

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, JULY 25, 2023 AT 10:00 A.M.**

**PRESENT:** Cheryl Cotner-Bailey, member, David Brewer, member and Mickey Thompson, president.

**OTHERS PRESENT:** Police Chief Bailey, Fire Chief Juliot, Brad Fair, Phil Aldridge, Linda Moeller, David Rake, Bryan Slade, Larry Summers, Councilman Dickey, Alicia Meredith, John Rosenbarger, Jessica Campbell, Krystina Jarboe, David Hall and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson** called the meeting to order at 10:05 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Dan Droesch, Kokosing Construction Co. re: Request to close Water Street for placing equipment to put materials on Sherman Minton Bridge**

**Mr. Droesch** passed out drawings for the board to review and explained that they would like to close down Water Street on August 3<sup>rd</sup> from 8:00 p.m. until 8:00 a.m. to set a crane to get the last of the beams for the Sherman Minton Bridge Project. He added that they plan to only be working for one night and would like to request a rain date of August 4<sup>th</sup> for the same hours. He stated that they plan to install a “Road Closed” sign at 10<sup>th</sup> and 6<sup>th</sup> streets to warn people of the work ahead and they will install barricades after the parking lots. He added that people will still be able to access the parking lots and most of the skate park.

**Mr. Thompson** explained that when they initially talked, they were going to try to keep the road open and just close part of the skate park but after further consideration and taking into account the size of the equipment, they thought it would be safer to close the street.

**Mr. Droesch** stated that the crane is 37 feet wide so there isn’t enough room to keep a lane of traffic open. He added that they will put down crane mats to protect the new paving and on Water Street it will straddle the two roads.

**Mrs. Cotner-Bailey** asked Ms. Jarboe and Mr. Fair if they have any events on the requested dates.

**Ms. Jarboe** stated that she doesn’t have anything.

**Mr. Thompson** stated that he didn’t see anything either and if there had been a conflict it would have come before this board.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**2. Kent Barrow re: Resolution Approving Multi-Hazard Mitigation Plan**

**Mr. Barrow, Floyd County Emergency Management,** explained that the board should have received a copy of the resolution to review for the City of New Albany to sign the mitigation plan. He stated that they have had several meetings earlier in the year and a representative of the city attended those meetings and this mitigation plan has to be updated every five years. He explained that they apply for a grant to pay to update the plan and each town/city/county is asked to sign it.

**Mr. Thompson** asked if this is every five years.

**Mr. Barrow** replied yes. He explained that if there is a major disaster there is mitigation money that comes available and by signing this the City of New Albany is eligible for that mitigation money from FEMA.

**Mrs. Cotner-Bailey** stated that she thinks Mr. Scott Wood attended those meetings.

**Mr. Barrow** stated that there were several individuals from the city at the meetings.

**Mrs. Cotner-Bailey** asked if police and fire have reviewed this or are aware of it.

**Mr. Barrow** replied yes.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Barrow** stated that the city has two tornado warning sirens, one at the fire station and one at the park that are one-way systems that are tied into the county system. He explained that when he goes to check to see if they are working properly, he doesn't get anything back from those systems because they are one-way. He stated that he has talked to previous board members about this and he doesn't know where they are in the process, but he asked them to get quotes to have the sirens converted to two-way so that he can tell if they are working properly. He added that they have an agreement with a maintenance company that comes in and does maintenance twice a year on the all the sirens and it would be nice to be able to check on the two that are one-way.

### **3. Jessco LLC Re: Sewer repair at 1219 E. Elm Street**

**Mr. Thompson** explained that he will be working in the tree plat.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

#### **COMMUNICATIONS – PUBLIC:**

#### **UNFINISHED BUSINESS:**

#### **TABLED ITEMS:**

#### **COMMUNICATIONS – CITY OFFICIALS:**

### **1. Larry Summers re: Request for Radar Speed Signage**

**Mr. Summers** requested that the city order ten radar traffic display devices signs that are similar to the ones on McDonald Lane and install them in five locations throughout the city for traffic calming purposes. He explained that this request would require an additional appropriation from the city council but the signs would help alleviate issues in certain key areas. He added that they have identified two areas that include Rainbow Drive and Slate Run Road, but there are a few others under consideration. He stated that if this board were to authorize the request, then he will go to the city council to request an appropriation.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**Mr. Summers** requested that the speed limit on Slate Run Road be changed from 25 mph to 30 mph with the school zone remaining the same. He explained that there have been some behaviors that have occurred on Slate Run that are unsafe and people are driving above he speed limit, so they believe that the 30-mph speed limit would be more appropriate and it is the natural speed limit according to state statute.

