

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, APRIL 11, 2023 AT 10:00 A.M.**

**PRESENT:** Cheryl Cotner-Bailey, member and Mickey Thompson, president. David Brewer, member, was not present.

**OTHERS PRESENT:** Police Chief Bailey, Fire Chief Juliot, Fire Marshal Mayfield, Brad Fair, Phil Aldridge, Sidney Main, Sean Payne, Jenna Fath, John Rosenbarger, Linda Moeller, Bryan Slade, Conner Slade, Jessica Campbell, David Hall and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson** called the meeting to order at 10:04 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Fast Signs re: Sign Permit for 1512 E. Spring Street**

**Mr. Adam Dupre** explained that there is a 28X16 inch aluminum sign at this location on a composite panel and they will be using the same projecting post that is already on the building and changing the sign face.

**Mr. Thompson** asked if his company will be doing the installation

**Mr. Dupre** replied yes.

**Mr. Thompson** asked if he has confirmed that the existing structure is in good shape.

**Mr. Dupre** stated that it seems to be as of right now but they will look at it again before they attach to it.

**Mrs. Cotner-Bailey** moved to approve contingent upon the mount being appropriate for that sign to hang, **Mr. Thompson** second, motion carries.

**2. Brendan Brown for TowerPinkster re: New canopy (replacing a canvas awning) at future office at 318-320 Pearl St.**

**Mr. Brown** explained that he is a long-time employee of Kovert Hawkins Architects in Jeffersonville and they recently merged with TowerPinkster out of Michigan. He stated that as part of the merger they will have a new office in New Albany, which is the former Habana Blues restaurant location. He explained that there was an existing blue and white canvas awning that they are potentially replacing with an aluminum refinish that is basically the same length (4 feet deep, 1 foot tall and four feet long) and are asking for this board's permission to move forward.

**Mr. Thompson** stated that the city engineer is not here today but he does see in the plans that are in the packet for how the canopy will be anchored. He added that the board's concern would be that its is a solid awning which would have considerably more weight and would be hanging over the sidewalk. He added that they would need to ensure that it is fastened correctly to make sure that it is safe for. He asked how soon they want to get the project started.

**Mr. Brown** stated that they are currently doing the interior renovations so as soon as that is done. He added that the awning hasn't been ordered so they are likely still a few weeks out.

**Mrs. Cotner-Bailey** suggested taking this under advisement to have the building commissioner and and city engineer review the request before making a decision.

**Mrs. Cotner-Bailey moved to take this item under advisement to be reviewed by the building commission and city engineer, Mr. Thompson second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Mr. Andrew Nicholson** stated that last week he brought up the lights between Pearl and Market/Spring and thanked them for getting those back on. He added that a few weeks ago he talked about live streaming these meetings and on average he gets about 50 views during the meeting and 150 checking in through the week. He encouraged them to have the meetings live streamed like the city council is doing.

**Mr. Thompson** explained that he didn't have a phone number for Mr. Nicholson to let him know that Duke was in the process of trying to determine what the issue was.

**Mr. Clayton Truesdell** stated that they have the dumpster in front of their project at 227 Pearl Street and they would like to ask for another two-week extension.

**Mr. Thompson** stated that the last extension that they approved was supposed to be the last one and asked what are the chances that they will need another extension after this one. He explained that his reason for asking is because the Main Street Project is switching sides and those side streets will be more affected.

**Mr. Truesdell** explained that they project at this location is multifaceted because they are rehabbing a 200-year-old building. He stated that they are moving the second and third floor tenants in and are down to only working on the first floor. He explained that they are doing drywalling and getting through the last of the bulk, so he thinks two more weeks will get them to where they need to be. He added that he can trailer everything else out after this.

**Mrs. Cotner-Bailey** asked if he is saying after these two weeks there shouldn't be an additional need for a dumpster.

**Me. Truesdell** stated that there should not be.

**Mrs. Cotner-Bailey** stated that anything he can do to help expedite the remaining work to get the dumpster out would be appreciated.

