumpster request for James Whalin at 1909 Shelby Street from Friday, April 7<sup>th</sup> until Monday, April 10<sup>th</sup> (Reisert Dumpster Company)**

**Mrs. Glotzbach** explained that Mr. Whalin has a leak in his roof and needs to have a new roof put on his property at 1909 Shelby Street. She stated that he will need the dumpster from Friday, April 7<sup>th</sup> through Monday, April 10<sup>th</sup> and he is using Reisert Dumpster Company.

**Mr. Thompson** stated that he reviewed the site and spoke with Mr. Whalin who has a garage in the back plus a narrow alley that prevents them from getting the dumpster on the property.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**2. Mickey Thompson for Temple and Temple re: Encroachment Permit for Marvin Gardens**

**Mr. Thompson** explained that this is for the Marvin Gardens development at 1601 E. Main Street. He stated that they need to make a 4.5X12 cut in the alley to make a sewer connection. He added that he did discuss maintenance of traffic with them in case there is anyone on the Cavel Street side that would need access to the back of their property and let them know that they would have to maintain that access throughout the project.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**3. Mickey Thompson for Duke re: Pole Replacement at 1601 E Main Street**

**Mr. Thompson** explained that this pole replacement is also for the same alley so they can provide electric service to the development.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**4. Mickey Thompson for Spectrum re: Fiber Installation at 2406 Green Valley Road and 406 Mt. Tabor Road**

**Mr. Thompson** explained that both permits from spectrum are for fiber installation with the first being at The Villas on Green Valley that includes a 300 foot bore on the property and the second on Mt. Tabor with drawings attached.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**5. Mickey Thompson for Duke re: Pole installation at 1925 East Market**

**Mr. Thompson** stated that this is a permit that didn't make the agenda in time as he was out doing a site visit but it is for the addition of a pole in the alley behind 1925 East Market and provided the board with a drawing and permit request. He added that a house was recently remodeled and this is to run service to that address.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**6. Mickey Thompson for CenterPoint re: New Service at 1130 Greenaway Place**

**Mr. Thompson** stated that this one didn't make the packet either because he still had to do the site visit but it is for a new service to a remodel and includes a 4X4 cut in the sidewalk.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**7. Mickey Thompson re: Dumpster permit request at 2111 Beech Grove**

**Mr. Thompson** stated that this dumpster has already been dropped off and explained that the owner had a previous issue with the dumpster company and they dropped off a new one as a resolve for that issue without getting a permit. He added that there is no place for her to put the dumpster on her property and would have had to go on the street if requested and if the city had told them to remove it they would have charged the individual and she would have lost the free dumpster.

**Mrs. Cotner-Bailey** asked what dumpster company it is.

**Mr. Thompson** replied CCE and added that she only needed it for a week so it will likely be moved in the next day or two.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**8. Mickey Thompson re: Dumpster at 1318 East Elm**

**Mr. Thompson** explained that they previously approved a dumpster at 1318 E. Elm and they had a delay with starting the project so the dumpster was never placed at the location. He stated that they are ready to start the project now and are asking for that approval to be moved from April 5-19.

**Mrs. Cotner-Bailey** asked if everything is the same just different days.

**Mr. Thompson** replied yes.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**9. Mickey Thompson re: Four-Way stop E. 5<sup>th</sup> & Market Detour**

**Mr. Thompson** explained that because of the detour for the Main Street project westbound traffic has to turn off of Main at 5<sup>th</sup> Street which has increased the traffic at that intersection. He stated that he has been notified by several individuals that there have been several near-misses so they talked about making it a temporary four-way stop, but it never came to the board for approval.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**10. Larry Summers re: Main Street Project Update**

**Mr. Summers** reported that Hummel has installed the signal poles on Pearl Street and are working on the pedestrian push buttons at Bank, Pearl and State streets. He stated that Excel is installing the last section of concrete sidewalk this week and the subcontractor for Duke is supposed to be installing the lights on the foundation. He reported that MAC will begin prepping paver areas and Earth Images will be installing the new pavers in front of the church and bench areas. He added that the pavers are contingent upon delivery because there was an issue with logistics in Arkansas that he is working on resolving. He reported that beginning the night of April 11 the signage on Main Street will change to indicate that traffic will be moved to the south side of the street on April 12. He added that operations will be moved to the north side of Main Street and as part of that, the intersections of Bank, 3<sup>rd</sup> Street and 4<sup>th</sup> streets will be closed at Main Street, with soft-closures on the Market Street side to help warn of the full closure further down. He reported that there will be a temporary closure at Pearl Street with a day or two of work to dig out the area to install stone for use. He added that as soon as that is dug out and the stone installed, they will open Pearl Street for local traffic.

