

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, JUNE 6, 2023 AT 10:00 A.M.**

**PRESENT:** Cheryl Cotner-Bailey, member, David Brewer, member, and Mickey Thompson, president.

**OTHERS PRESENT:** Police Chief Bailey, Fire Chief Juliot, Sean Payne, Bryan Slade, Brad Fair, Phil Aldridge, Linda Moeller, Larry Summers, Tonya Fischer, Jessica Campbell, David Rake, David Hall, Krystina Jarboe and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson** called the meeting to order at 10:04 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**COMMUNICATIONS – PUBLIC:**

**Mr. Andrew Nicholson** stated that he is waiting on answers from all boards regarding live streaming as the city is equipped with the capabilities. He explained that he is pushing 2000 views per stream which represents people that can't make it to these meetings. He stated that he doesn't know why this board wouldn't want to set the pace to have all their meetings live-streamed and in his opinion as well as that of the public, it almost seems like they are afraid or hiding something. He added that what he keeps getting from every board is that it isn't their call and he thinks they should be leaders and make it their call.

**UNFINISHED BUSINESS:**

**1. Curb cut for driveway at 2612 W. Robin Road**

**Mr. Thompson** stated that he understands that Mr. Summers was able to make a site visit.

**Mr. Summer** stated that he did and doesn't see any issue with the proposed plan to install another driveway and close the existing driveway. He explained that there will be a window of time where there will be two driveways until the original one is removed, but given the configuration of their lot he doesn't see it as an issue on an interim basis.

**Mrs. Cotner-Bailey** asked if they would impose a timeframe on removing the other driveway.

**Mr. Summers** stated that he would give them one year to remove the existing driveway.

**Mrs. Cotner-Bailey** asked what happens if it isn't in compliance within that time frame.

**Mr. Summers** stated that they could implement a bond but it would tie up funds on their end, until it is released and given that it is a resident driveway, he was going to give them more leniency to get it removed. He added that if they didn't remove it he doesn't have some other options in place.

**Mrs. Cotner-Bailey** moved to approve the curb cut permit contingent upon the existing driveway being removed by June 6, 2024, Mr. Brewer second, motion carries.

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Krystina Jarboe re: Special Event Permits**

- **Saturday, July 15 – St Mark’s: Kid’s Health Fair (6:00am to 3:00pm)**
- Request alleyway (next to St Mark’s) to be closed between Spring Street and Market Street from 6:00am to 3:00pm

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**2. Linda Moeller re: Bank Reconciliation Worksheet for April 2023**

**Mrs. Moeller** presented the Bank Reconciliation Worksheet for April 2023 to the board and asked that the record reflect that they have been received.

**3. Linda Moeller re: Property, Liability, Workers’ Comp Insurance Renewal**

**Mrs. Moeller** stated that it is time to renew the property, liability and workers’ comp insurance policy that will run from June 2023-June 2024. She explained that she doesn’t have any signature pages for them as they are still being prepared, but the companies will not be changing (IPEP, Liberty Mutual and Chubb) and benefits are pretty much the same. She asked the board to approve renewing the renewal with the stipulation that the final signature pages be reviewed by legal.

**Mr. Brewer moved to approve with the stipulation that the final signature pages be reviewed by legal, Mrs. Cotner-Bailey second, motion carries.**

**4. Larry Summers re: Main Street Project Update**

**Mr. Summers** reported that curb and gutter has been finalized for the remainder of Main Street, manhole castings and valves will be brought to final grade for preparation of asphalt work next week, and planned removal of barrier walls for asphalt work with possible intermittent traffic stops while work is being done. He added that it is moving along very well and it looks like they will easily make the schedule for the project.

**5. Larry Summers re: MOT on Green Valley**

**Mr. Summers** reported that INDOT has implemented the MOT for the bridge work on Green Valley going over 265 and he will be monitoring it and requesting any adjustments that need to be made to help with traffic issues.

**Mr. Thompson** asked if he inquired about waiting until after 4H.

**Mr. Summers** stated that they did make that request but it was denied, but they will take whatever measures necessary to make sure traffic on Green Valley is least impacted as possible.

**6. Mickey Thompson re: Request from YMCA to make Jeanette Way one-way for Day Camp**

**Mr. Thompson** explained that every year the YMCA holds their day camp and requests that Jeanette Way, the road at the base of the flood way behind the YMCA, be converted to one-way from June through July 28. He added that it makes it safer for the busses to drop the kids off at the sidewalk to enter into the building and they would like to start as soon as it is approved.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**7. Mickey Thompson for CenterPoint re: Encroachment permits for 1502 Locust St, 1308 E. Main St., 2421 Shelby St., 3109 Hickory Grove and 626 Maple Ln.**

**Mr. Thompson** reported that he did site visits on all locations yesterday. He stated that 1502 Locust will be on the Charles Street side in the grass, 1308 Main is to retire a gas line on the

opposite side of the street in the grass, 2421 Shelby is to retire a gas line in the grass with a bore under the sidewalk for replacement, 3109 Hickory Grove is a retirement in the grass and 626 Maple Lane is on the Adams side in the grass.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**Mr. Thompson** stated that he didn't get the request for 1115 Vincennes Street to the clerk in time for the agenda, but they need to retire the gas service at 1115 and 1115 ½ Vincennes. He added that it is included in their packet for review.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**8. Mickey Thompson for Spectrum re: Encroachment permit for 4403 Charlestown Road**

**Mr. Thompson** stated that this is a request to run fiber to German American Bank on Charlestown Road with aerial work involving 182 feet of cable and the pole is on the edge of the property.

**Mr. Brewer** asked if they are doing any cuts on the city side in the conduit once it comes off the pole.

**Mr. Thompson** replied no.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**9. Mickey Thompson for Duke re: Encroachment permits for 201 W. Spring St., 702 W. Market St., 616 E. Elm St., and 1619 King St.**

**Mr. Thompson** stated that they are rerouting electric for a construction site at 201 Spring to move a pole, 702 Market is a new pole install to serve three new houses on the corner of 7<sup>th</sup> and Market streets, 616 Elm is a new pole install in front of a new build, and 1619 King Street is to service a new duplex at the location and run service to an existing pole.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 05/23/23 to 06/05/23 in the amount of \$1,461,562.97:

General Claims (Bank 1):	1,773.31	
Fire Department:	-	
Police Department:	-	
Street Department:	-	
Parks Department:	-	
Medical/Drug Fund (Bank L):		
Payroll Claims (Bank 2):	1,268,173.57	
Sanitation Fund:	-	
Thursday Utility Claims:	191,616.09	
	Grand Total:	1,461,562.97

**Mr. Brewer moved to approve the above claims, Mrs. Cotner-Bailey second, motion carries.**

**Mrs. Moeller** presented the following ARP claim for 06/06/23 in the amount of \$4,250.00:

ARP Claim (Bank 6)

Total: \$4,250.00

**Mr. Brewer moved to approve the above claim, Mrs. Cotner-Bailey second, motion carries.**

**APPROVAL OF MINUTES:**

**Mr. Brewer moved to approve the Regular Meeting Minutes for May 30, 2023, Mrs. Cotner-Bailey second, motion carries.**

**ADJOURN:**

**There being no further business before the board, the meeting adjourned at 10:27 a.m.**

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Mickey Thompson, President

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Vicki Glotzbach, City Clerk