

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON THURSDAY, AUGUST 10, 2023 AT 9:15 A.M.**

**PRESENT:** Ed Wilkinson, member and Mayor Gahan, president. Nathan Grimes, member, was not present.

**ALSO PRESENT:** Eric Condon, Linda Moeller, Mike Wallace, Rob Sartell, Larry Summers and Vicki Glotzbach

**CALL TO ORDER:**

**Mayor Gahan** called the meeting to order at 9:15 a.m.

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Wilkinson** moved to approve the July 27, 2023 Regular Meeting Minutes, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who was not present.

**BIDS/CONTRACTS:**

**NEW BUSINESS:**

**1. Jason Copperwaite, Paul Primavera & Associates re: Plat Approval for The Grove**

**Mr. Wallace** asked to table this item for further review.

**2. Jeremiah Cox, Kittle Property Group re: Request to transfer ownership of Monon Station Apartments Lift Station to the City of New Albany**

**Mr. Cox** explained that they would like to transfer the ownership of the lift station to the City of New Albany.

**Ms. Austin** stated that Mr. Wallace passed out summary of the design specs of the project in general. She explained that Clark Dietz did the design work and their contract was expanded so that they could monitor the testing and construction during milestones to make sure that it was acceptable to city standards. She stated that everything meets the design standards for the city and it has been up and running without any issues for over twelve months.

**Mr. Wilkinson** asked if they got the as-built final drawings and if they now know/have the paperwork for the final specs are.

**Ms. Austin** replied yes and explained that they have digital copies of the as-built manuals as well as two hard copies of the others.

**Mr. Wilkinson** stated that the front-end of that was such a mess.

**Mr. Wallace** stated that it turned in to one of the nicer stations in the city.

**Mr. Wilkinson** stated that the issues of why they are being so picky comes up a lot of times but if they get it right, all is fine.

**Mr. Wallace** stated that the station is valued at ~\$1,000,000.00 so that is another asset for the city.

**Mr. Wilkinson** moved to approve, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who was not present.

**COMMUNICATIONS - PUBLIC:**

**COMMUNICATIONS - CITY OFFICIALS:**

**SEWER ADJUSTMENTS:**

**Mr. Condon** presented a leak adjustment request for Radiance Trust in the amount of \$1,173.51 for a leak that occurred at under the house in the crawl space. He explained that the water went down the outside wall and that the leak was repaired by the owner. He stated that their consumption is back to normal and supporting documents are attached.

**Mr. Wilkinson moved to approve, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who was not present.**

**FINANCIAL REPORT:**

**Mr. Wilkinson** reported that the revenue is running about 7% under budget but are expenses are 8%-9% under as well, so we doing good. He added that the insurance is all paid through the end of the year. He asked Mrs. Moeller if the bank is sitting on the money at the end of the month because there were no deposits in the last week of the month.

**Ms. Moeller** stated that it is possible that it was credit card payments because there is a couple of days delay on all electronic payments getting to the bank. She added that she doesn't believe the bank is sitting on any money but she can look in to it.

**Mr. Wilkinson** stated that sometimes there is a holiday weekend so there can also be a big gap there. He added that the operations are running smooth and balanced, but he did notice that on the last deposit.

**Mrs. Moeller** stated that she will look into it and let him know.

**TABLED ITEMS:**

**OLD BUSINESS:**

**UTILITY REPORT:**

**1. Michael Wallace re: Wastewater Utility Monthly Report Summary for May 2023**

**Influent / Effluent Quality**

The treatment plant had a copper violation for the month of May.

**Pretreatment**

There were 19 grease trap inspections submitted.

**Facility Operations**

88 dry tons of bio solids were removed from the WWTP.

The WWTP was at 54% of its Total Suspended Solids design limit and at 48% of its CBOD design limit.

There were 3.25 inches of rain for the month

**Preventative and Unscheduled Maintenance**

38 preventative work orders were completed and 137 corrective work orders were completed for the WWTP and Lift Stations

**Highlights**

Repair check valve at Silver Hills LS

Replace transducer at Lafollette LS

Replace gear box on thickener #1

Pulled pump #1 at Prosser LS to clean

**Sanitary Collection System**

<i>Project</i>		<i>Current Month</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>10,084</i>		<i>75,560</i>	
<i>Sanitary Sewer Televised/ft.</i>		<i>15,483</i>		<i>71,512</i>	
<i>CIPP Installed/ft</i>		<i>0</i>		<i>0</i>	
<i>Tap Inspections</i>		<i>7</i>		<i>38</i>	
<i>Locates</i>		<i>897</i>		<i>3931</i>	
<i>Pipe Patches</i>		<i>3</i>		<i>11</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>36</i>	<i>0</i>	<i>3</i>	<i>16</i>	<i>0</i>	<i>12</i>

**Preventative and Unscheduled Maintenance**

118 preventative work orders were completed and 26 corrective work orders were issued for the Collection System.

