

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON THURSDAY, JULY 13, 2023 AT 9:15 A.M.**

**PRESENT:** Ed Wilkinson, member, Nathan Grimes, member and Mayor Gahan, president.

**ALSO PRESENT:** Eric Condon, Linda Moeller, Cameron McLaughlin, Rob Sartell, Chris Conrad, Larry Summers and Vicki Glotzbach

**CALL TO ORDER:**

**Mayor Gahan** called the meeting to order at 9:15 a.m.

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Grimes moved to approve the June 22, 2023 Regular Meeting Minutes, Mr. Wilkinson second, all voted in favor.**

**BIDS/CONTRACTS:**

**1. Cameron McLaughlin re: Quote for (15) launder covers**

**Mr. McLaughlin** presented the following quote for 15 launder covers to replace the FRP launder covers for three clarifiers:

NEFCO Systems	\$17,960.00
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**Mr. Wilkinson** asked if these are the replacement on the ones that we bought a while back?

**Mr. Conrad** replied yes and stated that was six years ago.

**Mr. Wilkinson** asked what happens to them?

**Mr. Conrad** replied wind and sun. He stated that it is basically wind damage and sun damage on the ones that we have. He also stated that it is basically three for one clarifier, three for another clarifier and then nine for the other. He added that some are worse than others.

**Mr. Wilkinson** asked if they have a figure yet on the installation costs?

**Mr. Conrad** stated that they are going to install them themselves.

**Mr. Wilkinson** said that is good.

**Mr. Wilkinson moved to approve the above quote as presented, Mr. Grimes second, all voted in favor.**

**NEW BUSINESS:**

**1. Nathan Grimes re: Signatures for Slate Run Cemetery Plat**

**Mr. Grimes** stated that Ms. Ciera Drum from his firm is a senior engineer student at Harding University and she is helping them out this summer so this is her first presentation.

**Ms. Drum** stated that she is presenting the drawing for Slate Run Cemetery. She said that first they surveyed the existing cemetery and they counted the existing headstones that they found and then they surveyed the new blocks that that were set by the archaeological research. She stated that the new blocks that were set up have 112 new grave sites to be used, and so she requested

approval and signatures on the plat so that they can get it recorded at the courthouse.

**Mayor Gahan** asked Mr. Summers if he had anything on this?

**Mr. Summers** stated that anytime that there is a plat for recordation, the board of works and sewer board have to sign off on it. He said that the board of works signs off on it for access purposes and the sewer board to serve the sewer, but in this instance, there is no sewer survey needed so he doesn't see an issue with approving it.

**Mr. Grimes** stated that there is no zoning approval so the plan commission doesn't have to sign off on the plat per Mr. Scott Wood. He said that it just needs the rubber stamp so they can record it for Mr. Dave Brewer, New Albany Township Trustee, for additional grave plots. He also said that he will be abstaining from the vote since they did the survey.

**Mayor Gahan** asked how many of them are there?

**Mr. Grimes** stated 112.

**Mr. Summers** stated that from his conversation with Mr. Brewer, he learned that they have approximately 40 individuals that they have to help with remains each year. He said that the majority of the time, they cremate the remains but if there is some sort of religious issue that doesn't allow them to, then they have to have a place to be able to bury them so these plots are for those instances.

**Mr. Wilkinson** stated that makes sense.

**Mr. Grimes** stated that it helps a lot.

**Mr. Wilkinson** stated that it is a paperwork situation that we are agreeing to service but we don't really don't have anything that we are going to be doing.

**Mr. Summers** stated that is correct.

**Mr. Wilkinson moved to approve, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who abstained.**

**COMMUNICATIONS - PUBLIC:**

**COMMUNICATIONS - CITY OFFICIALS:**

**SEWER ADJUSTMENTS:**

**Mr. Condon** presented a leak adjustment request for Smokey's Tobacco Outlet in the amount of \$4,154.88 for a leak that occurred just before the meter. He explained that the water went into the yard and the leak was repaired by Brainer & Brown Plumbing Inc. He stated that their consumption is back to normal and supporting documents are attached.

**Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.**

**Mr. Condon** presented a leak adjustment request for Hewett Brown/Charlestown Station in the amount of \$1,994.24 for leaks that occurred in a hot line above the bathroom and lavatory faucet hot side head busted. He added that there was a busted water line in Preston's unit as well. He explained that the water went onto the floor and was mopped up. He added that the leak was repaired by Aaron Combs and Summers Plumbing & Heating. He stated that their consumption is back to normal and supporting documents are attached.

**Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.**

**FINANCIAL REPORT:**

**Mr. Wilkinson** reported that we are running really close to budget and we received our first installment of lien money in the neighborhood of \$400,000.00. He stated that our regular expenses are right in our budget bracket and we are underbudget on expenses. He said that we are doing well.

