

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, AUGUST 1, 2023 AT 10:00 A.M.

PRESENT: Cheryl Cotner-Bailey, member, David Brewer, member and Mickey Thompson, president.

OTHERS PRESENT: Assistant Police Chief Fudge, Fire Marshal Mayfield, Brad Fair, Phil Aldridge, Linda Moeller, David Rake, Bryan Slade, Larry Summers, Councilman Dickey, Sean Payne, John Rosenbarger, Jessica Campbell, Tonya Fischer, Claire Johnson, Krystina Jarboe, David Hall and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:05 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Mary Wiseheart re: Securing road stub to Chadwood Subdivision

Ms. Wiseheart requested permission to secure the road stub on Chadwood Road for an Easter Egg Hunt on March 23, 2024 with a rain date of March 30, 2024. She presented maps of the request for the board to review.

Mrs. Cotner-Bailey asked how long she wanted that section of road to be closed.

Ms. Wiseheart replied 2:00 p.m. until 3:30 p.m.

Mr. Thompson asked if she spoke with the two residents in the area after they talked on the phone.

Ms. Wiseheart stated that she did speak with one resident and they had no problem with it but she thinks that the other resident is out on vacation, but she left a message. She explained that she doesn't think it will affect their driveway and it will basically be where everyone gathers before the egg hunt on her property.

Mrs. Cotner-Bailey asked Ms. Wiseheart if she lives on Chadwood.

Ms. Wiseheart stated that she lives on Spickert Knob.

Mrs. Cotner-Bailey asked if this is the first time they are hosting an event like this.

Ms. Wiseheart replied yes.

Mrs. Cotner-Bailey stated that the map indicates that the closure won't interfere with either driveway and this board is fine with the request, but they would like for Ms. Wiseheart to type something up for the two residents to sign and submit that to the city clerk's office. She asked Ms. Wiseheart to contact the street department the Monday before the event so that they can drop off barricades.

Mrs. Cotner-Bailey moved to approve contingent upon Ms. Wiseheart submitting documentation to the clerk's office with signatures of the two residents in question, Mr. Brewer second, motion carries.

2. Michael Curry with Dan Christiani Excavating re: Street cut request at 101-113 E. Main St. (in alley) to tie Schmitt Furniture to sewer main

Mr. Curry stated that they need to hook up a new sewer in the alley for Schmitt Furniture and will need to dig up a manhole. He explained that the alley is currently closed while construction is ongoing so the only traffic they will have to deal with is from the parking lot, and added that they are looking to start and finish the work today.

Mr. Thompson stated that the board already approved the permit for this but the first contractor encountered a concrete cap so they contracted with Dan Christiani and are working with wastewater to finish the work. He added that they will be able to get people in and out of the parking lot while the work is ongoing.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

3. Kyle Churchman with Dixie Plumbing re: Sidewalk cut request at 616 E. Elm St. for sewer and water connection for new home construction (May need to close portion of sidewalk)

Mr. Thompson explained that they want to connect to sewer and water at this address for a new construction and they are going to tie into an existing tap so that they don't have to cut the road. He stated that they will need to remove a panel (possibly two) of sidewalk and the sidewalk will need to be closed during the work.

Mrs. Cotner-Bailey asked when they were going to do the work.

Mr. Thompson stated that they want to do the work next week.

Mrs. Cotner-Bailey asked if the sidewalk will need to be closed for more than one day.

Mr. Thompson stated that it should only be closed to foot traffic for one day.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

COMMUNICATIONS – PUBLIC:

UNFINISHED BUSINESS:

1. Removal of handicapped parking at 1514 Culbertson Avenue

Mrs. Glotzbach stated that the second spot that was referenced in the original request is actually at 1518 Culbertson and was approved in 2004 for a Mr. Phillips.

Mrs. Cotner-Bailey moved to remove the handicapped parking directly in front of 1514 Culbertson Avenue, Mr. Brewer second, motion carries.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Mickey Thompson for Duke Energy re: Replacing 2 poles at 2314 Beeler St. and replacing overhead equipment at 4222 Grant Line Rd. pole #419-753

Mr. Thompson stated that they are replacing two poles on Beeler Street.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

Mr. Thompson stated that they are replacing overhead equipment on the poles on Grant Line Road and photos are attached.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

2. Krystina Jarboe re: Special Event Permits

Saturday, September 16 – St. Mary's: Multicultural Festival

- Request for 8th street road closure between Elm & Spring from 7:00am on 9/16 to 2:00am on 9/17
- Actual event will be from 5:00pm to 11:00pm

Mr. Brewer asked if there were any changes from last year.

Ms. Jarboe replied no.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

Saturday, October 7 – HHC: Parade

- Everything is the same as last year
- Request set up areas to be closed from 11:00am to 5:30pm
- Request parade route to be closed from 1:00pm to 5:30pm
- Actual parade time is scheduled for 3:00pm to 4:20pm
- Porta potties dropped on Saturday, Oct. 7 at 6:00am and picked up on Monday, Oct. 9 by 6:00am

Mrs. Cotner-Bailey asked if the notification letter included phone numbers.

Ms. Jarboe stated that she has the updated one that does and she will send that to them.

Mrs. Cotner-Bailey asked if there are any changes from last year.

Ms. Jarboe replied no.