**Mr. Thompson** asked Chief Bailey if he was okay with the change.

**Police Chief Bailey** replied yes.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

### **2. Larry Summers re: Main Street Project Update and Paving Update**

**Mr. Summers** reported that sidewalk work is ongoing and they continue the installation of the bench toppers. He added that the lights are up and functional and they look really nice. He stated that he is looking forward to some of the other lighting components they have planned for the project. **Paving Project Update** - he reported that concrete joint repairs are taking place nightly on Grant Line Road and moving over to Charlestown Road, and in the areas where the concrete section of the street has widened, they will clean the joints and put in an epoxy to seal them and prevent water damage.

**Mrs. Cotner-Bailey** asked what hours they are working at night and if traffic is still able to get through.

**Mr. Summers** stated that they are only closing one lane in either direction and the work is 8:00 p.m. to 6:00 a.m.

**Mrs. Cotner-Bailey** asked if this board needs to approve the maintenance of traffic plan.

**Mr. Thompson** stated that if they are keeping one lane open it is more of a lane shift.

**Mr. Summers** stated that he just wanted to make the board aware that the work was ongoing. He reported that concrete work is starting tomorrow on Church, Griffin and Walnut streets in advance of paving.

**3. Mickey Thompson for Flock Safety re: Encroachment permit request to install pole with camera on Paoli Pike near 265 exit ramp to State Street**

**Mr. Thompson** stated that this was taken under advisement and Police Chief Bailey has verified that there is no conflict and this would be just before you get to Wooded Valley.

**Mr. Brewer moved to approve, Mrs. Cotner- Bailey second, motion carries.**

**4. Mickey Thompson for CenterPoint Energy re: Encroachment permit request to retire service at 329 E. 13<sup>th</sup> Street**

**Mr. Thompson** stated that this is to retire the service at 329 E. 13<sup>th</sup> Street and the map shows that they will be working in the parking lane.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**5. Mickey Thompson for Duke Energy re: Encroachment permit request to replace poles at 2831 Mt. Tabor Road, 3803 Green Valley Road and 3305 Deerwood Drive**

**Mr. Thompson** stated that these are to replace poles and there are photos attached to the permits.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**6. Mickey Thompson re: Encroachment permit request to remove poles and bore under the street at 205 E. Main Street**

**Mr. Thompson** explained that he didn't get this request in time to get in on the agenda but the board does have copies of the request. He stated that there is a development on the corner of Bank and Main streets that has requested that Duke remove the poles in the alley between Bank and 3rd streets and move them underground. He added that before they can do that they need to bore under Main Street and he didn't want to wait on this one until next week because the city's contractor is planning to pave Main Street on August 22, and Duke will need to do this work before the new surface goes down.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**6. Vicki Glotzbach for Tammie Miller re: Removal of handicap parking at 1514 Culbertson**

**Mrs. Glotzbach** explained that Ms. Miller emailed her office and explained that she is purchasing the home located at 1514 Culbertson Avenue and that there are two handicapped parking spaces in front of the home. She stated that Ms. Miller is not handicapped and is unsure if both spaces were put there for the previous residents or if one belongs to the neighbor. She requested that at least one of the spaces be removed, preferable the one directly in front of her home.

**Mrs. Cotner-Bailey moved to take this item under advisement until they get more information, Mr. Brewer second, motion carries.**

#### **7. Krystina Jarboe re: Special Event Permits**

- **September 9 – ORSANCO: River Sweep at Amphitheater**
- Request to use amphitheater from 8:00am to 12:30pm (actual event from 9:00am to noon)
- Request to use amphitheater restrooms from 8:00am to 1:00pm
- Request to have dumpster dropped behind amphitheater next to boat ramp
- Will have two 10x10 pop up tents to be weighed down with sandbags

**Mrs. Cotner-Bailey** asked if it is the same as they have done in the last several years.

**Ms. Jarboe** replied yes.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

- **September 15 September 16 – Friends of Fairview: Stories Behind the Stones**
- Request to use Fairview cemetery from 3:00pm to 9:00pm (actual event 5:00pm to 8:00pm)
- Request 5 barricades (see map)
- Request permission to have VFW do a 21-gun salute both nights between 5:00pm and 5:10pm

**Mrs. Cotner-Bailey** asked if they have a plan for rain.

**Ms. Jarboe** stated that there is no plan so the event would be canceled.

**Mr. Thompson** asked if they had any issues with the 21 Gun Salute last year.

**Mr. Jarboe** replied no.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

- **October 8 to Monday, October 16 – HHC: Rides**
- Request to use YMCA parking lot and City Hall parking lot as in previous years
  - October 8 = Load in at 6:00am & Shutdown access to parking lot at 8:00am
  - Ride Days = Tuesday to Sunday
  - Sunday, October 15 = Rides close at 5:00pm and tear down begins.
  - All vendors will clear parking lots by Monday, October 16 at 8:00pm

**Ms. Jarboe** stated that Mr. Kenneth Eichenberger, President of Harvest Homecoming is present if the board has any questions and added that everything is pretty much the same as last year.

**Mr. Thompson** asked if it is the same ride vendor as last year.

**Mr. Eichenberger** replied yes and stated that they did such a good job last year that the HHC signed a three-year deal with them.

