

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, AUGUST 15, 2023 AT 10:00 A.M.

PRESENT: Cheryl Cotner-Bailey, member, David Brewer, member and Mickey Thompson, president.

OTHERS PRESENT: Police Chief Bailey, Linda Moeller, David Rake, Bryan Slade, Connor Slade, Larry Summers, Councilman Dickey, Councilman Applegate, Sean Payne, John Rosenbarger, Jessica Campbell, Shelby Carnforth, Krystina Jarboe, David Hall and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:05 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

COMMUNICATIONS – PUBLIC:

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Vicki Glotzbach for Kayla and Ryan Mansfield re: Dumpster permit at 711 E. Market Street August 18-23 | Barton Dumpster

Mrs. Glotzbach explained that the Mansfield's would like to place a dumpster in front of 711 E. Market Street to do a cleanout. She stated that Mrs. Mansfield told her that the dumpster would not fit in their driveway and that they would like to place it August 18-23. She added that they are using Barton Dumpster Company.

Mr. Thompson stated that he did pull this up on Elevate and their yard backs up to Kraft Funeral Home parking so there isn't space in the yard for it.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

2. Krystina Jarboe re: Special Event Permits

Saturday, September 2 – Raven's Roost Boutique: Kentuckiana Medieval Faire

- Request a road closure on W 1st Street from the flood wall to Main Street from 9:00am to 9:00pm
- Will have porta potties
 - Drop off = Saturday, Sept 2 @ 9:00am
 - Pick up = Saturday, Sept 2 @ 9:00pm

Mrs. Cotner-Bailey stated that it says this is a yearly event and asked Ms. Jarboe if she knows where it was held previously.

Ms. Jarboe stated that she believes it has been held on the property at Floyd County Brewing Company.

Mrs. Cotner-Bailey asked if they would need barricades at the Main Street end as well as blocking the access that leads to the road behind the YMCA.

Mr. Thompson stated that there is an entrance and exit on Jeanette at the end. He added that he was thinking they would have to stop them on West 1st Street because he didn't realize there was an entrance on Jeanette but if they block it all the way to the flood wall, they really need permission from the railroad because they own that property across from the YMCA.

Ms. Jarboe stated on the map it doesn't look like it goes all the way to the flood wall.

Mrs. Cotner-Bailey stated that the issue is that there is road access back there so it would need to be blocked so that people would be forced into the parking lot on the side. She asked if they could place two sets of barricades and make sure they are off the railroad's property.

Ms. Jarboe stated that she thinks they would be fine with adjusting it to whatever makes it easier.

Mrs. Cotner-Bailey asked if she has been in touch with the YMCA.

Ms. Jarboe stated that she is waiting on a letter from the YMCA.

Mrs. Cotner-Bailey asked if they have a rain plan.

Ms. Jarboe stated that if it is a light rain, it will go on as planned but she did indicate that if there was any type of severe weather that it would be at the discretion of the board to make a decision on whether or not they would close the road.

Police Chief Bailey stated that he is looking at the map and it indicates that they are using fencing so he wants to make it very clear that they have to stay off of the railroad property.

Mrs. Cotner-Bailey asked if someone needs to go out and show them where the barricades and the porta potties should go and where the end of their set up needs to be.

Mr. Thompson stated that he could meet with them but they should be familiar with where the railroad property is because they had the discussion when they purchased the property.

Mrs. Jarboe stated that she can mark it on Elevate and then attach it to the permit.

Mrs. Cotner-Bailey moved to approve contingent upon receiving a letter of consent from the YMCA for the event and final determination of barricades and setup on the end closest to the flood wall, Mr. Brewer second, motion carries.

Thursday, October 12 to Sunday, October 15 – Parlour: Parking Spots during HHC

- Request to block off 5 parking spots next to building for bands to unload/load equipment

Mrs. Cotner-Bailey asked for clarification that they are not asking for all of the parking spots next to the building, but just the ones highlighted.

Ms. Jarboe replied yes.

Mrs. Cotner-Bailey asked if the plan is to unload the equipment to go into the door off the alley.

Mr. Applegate stated that they would use the side door.

Mr. Thompson asked if they are just using it as a staging area for loading in and out.

Ms. Jarboe replied yes.

Mr. Applegate stated that if they need product, they can bring it in from other locations instead of having outdoor coolers so they would use it to unload/load the bands and for deliveries of product.

Mrs. Cotner-Bailey asked if it would be more beneficial to have the spots closer to the door if they are using that side door rather than the spots at the end of the building.

Mr. Applegate stated that if it is easier to block the side that is fine.

Mrs. Cotner-Bailey stated that from the drawing it looks like it would only be two more spaces so it would probably be easier to block them all.

Mr. Thompson asked how they plan to mark off the area.

Mr. Applegate stated that they would use regular barricades and asked if the street department would have enough to help them out. He added that if they don't, they would provide the barricades.

Mrs. Cotner-Bailey asked if any of those spots are handicapped accessible.

Mr. Applegate stated that he doesn't believe that they are but he isn't certain.

Mr. Brewer stated that if there are handicap spots, they would have to remain open. He added that he agrees that it makes sense to close the spots closer to the door.

Mrs. Cotner-Bailey asked Mr. Rake if he has enough barricades to provide some to them.

Mr. Rake replied yes.

Mr. Brewer moved to approve the closure of parking on the entire south side closest to the building contingent upon no handicap parking spaces being blocked, Mrs. Cotner-Bailey second, motion carries.