Mrs. Cotner-Bailey stated that she has the same suggestion as last week to get names when delivering the letters.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

Saturday, October 7 – New Albany Track Club: HHC Run

- Same request as last year – would like to utilize part of parade route for run (Spring St from Bank to 11th & then back to Bank)
- Request to have an inflatable archway at 3rd & Spring
- Actual run scheduled for 2:00pm to 2:40pm

Ms. Jarboe asked to hold off on this one so that she can check with them about volunteers and having a representative at the meeting when it is requested.

Thursday, October 12 to Sunday, October 15 – Hitching Post: Beer Garden

- Same request as last year, different owners this year
- Jason Wade, new owner, will be at BOW meeting

Ms. Jarboe stated that Jason and Brandon are the new owners and they are here today to answer any questions. She said that she sent them the application that the previous owners submitted last year for the beer garden and everything is the same for this year.

Mr. Thompson asked if the tent is in the fenced-in area.

Mr. Brandon Briscoe replied yes, the tent would be inside the fenced in area.

Mrs. Cotner-Bailey stated that in the past there has been a lot of trash that accumulates outside the fenced area and asked that they help keep an eye on the parking lot and keep it clear from cans, bottles and other trash. She suggested as the new owners that they have a conversation with the police and fire administration regarding expectations of their patrons during the festival.

Mr. Brewer asked if they are having any live music at the event.

Mr. Jason Wade replied yes, and added that the music would take place inside the building.

Mrs. Cotner-Bailey asked to confirm that they are contracting with their own security team.

Mr. Briscoe replied yes, with Jim Dexter.

Mrs. Cotner-Bailey moved to approve contingent upon the new owners having conversations with police and fire on festival expectations, Mr. Brewer second, motion carries.

Saturday, October 14 – Back in Time Car Club: HHC Car & Bike Show

- Same request and layout as last year
- Actual event happening from 9:00am to 4:00pm
- Request to use amphitheater (8:00am to 5:00pm)
- Request to use amphitheater restrooms (8:00am to 5:00pm)
- Request to have Water Street closed from skate park to restrooms (8:00am to 5:00pm)
- Request to utilize both parking lots (8:00am to 5:00pm) (see map)
 - West parking lot for show cars
 - East parking lot for handicap parking
- Will have 2 food vendors (New Albany vendors – waiting on business names)
- Will have porta potties (see map)

Mrs. Cotner-Bailey asked if there are any issues with construction projects taking place on the riverfront.

Ms. Jarboe replied no.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

Thursday, November 23 –Fred Run LTD: Fast Freddie’s Festive 5-Mile Foot Feast

- Same route as in previous years
- Request closure of Green Valley Road from 8:45-9:10 a.m.
- Request NAPD to help with traffic as in previous years.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

4. Claire Johnson re: Spring Street Uptown Mural Update

Ms. Johnson stated that she provided the board with a map of Vincennes and Spring streets and requested a sidewalk closure at 1638 East Spring Street to work on the Uptown mural. She explained that the artist will be out there on Wednesday and plan to finish in one day, but they wanted to give them a leeway and asked that Sunbelt be allowed to drop the lift and put up the barriers today. She stated that they have reached out to the building owner and they are aware of the project and while they aren’t blocking entrance to any business, they will reach out to them contingent upon approval by this board.

Mrs. Cotner-Bailey asked if they will keep the lift on the sidewalk overnight.

Ms. Johnson replied yes and stated that they can pull it as close as possible to the wall.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

Mr. Summers requested that they place a “Sidewalk Closed” sign at the intersection of Market and Vincennes streets as well.

5. Larry Summers re: Main Street Project Update

Mr. Summers reported that MAC is continuing to do sidewalk work between 3rd and 4th streets, including ramps and their subcontractor will be on site pulling wire for electrical on that side of the road. He stated that another subcontractor will be installing the signal at the intersection of Pearl and Main streets and while Main Street should remain open during this work, there is the possibility of intermittent closures of Pearl Street as they set the signal.

6. Larry Summers re: 2023 Paving Project Update

Mr. Summers reported that AllTerrain is currently working on striping for Corydon Pike and MAC is working on the curb ramps/sidewalks on Griffin Street, Church Street and Walnut Street in advance of paving work. He added that MAC is continuing the nighttime joint repairs of concrete on Grant Line Road.

Mrs. Cotner-Bailey asked about the Green Valley Road overpass and if the state has finished.

Mr. Summers stated that they have completed that work and Mr. Thompson had a few concerns that he wanted to be brought to their attention and he has sent that to INDOT, who passed it on to the inspector.

Mrs. Cotner-Bailey asked if they have removed the signs yet.

Mr. Thompson stated that they still have to do the final inspection so they signs haven't been removed yet.

Mr. Summers explained that the state requires signage to stay up until the project is closed out.

7. Mickey Thompson re: Dumpster permit request at 1815 Culbertson Avenue

Mr. Thompson explained that the dumpster company that they planned on having deliver the dumpster could not get it in on they alley side of the garage so they are going with a different company that plans to deliver a 9' dumpster that will hopefully fit in the area between the garage and the fence. He added that if it doesn't fit, she is requesting permission to place it on the street for one week starting tomorrow.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following ARP claim for approval:

ARP Claim \$103,953.00

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

Mrs. Moeller presented the following ARP claim for approval:

ARP Claim \$494,154.45

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

APPROVAL OF MINUTES:

Mr. Brewer moved to approve the Regular Meeting Minutes for July 25, 2023, Mrs. Cotner-Bailey second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:45 a.m.

Mickey Thompson, President

Vicki Glotzbach, City Clerk