**Mr. Thompson** stated that they did a very good job of cleaning up and the only issue he knows of is that one of the rides showed up early.

**Mr. Eichenberger** stated that now they have the layouts of the streets so they won't make that mistake again.

**Mrs. Cotner-Bailey** asked if they hand deliver the notification letters to residents and businesses.

**Mr. Eichenberger** replied yes.

**Mrs. Cotner-Bailey** asked if they by chance get a name of who the letter is left with.

**Mr. Eichenberger** replied no.

**Mr. Brewer** asked the name of the ride vendor.

**Mr. Eichenberger** replied Fun-Time Carnival.

**Mr. Thompson** asked if he has had contact with the YMCA.

**Mr. Eichenberger** stated that he thinks that they have but they are expecting the exact same agreement as last year.

**Mrs. Cotner-Bailey** stated that the only recommendation that she would make is that they try to get names of individuals that they leave notification letters with so that they have reference if there are any issues. She reiterated Mr. Thompson's point that no rides get placed in the parking lot before the date and time to be set up.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

- **October 11 to Sunday, October 15 – HHC: Booths**
- Request for road closures from Wed. Oct. 11 at 5:00pm to Sun. Oct. 15 at midnight
  - E Market from State to E 3<sup>rd</sup>
  - Pearl & Bank from E Spring to E Main
  - E 3<sup>rd</sup> from Market to Main
  - Parking spaces next to HHC office

**Mr. Jarboe** stated that everything is the same as last year.

**Mr. Thompson** asked if the parking spaces are on the Elm Street side.

**Ms. Jarboe** stated that she believes it is Elm and Pearl.

**Mr. Eichenberger** said that it is the one orange parking spot on Pearl Street and then the marked spots on Elm Street.

**Mr. Thompson** stated that last year they moved the dumpsters to get them away from the businesses and asked if it is the same set up this year.

**Mr. Eichenberger** replied yes and stated that they have a packer in the alley as well.

**Mr. Thompson** asked if they will also be talking to the vendors this year about not parking in/just outside the booth area.

**Mr. Eichenberger** stated that they put that in yellow this year so hopefully that will eliminate any issues.

**Mr. Thompson** asked if the load-in would be the same as in the past where they tell the vendors when they can start lining up.

**Mr. Eichenberger** replied yes.

**Mrs. Cotner-Bailey** asked that they ensure that vendors aren't parking in the surrounding areas prior to load-in to try and get an early start.

**Mr. Eichenberger** stated that they have been brainstorming a different layout and window to get them through more quickly.

**Mr. Thompson** stated that if it is a vendor coming into town and they get here early, they can park at Billy Herman Park.

**Mr. Eichenberger** stated that he will mention that to them.

**Police Chief Bailey** reminded him that the 24-hour ordinance still applies outside of the designated booth area.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**Mr. Eichenberger** stated that it was mentioned to him at their last VP meeting that the new sound people, Under Production Multimedia, may have approached the city for some kind of sound system and asked if they knew anything about that.

**Ms. Jarboe** stated that she hasn't heard anything about this.

**Mrs. Cotner-Bailey** stated that she is not aware of anything.

**Mr. Thompson** stated that he believes Kip did say something but it hasn't been anything concrete.

**Mr. Eichenberger** stated that he read in the paper about a potential parking garage/hotel renovation on Spring and asked if they have received any official engineering requests. He added that they just didn't know where they needed to be in that process since they are an adjoining property owner.

**Mrs. Cotner-Bailey** stated that it wouldn't come to this board. She suggested that he talk with Claire Johnson, the Economic Development Director

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 07/11/23 to 07/24/23 in the amount of \$3,352,610.65:

<b>General Claims (Bank 1):</b>	1,603,146.99
<b>Fire Department:</b>	20,669.85
<b>Police Department:</b>	8,202.41
<b>Street Department:</b>	51,084.51
<b>Parks Department:</b>	62,639.95
<b>Medical/Drug Fund (Bank L):</b>	
<b>Payroll Claims (Bank 2):</b>	1,044,775.06
<b>Sanitation Fund:</b>	-
<b>Thursday Utility Claims:</b>	562,091.88
<b>Grand Total:</b>	<b>3,352,610.65</b>

**Mr. Brewer moved to approve the above claims, Mrs. Cotner-Bailey second, motion carries.**

**Mrs. Moeller presented the following ARP claim for 07/25/23:**

ARP Claims (Bank 6)

Grand Total: \$631,003.29

**Mr. Brewer moved to approve the above ARP claim, Mrs. Cotner-Bailey second, motion carries.**

**APPROVAL OF MINUTES:**

**Mr. Brewer moved to approve the Regular Meeting Minutes for June 18, 2023, Mrs. Cotner-Bailey second, motion carries.**

**ADJOURN:**

**There being no further business before the board, the meeting adjourned at 10:48 a.m.**

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Mickey Thompson, President

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Vicki Glotzbach, City Clerk