**TABLED ITEMS:**

**OLD BUSINESS:**

**UTILITY REPORT:**

**1. Cameron McLaughlin re: Wastewater Utility Monthly Report Summary for April 2023**

**Influent / Effluent Quality**

The treatment plant had a copper violation for the month of April.

**Pretreatment**

There were 17 grease trap inspections submitted.

**Facility Operations**

45 dry tons of bio solids were removed from the WWTP.

The WWTP was at 44% of its Total Suspended Solids design limit and at 48% of its CBOD design limit.

There were 3.04 inches of rain for the month.

**Preventative and Unscheduled Maintenance**

210 preventative work orders were completed and 23 corrective work orders were completed for the WWTP and Lift Stations.

**Highlights**

Cleaned wet well at Monon Crossing Lift Station

Pulled pump at Crystal Creek LS to remove rags

Replaced 14 Bulbs and 3 cords on UV system

Replaced relay on manlift at Robert E Lee LS

Replaced gear box on conveyor belt system

Replaced gear box on gravity thinkners

**Sanitary Collection System**

<i>Project</i>		<i>Current Month</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>11,119</i>		<i>65,476</i>	
<i>Sanitary Sewer Televised/ft.</i>		<i>9,277</i>		<i>56,029</i>	
<i>CIPP Installed/ft</i>		<i>0</i>		<i>0</i>	
<i>Tap Inspections</i>		<i>7</i>		<i>31</i>	
<i>Locates</i>		<i>787</i>		<i>3,034</i>	
<i>Pipe Patches</i>		<i>3</i>		<i>11</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>22</i>	<i>0</i>	<i>1</i>	<i>6</i>	<i>0</i>	<i>4</i>

**Preventative and Unscheduled Maintenance**

56 preventative work orders were completed and 115 corrective work orders were issued for the Collection System.

**Construction Highlights**

<b># Manhole Repairs</b>	<b>#Manhole Installations</b>	<b>#Pipe Patches</b>
<b>2</b>	<b>0</b>	<b>3</b>
<b>#Main Line Repairs</b>	<b>#Lateral Repairs</b>	<b>Easement Maintenance</b>
<b>3</b>	<b>1</b>	<b>0</b>

**Annual/Semi Annual, Monthly Routine and Preventative Sewer Cleaning**

- Flush main on E Market (6 Months)
- CCTV main on Catherine Pl (Annual)
- Flush main on Charlestown Rd (3 Months)
- CCTV main on Indiana Ave (Annual)

**Chemical Root Treatment**

1025 Prospect St	514 Mills Ln	126 W Cottom	107 Greenbrair Dr
1823 Ekin Ave	18 Valley View Ct	1508 Beech St	1736 Florence Ace
411 Highland Ave	3409 Saddlewood Ct	801 Pamala Dr	2602 Linda Dr
2608 Linda Dr	2614 Linda Dr	2706 Linda Dr	2620 Linda Dr
2700 Linda Dr	2712 Linda Dr	2714 Linda Dr	220 Glenview Hts
218 Glenview Hts	222 Glenview Hts	411 Highland Ave	112 Trimmingham Rd

**Facility Safety**

The monthly safety inspection rating was 98.54%. The safety training was on Personal Protective Equipment/Slips, Trips and Falls.

**Projects**

**Up Hill Run Lift Station**

Waiting for the control equipment to be delivered.

**WWTP Flow Meter Evaluation**

The Influent and Effluent flow totals are now within the +/-10 % range and the effluent flow numbers are no longer at 90% of design flow. Gripp still needs to complete some final adjustments and submit their findings.

**Mr. McLaughlin** stated that they finished up the Uphill Run project yesterday and transferred over. He said that they disconnected around 10:00 a.m. yesterday morning and had to do a pump round for Wolf Lake Lift Station to keep up with the flow on that. He stated that it was reconnected and finalized around 5:00 p.m. yesterday.

**Mr. Wilkinson** asked if we have a clear understanding on what is going to be cleared up on brush and stuff along the creek going into the culvert?

**Mr. Sartell** stated that it is his understanding that is the county’s issue.

**Mr. Wilkinson** stated regarding the easement and the right-of-way that we had assigned to the project, he asked if we did get it all cleaned up to the extent that we had requested?

**Mr. Sartell** stated that he can go check on that. He added that once you get into those creek beds, you really can’t remove any vegetation.

**Mr. Wilkinson** stated that until they change the culvert, we are going to have backup there.

**Mr. Sartell** stated that’s why we raised the elevation on the lift station to avoid that station from flooding.

Mr. Wilkinson stated that the sooner we can get that done, the cleaner that site will be.

Mr. Sartell stated that replacing that culvert is a few years off but they do have it scheduled.

