

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, SEPTEMBER 12, 2023 AT 10:00 A.M.**

**PRESENT:** David Brewer, member, Cheryl Cotner-Bailey, member, and Mickey Thompson, president.

**OTHERS PRESENT:** Police Chief Bailey, Arson Investigator Koehler, Linda Moeller, Brad Fair, Bryan Slade, Phil Aldridge, David Rake, Jessica Campbell, Sean Payne, John Rosenbarger, Councilman Dickey, Larry Summers and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson** called the meeting to order at 10:03 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**COMMUNICATIONS – PUBLIC:**

**Mr. Donald Cash, Kokosing Construction, Sherman Minton Project City Street Work Update** – provided the board with drawings and a proposed schedule and reviewed it with the board. He reported that next week they are scheduled to do night mill & fill partial depth patches (9/18), night dig out and full depth patches (9/19) that will roll into Wednesday morning, day pave and full depth patches (9/20), night dig out and full depth patches (9/20) that will roll into Thursday morning, and day pave and full depth patches (9/21). He added that all of this work is weather dependent. He stated that this week they will be working on the signal at Spring and 64 exit ramp and the concrete crew is moving in to replace the ADA ramps. He added that next week will be mostly asphalt work and repair, and Sunday night they will start milling Elm Street. He reported that the week of the 25<sup>th</sup> they will be doing more signal work and milling/paving at Spring and 5<sup>th</sup> Streets by the 64 ramp. He added that they are scheduled to be wrapped up by the Harvest Homecoming Festival.

**Mrs. Cotner-Bailey** asked what hours they are working.

**Mr. Cash** stated that they are working from ~8:00 p.m. to 6:00 a.m. He added that the paving might change a bit because of the availability of the asphalt. He stated that Mr. Thompson has their contact information if he ever needs them for anything.

**Mr. Thompson** stated that they are going to post “No Parking” between W. 1<sup>st</sup> Street and Washington Street so the board should probably go ahead and approve it even though it is state highway.

**Mrs. Cotner-Bailey** asked if that is something that the traffic division will post.

**Mr. Thompson** stated that because this is weather sensitive and the schedule with the paving contractor, they are going to have them place the “no parking” signs. He added that he also provided them contact information for the county building and the attorney’s office to let them know about the work.

**Mrs. Cotner-Bailey** moved to approve no parking in that stretch between West 1<sup>st</sup> and Washington, Mr. Brewer second, motion carries.

**UNFINISHED BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Mickey Thompson for Michael DaSilva with RCB Holdings re: Dumpster permit request at 322 East 13<sup>th</sup> Street**

**Mr. Thompson** explained that there is a two-story block garage across the back so there is no room on the property to place it. He stated that they would like for it to be delivered on September 18<sup>th</sup> and be there for two weeks, however, they anticipate it taking one week.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**2. Vicki Glotzbach re: Banner permit request for Purdue Polytechnic New Albany for Harvest Homecoming Pumpkin Chunking Event**

**Mrs. Glotzbach** explained that she was contacted by Purdue Polytechnic with a request to hang a banner for their Harvest Homecoming Pumpkin Chunking Event across the Charlestown Road location from September 15<sup>th</sup> to October 10<sup>th</sup>. She stated that the board members received a copy of the banner on their desks to review. She added that the normal time for a banner to hang is two weeks and their request exceeds that by 11 days. She asked the board if they would consider hanging it for the full 25 days if no one else requests that location during that time.

**Mrs. Cotner-Bailey** asked Mr. Rake if the street department only hangs banners on certain days of the week. She added that she thinks 25 days is a lot.

**Mr. Rake** stated that they do not have a set day but they don't do them on the weekends. He added that if the board does approve that length of time, they might make Purdue aware that the city isn't responsible for any weather damage, which they aren't anyway, but that is a long period of time to have a banner up.

**Mr. Thompson** stated that the street department would also have to manage it if it gets twisted up or anything like that, so that is a long time to be responsible for it.

**Mr. Brewer moved to approve to hang the banner from September 25<sup>th</sup> to October 11th, Mrs. Cotner-Bailey second, motion carries.**

**3. Larry Summers re: Main Street Construction Project and 2023 Paving Project**

**Mr. Summers** reported that Delta has finished the electrical connections and they are waiting on Duke to make the final connections to service the tree lights and wayfinding bollards. He stated that for the most part, everything else is complete with the exception of a final walk through. He added that the corridor is open to the public and has been functioning for ~ two weeks. He stated that the city has a ribbon cutting planned for this Friday at 10:00 a.m.

**4. Larry Summers re: Paving Project Update**

**Mr. Summers** reported that MAC paved Corydon Pike last night, milled the northbound lane on Charlestown Road, and the subcontractor is still working on the concrete work on Oakwood Court. He stated that Libs Paving has been working on Greendale to remove the existing curb and gutter.

**5. Linda Moeller re: Bank Reconciliation Worksheet for July 2023**

**Mrs. Moeller** presented the Bank Reconciliation Worksheet for July 2023 to the board and requested that it be reflected in the minutes that the board received them.

**6. Mickey Thompson re: Dumpster permit request at 2315 E. Market Street**

**Mr. Thompson** explained that Mark Warren requested a dumpster at 2315 E. Market and tried to have it delivered yesterday, but the company wouldn't deliver it without a permit. He added that Mr. Warren didn't know he needed a permit, but he was glad to hear that the company informed him of that policy. He stated that if the board approves it, he wants to have it delivered tomorrow and is asking for two weeks, but anticipates being done in one.

**Mrs. Cotner-Bailey moved to approve contingent upon confirmation of the dumpster company, Mr. Brewer second, motion carries.**

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 08/22/23 to 09/11/23 in the amount of \$3,232,836.35:

General Claims (Bank 1)	\$257,801.57
Fire Department	\$581.45
Police Department	\$2,616.45
Street Department	\$1,764.95
Park Department	\$581.45
Medical/Drug Fund (Bank L)	\$64,724.31
Payroll Claims (Bank 2)	\$2,146,648.50
Sanitation Fund	\$223,655.94
Thursday Utility Claims	\$534,461.93
Grand Total	\$3,232,836.35

**Mr. Brewer moved to approve the above claims, Mrs. Cotner-Bailey second, motion carries.**

**Mrs. Moeller** presented the following ARP claims for the period of 08/22/23 to 09/11/23 in the amount of \$460,394.74:

ARP Claims (Bank 6)	\$460,394.74
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**Mr. Brewer moved to approve the above ARP claims, Mrs. Cotner-Bailey second, motion carries.**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for September 5, 2023, Mr. Brewer second, motion carries.**

**ADJOURN:**

**There being no further business before the board, the meeting adjourned at 10:22 a.m.**

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Mickey Thompson, President

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Vicki Glotzbach, City Clerk