Saturday, October 14 – HHC and Schmitt Furniture: Birthday Bash

- Request to use the amphitheater (10:00am to midnight)
- Event will run from 5:00pm to 11:00pm
- Request to use amphitheater restrooms (10:00am to midnight)
- Will have porta potties on site from other HHC related events
- Request snow fencing from the City
- Will have volunteers stationed at railroad
- Request City dumpster

Mrs. Cotner-Bailey asked if the snow fencing will already be in place for the festival or will it have to be added.

Ms. Jarboe stated that she hasn't seen any permits with snow fencing in the request so this would be something specific to this event.

Mrs. Cotner-Bailey asked Ms. Jarboe to get with Brad Fair on the timing of when that would go up. She asked Police Chief Bailey if there have been any incidents in years past at this event.

Police Chief Bailey stated that he doesn't recall any issues with this event. He asked about the number of securities listed on the permit and the wording that follows.

Mrs. Jarboe stated that it looks like the text box cut it off.

Mrs. Cotner-Bailey asked if this is same security that HHC is using or someone they have contracted with themselves.

Mr. Louis Schmitt stated that the beer garden will be provided by Willie Denny Security and Denny Voyles has arranged railroad police to be present.

Police Chief Bailey stated that he feels comfortable with both listed and they are usually very organized and squared away. He added that the only concerns he has is that there is enough personnel available.

Mrs. Cotner-Bailey asked if security is just going to be in the beer garden or scattered throughout.

Mr. Schmitt stated that it will be scattered throughout the event including the entryways and the railroad crossing.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

Saturday, October 14 – HHC: Kids Day in the Park

- Request to use Bicentennial Park (10:00am to 4:00pm)
- Event will run from 1:00pm to 3:00pm
- Request to set up tables & chairs in park

- Will have 1 10x10 tent (weighed down with sand bags)
- Request to have Farmer Steve and animals on site

Mr. Brewer asked what animals will be there.

Ms. Jarboe stated that it depends on the day and how the animals are behaving on the morning of. She added that there are a lot of elements that go into which animals are chosen on each day.

Mr. Thompson stated that last year they had discussions about making sure they are not setting up too close to the outdoor seating area at the winery.

Mrs. Jarboe stated that their concern is also to make sure they aren't in direct sun so they try to place them where any afternoon shade will be.

Mrs. Cotner-Bailey stated that based on set up she thinks they will be far enough away from the seating area. She asked if they put hay or anything else down for the animals in the fenced areas.

Ms. Jarboe replied yes and added that she doesn't remember any problems with the street department on cleanup.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

3. Linda Moeller re: Bank Reconciliation Worksheet for June 2023

Mrs. Moeller presented the Bank Reconciliation Worksheet for June 2023 to the board for their review and asked that it be read into the minutes that the controller provided them.

4. Mickey Thompson for CenterPoint re: ROW Encroachment permits for 1222 Clark Street, 1411 Grant Street and 523 E. 5th Street

Mr. Thompson explained that all three addresses are requests for retirements and all three are in the sidewalk.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

5. Mickey Thompson re: Curb cut request for 608 Alice

Mr. Thompson stated that this request did not make the packet and presented a photo to review with the board. He explained that there is an existing driveway that is more of a parking area in front of the house and the photo shows the area staked out where he is requesting the driveway.

Mr. Summers stated that he was in the office when the individual came in and they were wanting to remove the existing driveway and install a new one.

Mr. Brewer asked if he is wanting to install a boat shed.

Mr. Summers stated that he isn't sure as he only caught part of the conversation.

Mrs. Cotner-Bailey stated that she is concerned with how it is going to look.

Mr. Brewer asked if that they have the space based on the size of the shed to meet the building code because there is a separation requirement between existing structures and accessory structures, unless he is wanting to attach it.

Mr. Thompson stated that he didn't indicate anything about the building because this was for a driveway request.

Mr. Summers added that anything after 1977 is not supposed to be gravel.

Mrs. Cotner-Bailey asked if they should take this request under advisement to get more information.

Mrs. Cotner-Bailey moved to take this request under advisement until the resident can be present at the meeting to answer questions, Mr. Brewer second, motion carries.

6. Larry Summers re: Main Street Project Update and 2023 Paving Update

Mr. Summers reported that MAC is working on the sidewalk on the north side near 5th Street and based on what he observed the concrete portion is complete. He added that once they finish the concrete, they will install pavers and finish landscaping on the north side so they are coming to a close on the sidewalks and landscaping. He stated that beginning tomorrow they will come in to mill the side streets in preparation for paving at the beginning of next week.

7. Larry Summers re: 2023 Paving Project Update

Mr. Summers reported that he provided the board with the initial paving list, and as is their standard practice they are constantly monitoring the conditions of the streets in New Albany so if additional streets need to be addressed with this year's paving program, they will be considered based on available funding. He stated that this week's work is the continued joint repairs on Grant Line Road near Mt. Tabor and continued curb and sidewalk work in advance of paving. He added that as Main Street paving comes to a close, they will be moving throughout the city so they will see a lot of activity gearing up shortly.

8. Mickey Thompson re: Old Vincennes Road Closure

Mr. Thompson reported that the closure was supposed to start yesterday but it was postponed until today.

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Mr. Brewer moved to approve the Regular Meeting Minutes for August 8, 2023, Mrs. Cotner-Bailey second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:47 a.m.

Mickey Thompson, President

Vicki Glotzbach, City Clerk