

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, MAY 16, 2023 AT 10:00 A.M.**

**PRESENT:** Cheryl Cotner-Bailey, member, David Brewer, member, and Mickey Thompson, president.

**OTHERS PRESENT:** Police Chief Bailey, Fire Chief Juliot, Alicia Meredith, Bryan Slade, Brad Fair, Larry Summers, Jessica Campbell, David Rake, John Rosenbarger, Scott Wood, David Hall, Krystina Jarboe and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson** called the meeting to order at 10:04 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Evan Thie, NAHA re: Final Plat Approval for Beechwood Court Redevelopment**

**Mr. Thompson** explained that this was on the agenda last week but they didn't have a copy of the plat to review. He added that it was included in the packets this week. He stated that that Mr. Scott Wood is present to answer any questions the board might have.

**Mr. Wood** stated that the plat is on the agenda tonight for final approval from the city plan commission. He explained that the rights-of-way, which had been accepted by the board of works in the 1950's, were vacated by the city council recently. He added that this plat affects the new dedication of those rights-of-way along with the utility easements. He noted that there is a utility easement extending from Beechwood north of the property that is Silver Street Park with an existing sanitary sewer line adjacent to Wainwright Drive, a sanitary sewer in the block between Dolittle Drive and Beechwood, and a sanitary on the west side between McArthur Drive and CSX. He stated that these are all existing lines that have been accommodated through the easement process and the rest will either be in utility easements that are being dedicated with this plat or with the existing rights-of-way. He added that they do believe the plat is ready for execution and recommended approval subject to final approval by the plan commission and sewer board.

**Mrs. Cotner-Bailey moved to approve subject to the approval of the plan commission and the sewer board, Mr. Brewer second, motion carries.**

**2. Carl Rueff, Rueff Sign Co. re: Sign Permit at 217 Pearl Street**

**Mr. Rueff** presented a sign request for Bourbon Country Cannabis and explained that it is a 3'X3' sign with an opaque background that would illuminate the copy or logo on the sign and the rest is routed out of aluminum. He added that it would not be in the way of pedestrians or the walkway.

**Mr. Thompson** asked if he has the clearance on the bottom of the sign.

**Mr. Rueff** stated that it is 10 feet from grade to the bottom of the sign. He asked if the minimum is 9 feet. He added that it is similar in size to the New Albany sign that they installed a couple of years ago.

**Mr. Summers** stated that the minimum is 6'8".

**Mr. Brewer** asked where they are anchoring into.

**Mr. Rueff** stated that they are anchoring into the colored portion of above the door where there is concrete behind the wood veneer. He added that the plate that would go on it would ~ 3 feet wide.

**Mr. Brewer** asked if that is the mounting plate.

Mr. Rueff replied yes.

Mr. Brewer asked what type of anchors would be used.

Mr. Rueff stated that they would be using Hilti epoxy anchors.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

**COMMUNICATIONS – PUBLIC:**

**UNFINISHED BUSINESS:**

**1. Amenities request for 201 E. Market Street (Mr. Nice Guy)**

Mr. Thompson reported that he spoke with the owner yesterday and explained to him that the city is looking into standards for amenities in the right-of-way. He stated the owner indicated that he would still like to put something out there and wanted the board to get back to him when they determine what those standards would be. He stated that did previously discuss possibly using one of the city's benches and bike racks at the location and he asked if that was still a possibility. He added that this can come off unfinished business until the standards are determined and he will let the owner know whether or not the city bench and bike rack will be considered.

**2. 2023 Paving Bids**

Mr. Thompson asked if the bids are still being reviewed.

Mr. Summers explained that at this point the lowest and responsive bidder still stands but they are still checking the legal language

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Fire Chief Juliot re: Mutual Aid Agreement with Georgetown Township Fire Department**

Fire Chief Juliot presented the agreement explaining that it is fairly standard agreement. He added that it has been reviewed by legal and needs approval from this board. He explained that this deals with incidents where each department may call the other for assistance.

Mrs. Cotner-Bailey asked how long the agreement is for.

Fire Chief Juliot stated that it is standing until it needs change.

Mrs. Cotner-Bailey stated that it looks like the agreement states 2033 unless one party notifies the other.

Fire Chief Juliot stated that it would renew if neither party does so and explained that a lot of it has to do with liability insurance.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

**2. Vicki Glotzbach re: Curb cut permit at 2612 W. Robin Road**

Mr. Thompson stated that after they contacted the clerk's office to request to be placed on the agenda, he did a site visit and talked with one of the owners. He added that he indicated to them that he would like to get with the city engineer about their request and explained to the board that they have an existing driveway and want to add another driveway on the other side. He stated that at some point they want to eliminate the existing driveway but given they way the city permits are, two driveways have a requirement that their property doesn't meet.

Mrs. Cotner-Bailey asked why they want to move the driveway.

**Mr. Thompson** stated that they have a garage under the house and they are concerned that at some point there will be a big enough rain event to flood the basement.

**Mrs. Cotner-Bailey** asked if they have off-street parking now and if so, could they eliminate the existing driveway first.

**Mr. Thompson** stated that they wanted to have some place to put the vehicles that are in the driveway and garage before they eliminated the existing driveway.

**Mr. Summers** recommended that board have a bond in place for the driveway installation so that if they didn't remove the first driveway, they have a bond instrument to be able to remove that portion that is in the right-of-way. He added that he will look at it further to see if there is a different solution that better fits the situation.

**Mrs. Cotner-Bailey moved to take this request under advisement for further review by Mr. Thomson and Mr. Summers, Mr. Brewer second, motion carries.**

### **3. Mickey Thompson re: Dumpster permit for 1743 Ekin**

**Mr. Thompson** presented a request for a Dustin Feldman at 1743 Ekin Avenue while he remodels the home at this location. He stated that he has a dump trailer that he has been using but when he unhooks from that trailer, he is in violation of the parking ordinance. He stated that Mr. Feldman is requesting a permit to place dump trailer for two weeks as an exception.

**Police Chief Bailey** stated that if the board approves, he can pass it down to the traffic division for that period of time.

**Mrs. Cotner-Bailey moved to approve through Tuesday May 30<sup>th</sup> subject to him placing cones or reflective tape around the trailer, Mr. Brewer second, motion carries.**

### **3. Larry Summers re: Main Street Project Update**

**Mr. Summers** reported that this week, weather permitting, MAC will be finishing up subgrade treatment from 5<sup>th</sup> Street to Bank Street, finish removing sidewalks, Hummel will be on site to install hand-holes and traffic signal conduit at Bank and Pearl streets, Delta will continue work on the south side to install the tree lights, and there is a possibility of curbs being installed at the end of this week/beginning of next from 5<sup>th</sup> Street to Bank Street.

#### **APPOINTMENTS:**

#### **CLAIMS:**

#### **APPROVAL OF MINUTES:**

**Mr. Brewer moved to approve the Regular Meeting Minutes for May 9, 2023, Mrs. Cotner-Bailey second, motion carries.**

#### **ADJOURN:**

**There being no further business before the board, the meeting adjourned at 10:25 a.m.**

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Mickey Thompson, President

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Vicki Glotzbach, City Clerk