**Construction Highlights**

<b># Manhole Repairs</b>	<b>#Manhole Installations</b>	<b>#Pipe Patches</b>
<b>3</b>	<b>0</b>	<b>2</b>
<b>#Main Line Repairs</b>	<b>#Lateral Repairs</b>	<b>Easement Maintenance</b>
<b>1</b>	<b>1</b>	<b>5</b>

**Annual/Semi Annual, Monthly Routine and Preventative Sewer Cleaning**

1206 Aebersold Dr (3 Months)  
 112 W Market St (3 Months)  
 1907 Coachman Dr (3 Months)  
 828 Catherine Pl (3 Months)  
 2434 E Elm St (3 Months)  
 27 Brookview Dr (3 Months)  
 930 Pennwood Dr (3 Months)  
 595 Cherokee Dr (3 Months)  
 100 Wooded Valley Dr (3 Months)  
 3707 Charlestown Rd (3 Months)

**Chemical Root Treatment**

1144 Creekview Cir  
 204 Janie Ln  
 1601 E Main St  
 515 Silver St  
 417 Jay St  
 3073 E Lobo Rdg  
 1794 Olive St  
 2511 Glenwood Ct  
 105 Farrington Dr  
 105 Farrington Dr  
 1338 Ridgeway Ave

1338 Ridgeway Ave  
 1331 Ridgeway Ave  
 1398 Dent Ave  
 411 Highland Ave  
 34 Oxford Dr  
 3037 E Lobo Rdg

**Facility Safety**

The monthly safety inspection rating was 98.45%. The safety training was on Emergency Response Plan Review.

**Projects**

**Up Hill Run Lift Station**

Start up has been completed and the old station removed. Perimeter fencing is being installed and landscaping completed. Final punch list needs to be developed.

**WWTP Flow Meter Evaluation.**

The Influent and Effluent flow totals are now within the +/-10 % range and the effluent flow numbers are no longer at 90% of design flow. Gripp still needs to complete some final adjustments and submit their findings.

**CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 7/27/23 to 08/09/23 in the amount of \$1,025,213.21:

<b>Sewer Claims</b>	<b>Amount</b>	<b>Dept</b>
OFFICE SUPPLY COMPANY, INC	316.30	SEW
OFFICE SUPPLY COMPANY, INC	87.75	SEW
L&D MAILMASTERS, INC.	482.33	SEW
L&D MAILMASTERS, INC.	580.22	SEW
L&D MAILMASTERS, INC.	193.80	SEW
CROWN SERVICES INC	763.20	SEW
CROWN SERVICES INC	453.83	SEW
SCHOETTNER, TIMOTHY	386.20	SEW
PREWITT, STEVEN	20.96	SEW
COX, RUBY	35.16	SEW
WINBURN, DEATRA	249.96	SEW
	<b>Total</b>	
	<b>3,569.71</b>	
ACE HARDWARE	30.98	WWTP
ACE HARDWARE	2.78	WWTP
ACE HARDWARE	74.53	WWTP
ACE HARDWARE	19.99	WWTP
ACE HARDWARE	13.98	WWTP
ACE HARDWARE	14.96	WWTP
ACE HARDWARE	36.97	WWTP
ACE HARDWARE	12.99	WWTP
ACE HARDWARE	79.54	WWTP
ACE HARDWARE	56.98	WWTP
ACE HARDWARE	96.50	WWTP
ACE HARDWARE	30.17	WWTP
ACE HARDWARE	18.57	WWTP
ACE HARDWARE	46.77	WWTP
ACE HARDWARE	44.95	WWTP
ACE HARDWARE	30.10	WWTP
ACE HARDWARE	19.99	WWTP