**Mrs. Cotner-Bailey** asked if they will still be able to access from Market Street.

**Mr. Summers** explained that there will be a soft closure at Market on all of the streets except Pearl so that you can get around and access the businesses. He stated that there will be a temporary version at Pearl Street but once the work to open the intersection is complete, the barricades will be removed.

**Mrs. Cotner-Bailey** asked if notification is going out to businesses.

**Mr. Summers** stated that the communications team has a letter that should be ready to go out today or tomorrow.

**Mr. Thompson** asked if during the transition Pearl Street isn't open, the only access/egress will be State Street.

**Mr. Summers** stated that is correct for the area behind City Hall.

**Mrs. Cotner-Bailey** clarified that Pearl Street will be closed for a couple of days but 3<sup>rd</sup>, 4<sup>th</sup> and Bank will be for the duration of the project.

**Mr. Summers** stated that is correct. He added that he was told it may be possible to complete Pearl Street within a day but he estimated for a couple of days to be on the safe side. He added that it will be opened up as soon as possible.

**Mrs. Cotner-Bailey** asked if there is any chance that Pearl Street could be opened for half a block.

**Mr. Summers** stated that you can get on to Pearl from Market Street still but the Main Street end will have a full closure until it can change over.

**Mrs. Cotner-Bailey** asked what the signage will say on the Market Street end.

**Mr. Summers** stated that it will say “local access only”.

**Mr. Thompson** stated that it means they will have to turn around on those streets to go back out.

**Mr. Summers** stated that luckily Bank, 3<sup>rd</sup> and 4<sup>th</sup> streets have the least number of businesses and that is why they pushed for Pearl to be open when they switched sides. He reiterated that the new traffic pattern will begin April 12.

**Mrs. Cotner-Bailey** asked if Pearl Street would be open by that following Friday.

**Mr. Summers** stated that it should be and added that he believes the communications team will also be putting out a video regarding the new traffic pattern

**Mr. Thompson** reminded the board that traffic will continue to be eastbound only

**Mrs. Cotner-Bailey** asked if someone is hand delivering those letters.

**Mr. Summers** state that as soon as they are approved the contractor will hand them out.

**Mrs. Cotner-Bailey** asked if they will get names of whoever they leave them with at the businesses to ensure they go to the proper person.

**Mr. Summers** stated that he can asked that they keep a list.

#### **11. Larry Summers re: 2022 Paving Closeout**

**Mr. Summers** reported that Atlantic is supposed to be in town to finish up the striping and he believes he saw them on Market Street yesterday. He added that he will be confirming the locations that they are scheduled to stripe and with the warmer temperatures that we are having they should be able to finish up a good chunk of it.

**Mr. Thompson** asked about Green Valley Road.

**Mr. Summers** stated that Green Valley, the roundabout and crosswalks are all on the list.

**Mrs. Cotner-Bailey** asked if all the locations will be checked before the are released for final payment.

**Mr. Summers** stated that the city will continue to hold the retainage until all the locations have been completed.

#### **12. Cheryl Cotner-Bailey re: Union Street**

**Mrs. Cotner-Bailey** asked if everything turned out okay with this request.

**Mr. Thompson** stated that they submitted the permit and plan to do the work tomorrow. He explained that he will let emergency services know that they plan to plate the area outside of working hours and the detour will be in place during working hours. He added that they anticipate the work taking two days.

#### **APPOINTMENTS:**

#### **CLAIMS:**

**Mrs. Moeller** presented the following ARP claims for 04/04/23:

ARP Claims (Bank 6)	\$110,087.86
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**Mr. Brewer** moved to approve, **Mrs. Cotner-Bailey** second, motion carries.

**APPROVAL OF MINUTES:**

**Mr. Brewer moved to approve the Regular meeting minutes for March 28, 2023 with corrections, Mrs. Cotner-Bailey second, motion carries.**

**ADJOURN:**

**There being no further business before the board, the meeting adjourned at 10:31 a.m.**

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Mickey Thompson, President

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Vicki Glotzbach, City Clerk