**CLAIMS:**

Mrs. Moeller presented the following claims for the period of 06/22/23 to 07/12/23 in the amount of \$1,241,932.54:

Sewer Claims	Amount	Dept
CROWN SERVICES INC	789.53	SEW
CROWN SERVICES INC	611.10	SEW
	<b>Total</b>	
	<b>1,400.63</b>	
BLACK DIAMOND	65.00	WWTP
BLACK DIAMOND	70.00	WWTP
BLACK DIAMOND	45.00	WWTP
CLARK-FLOYD LANDFILL LLC.	5,285.44	WWTP
MICROBAC LABORATORIES INC	667.00	WWTP
MICROBAC LABORATORIES INC	121.00	WWTP
QUILL	84.70	WWTP
CINTAS #302	155.13	WWTP
CINTAS #302	155.13	WWTP
PACERS & RACERS	781.10	WWTP
CLARK-DIETZ	6,009.00	WWTP
JACOBI TOOMBS & LANZ, INC	4,157.00	WWTP
MAC CONSTRUCTION ESCROW ACCT	3,150.00	WWTP
PEYTON'S BARRICADE & SIGN CO.	460.00	WWTP
EARTH FIRST	103.68	WWTP
COPIER MART	225.88	WWTP
MAC CONSTRUCTION & EXCAVATING	28,350.00	WWTP
HOME CITY ICE CO.	265.00	WWTP
BEAM, LONGEST AND NEFF LLC	180.00	WWTP
USA BLUE BOOK	929.97	WWTP
USA BLUE BOOK	354.30	WWTP
BIOCHEM, INC.	4,988.23	WWTP
DELTA SERVICES, LLC	18,740.30	WWTP
C.C.E., INC.	15.00	WWTP
GRIPP, INC.	2,247.33	WWTP
METRO ANSWERING SERIVCE	180.00	WWTP
EYE-TRONICS	996.34	WWTP
EYE-TRONICS	613.36	WWTP
EYE-TRONICS	1,042.46	WWTP
HOME DEPOT	159.96	WWTP
ERNST CONCRETE	1,249.00	WWTP
RIVER CITY WORK WEAR	239.90	WWTP
NCL OF WISCONSIN INC	63.88	WWTP
NCL OF WISCONSIN INC	63.88	WWTP
ESRI	3,410.00	WWTP
GOTTA GO INC.	2,400.00	WWTP
GELCO SUPPLY INC-ROOTX	7,232.00	WWTP
SATELLITE INDUSTRIES	5,098.62	WWTP
BEC ENTERPRISES, LLC	3,743.92	WWTP
VALVOLINE, LLC	69.67	WWTP
ADS SECURITY, L.P.	325.41	WWTP
ADS SECURITY, L.P.	65.07	WWTP
ESTES WASTE SOLUTIONS, LLC.	172.50	WWTP



NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
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FED EX	144.91	TU
DUKE ENERGY	3,607.10	TU
DUKE ENERGY	1,194.78	TU
DUKE ENERGY	122.40	TU
DUKE ENERGY	56.63	TU
DUKE ENERGY	32.59	TU
DUKE ENERGY	57,410.40	TU
DUKE ENERGY	307.20	TU
DUKE ENERGY	93.11	TU
DUKE ENERGY	15.73	TU
DUKE ENERGY	97.38	TU
DUKE ENERGY	15.73	TU
USA BLUE BOOK	214.60	TU
USA BLUE BOOK	(1,064.63)	TU
USA BLUE BOOK	601.89	TU
USA BLUE BOOK	1,259.95	TU
COUSINS, KAREN L.	52.02	TU
COUSINS, KAREN L.	12.33	TU
COUSINS, KAREN L.	128.88	TU
COUSINS, KAREN L.	13.65	TU
COUSINS, KAREN L.	35.92	TU
QUADIANT FINANCE USA, INC.	155.78	TU
SPECTRUM BUSINESS	124.98	TU
BROOKS, JACOB ADAM	17.76	TU
AT&T	56.61	TU
AT&T	88.25	TU
STORMWATER/DRAINAGE FUNC	70,193.68	TU
SANITATION FUND	217,112.45	TU
GIBSON LAW OFFICE, LLC	1,021.33	TU
STORMWATER/DRAINAGE FUND	50,550.11	TU
SANITATION FUND	235,100.21	TU
BANK OF NEW YORK TRUST CO.	451,851.00	TU
PROSCREENING, LLC.	56.00	TU
CITY OF NEW ALBANY	5,700.00	TU

**Total 1,127,572.57**

**Grand Total 1,241,932.54**

**Mr. Grimes moved to approve the above claims, Mr. Wilkinson second, all voted in favor.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:30 a.m.

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Mayor Gahan, President

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Vicki Glotzbach, City Clerk