**Mr. Truesdell** stated that he appreciates their patience as well.

**Mrs. Cotner-Bailey** asked if they need the extension until two weeks from today.

**Mr. Truesdell** replied yes.

**Mrs. Cotner-Bailey moved to approve the dumpster extension through April 25<sup>th</sup> at 227 Pearl Street, Mr. Thompson second, motion carries.**

**UNFINISHED BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Jenna Fath re: Special Event Permit**

- Saturday, May 13 – New Albany Parks Department: Touch-a-Truck (9:30am to noon)
  - Request for 4<sup>th</sup> street road closure between Spring Street and Market Street (8:00am to 1:00pm)
  - Request to use part of NAFD parking lot (8:00am to 1:00pm)
  - Request to place 3 portapotties in NAFD parking lot
    - Drop off: Friday, May 12
    - Pick up: Monday, May 15
  - Request for alleyway road closure (8:00am to 1:00pm)

**Mr. Thompson** asked if this is the same as last year's set up.

**Ms. Fath** stated that is correct.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries**

**2. Mickey Thompson for AT&T re: ROW permit request to install Fiber Optic cable to 4204 Charlestown Rd.**

**Mr. Thompson** explained that there is a drawing attached to the request and it is a request for boring in the conduit to an existing business. He added that they will not be in the roadway but in the grass area and it is to install fiber.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**3. Police Chief Bailey re: Parking restrictions for construction fencing**

**Police Chief Bailey** explained that for the construction of the new police headquarters the general contractor has asked that he come before the board to request parking/sidewalk restrictions due to some safety concerns. He went over a diagram that was given to the board of West Spring Street and Scriber Drive and noted that the blue is parking spaces that they are requesting to be restricted and added that their plan is to install construction fencing at or around those locations. He stated that the same goes for the sidewalks in blue on the diagram as well. He noted that that they are requesting a cut in the curb/sidewalk from the corner of the alleyway to the west of the building, and the West Spring Street intersection where the curbing of the sidewalk comes together. He stated that it is ~6 feet and is needed for construction equipment. He added that there are two trees on West Spring Street that are indicated on the diagram with a small dot that are currently impacting the curb and sidewalk and he is requested that they be reviewed by the tree board for possible removal/replacement.

**Mrs. Cotner-Bailey** explained that this section of Spring Street is owned by the state but they usually refer everyone to this board with any requests.

**Mr. Thompson** stated that they usually defer to the city but we should at least let them know.

**Police Chief Bailey** stated that their target date is Monday, March 17

**Mrs. Cotner-Bailey** asked if this is for the duration of the project.

**Police Chief Bailey** replied yes.

**Mr. Thompson** asked if they will be able to work around it if the board hasn't heard back from the state by Monday.

**Police Chief Bailey** stated that there is a lot of flexibility worked into the plan and it is all preconstruction activity.

**Mrs. Cotner-Bailey** asked if they would have appropriate signage for the sidewalk closure and anything else needed.

**Police Chief Bailey** replied yes and explained that the company that is putting up the barricades will provide all of the signage.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**4. Mickey Thompson re: Main Street Project Update**

**Mr. Thompson** stated that Mr. Summers is not present so he would like to reiterate on his behalf that the Main Street Project is scheduled to change phases tonight with work moving to the north side, travel on the south side, and continued eastbound only traffic. He reported that the side streets will be closed expect for State Street until they get work done on Pearl Street to open it up.

**Mrs. Cotner-Bailey** reminded everyone that Develop New Albany has an event on Saturday and the sidewalks will be open to accommodate that event. She asked if Pearl Street was scheduled to only take a couple days.

**Mr. Thompson** stated that work will be in the roadway only. He added that the contractors will have Pearl Street open as quick as possible and they think that should only take a couple of days.

**Mrs. Cotner-Bailey** asked if notification was made to all of the businesses.

**Mr. Thompson** stated that is correct.

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 03/21/23 to 04/10/23 in the amount of \$4,727,834.51:

<b>General Claims (Bank 1):</b>	1,228,352.82
<b>Fire Department:</b>	25,821.93
<b>Police Department:</b>	24,899.71
<b>Street Department:</b>	66,062.34
<b>Parks Department:</b>	43,022.66
<b>Medical/Drug Fund (Bank 1):</b>	609,905.74
<b>Payroll Claims (Bank 2):</b>	2,265,395.10
<b>Sanitation Fund:</b>	-
<b>Thursday Utility Claims:</b>	464,374.21
<b>Service Charges/Fee:</b>	1,127.90
	<b>Grand Total: 4,727,834.51</b>

**Mrs. Cotner-Bailey** moved to approve the above claims, **Mr. Thompson** second, motion carries.

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey** moved to approve the Regular Meeting Minutes for April 4, 2023 as corrected, **Mr. Thompson** second, motion carries.

**ADJOURN:**

**There being no further business before the board, the meeting adjourned at 10:25 a.m.**

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Mickey Thompson, President

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Vicki Glotzbach, City Clerk