ACE HARDWARE	10.78	WWTP
ACE HARDWARE	19.97	WWTP
ACE HARDWARE	11.82	WWTP
ACE HARDWARE	50.22	WWTP
BLACK DIAMOND	65.00	WWTP
BLACK DIAMOND	70.00	WWTP
BLACK DIAMOND	45.00	WWTP
MICROBAC LABORATORIES INC	121.00	WWTP
MICROBAC LABORATORIES INC	212.50	WWTP
MICROBAC LABORATORIES INC	351.00	WWTP
MICROBAC LABORATORIES INC	121.00	WWTP
QUILL	89.97	WWTP
QUILL	185.98	WWTP
QUILL	227.17	WWTP
CINTAS #302	(127.26)	WWTP
CINTAS #302	155.13	WWTP
CINTAS #302	164.75	WWTP
CINTAS #302	164.75	WWTP
CINTAS #302	164.75	WWTP
CLARK-DIETZ	10,015.00	WWTP
CULLIGAN WATER SYSTEMS	254.40	WWTP
BEAM, LONGEST AND NEFF LLC	1,998.00	WWTP
USA BLUE BOOK	144.80	WWTP
BIOCHEM, INC.	14,599.48	WWTP
BIOCHEM, INC.	5,450.20	WWTP
DELTA SERVICES, LLC	1,434.00	WWTP
DELTA SERVICES, LLC	676.00	WWTP
NORTHERN SAFETY CO., INC	935.00	WWTP
JACOBI OIL SERVICE, INC.	4,674.00	WWTP
JACOBI OIL SERVICE, INC.	53.40	WWTP
RIVER CITY WORK WEAR	174.90	WWTP
RIVER CITY WORK WEAR	670.86	WWTP
ECO-TECH, LLC-WASTE LOGISTICS	546.95	WWTP
IDEXX DISTRIBUTION, INC	774.58	WWTP
KIGHTLINGER & GRAY, LLP	18.50	WWTP
NAPA OF NEW ALBANY	228.56	WWTP
GOTTA GO INC.	3,300.00	WWTP
ALLTERRAIN PAVING & CONSTRUCT	795.00	WWTP
WESTERN FIRST AID & SAFTEY	1,500.00	WWTP
WESTERN FIRST AID & SAFTEY	397.42	WWTP
WESTERN FIRST AID & SAFTEY	1,150.00	WWTP
BOYD COMPANY	645.50	WWTP
ESTES WASTE SOLUTIONS, LLC.	272.50	WWTP
DAN'S LAWN & LANDSCAPE MAINT.	3,615.00	WWTP
NGT CORP.-COVERALL SERVICE CO.	1,075.00	WWTP
MINICAM INC.	294.00	WWTP

**Total      58,427.33**

ACE HARDWARE	56.05	TU
ACE HARDWARE	11.98	TU
ACE HARDWARE	56.97	TU
ACE HARDWARE	(33.00)	TU
ACE HARDWARE	155.94	TU
ACE HARDWARE	17.97	TU
ACE HARDWARE	14.99	TU
ACE HARDWARE	79.98	TU
ACE HARDWARE	17.98	TU
ACE HARDWARE	9.57	TU

ACE HARDWARE	71.50	TU
ACE HARDWARE	120.06	TU
ACE HARDWARE	40.98	TU
ACE HARDWARE	127.97	TU
ACE HARDWARE	9.99	TU
ACE HARDWARE	5.78	TU
ACE HARDWARE	6.76	TU
ACE HARDWARE	4.59	TU
INDIANA AMERICAN WATER	885.68	TU
INDIANA AMERICAN WATER	63.03	TU
INDIANA AMERICAN WATER	29.16	TU
INDIANA AMERICAN WATER	29.16	TU
INDIANA AMERICAN WATER	68.72	TU
INDIANA AMERICAN WATER	65.13	TU
INDIANA AMERICAN WATER	29.16	TU
INDIANA AMERICAN WATER	29.16	TU
INDIANA AMERICAN WATER	64.06	TU
GIBSON LAW OFFICE, LLC	1,027.16	TU
DUKE ENERGY	3,429.09	TU
DUKE ENERGY	56,539.01	TU
NORTON AND ASSOCIATES PLUMBING	181.69	TU
ROBERTSON, CASEY	30.00	TU
ROBERTSON, CASEY	40.00	TU
AT&T	88.25	TU
AT&T	56.47	TU
SPECTRUM BUSINESS	124.98	TU
RAVEN SCP, LLC.	884.84	TU
RAVEN SCP, LLC.	2,979.16	TU
INDIANA AMERICAN WATER	63.03	TU
INDIANA AMERICAN WATER	63.03	TU
INDIANA AMERICAN WATER	140.95	TU
INDIANA AMERICAN WATER	452.91	TU
INDIANA AMERICAN WATER	68.18	TU
GIBSON LAW OFFICE, LLC	973.22	TU
STORMWATER/DRAINAGE FUND	290,233.56	TU
SANITATION FUND	150,546.41	TU
BANK OF NEW YORK TRUST CO.	451,851.00	TU
DUKE ENERGY	1,218.41	TU
DUKE ENERGY	120.22	TU
DUKE ENERGY	65.28	TU
<b>Total</b>	<b>963,216.17</b>	
<b>Grand Total</b>	<b>1,025,213.21</b>	

**Mr. Wilkinson moved to approve the above claims, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who was not present.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:29 a.m.

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Mayor Gahan, President

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Vicki Glotzbach, City Clerk