

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, SEPTEMBER 26, 2023 AT 10:00 A.M.

PRESENT: Chery Cotner-Bailey, member, David Brewer, member and Mickey Thompson, president.

OTHERS PRESENT: Deputy Fire Chief Kron, Linda Moeller, Police Chief Bailey, Brad Fair, Bryan Slade, Phil Aldridge, David Rake, Jessica Campbell, John Rosenbarger, Councilman Dickey, David Hall, Larry Summers and Mindy Milburn

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:04 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

- 1. Bradford Rinehardt, Blankenbaker & Associates for Paul Primavera & Associates re: Final plat approval for Kamer Crossing**

Not Present

- 2. Graeme Smith re: Sidewalk closure at 145 E. Main St. to make repairs**

Not Present

COMMUNICATIONS – PUBLIC:

Mr. Dale Sariscsany, Upton Pry inc., explained that they are working on painting the Floyd County Token Club at 506 Pearl Street and they would like to request permission to temporarily close the sidewalk/3 parking spaces in front of the building as well as an alley closure to paint the back of the building. He added that the closure would be 3-4 partial days for each section of the building (front and back) from ~7:30 a.m. – 4:30 p.m. He stated that the closure would allow them to safely operate the lift and all painting is done by hand so there will be no spraying.

Mrs. Cotner-Bailey asked if they have notified the post office of their plans.

Mr. Sariscsany stated that they were waiting for this board's approval but once they get it, they will let them know in advance. He added the closures would be temporary so if there was an emergency need, they would make sure it could happen.

Police Chief Bailey asked if the post office would still have access to the employee parking lot in the rear.

Mr. Sariscsany replied yes.

Mr. Thompson stated they can access that from the Oak Street side.

Mrs. Cotner-Bailey asked when they would like to start the work.

Mr. Sariscsany stated that they have already started painting but they will use the lift as soon as they can after getting permission.

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

Mr. Thompson stated that they street department would drop off barricades for them to use.

Mr. Brian Saylor, Kokosing Construction, - City Street Work on Elm & Spring - he reported that all the ADA ramps have been poured back, they are currently putting signs back up, Elm Street has been milled with surface placed back, they will finish milling Spring Street tonight, and surface will start going back down tomorrow night. He stated that they are hoping to have Spring Street paved by the end of the week (weather pending) and loop detectors will go in next week. He added that they still plan to be open prior to Harvest Homecoming.

Mr. Mark Hengartner, St. Mark's Church, requested permission to use the Market Street entrance to their 3rd Street parking lot during Harvest Homecoming booth days with the same setup as last year. He added that it did cut down on blocking third street and they didn't have any stopped traffic on Market Street. He stated that they expect with Main Street open that they will get even less traffic on Market Street and they do allow the Health Department to set up on 3rd Street on their property to offset them not being able to use the sidewalk.

Mrs. Cotner-Bailey asked if this has been done through a special event permit in the past.

Mr. Hengartner stated that he came to this board for approval and it worked out well.

Mr. Thompson stated that the board didn't have him fill out an event permit and had asked them to make arrangements for the Health Department. He explained that they asked to use the city to make the two existing curb cuts "no parking".

Police Chief Bailey stated that this setup did work really well last year and it was a much better system than in years prior.

Mrs. Cotner-Bailey stated that she is okay either way but it might be a good idea to have them start filling out a special event permit application for this going forward so that all requests are handled the same and it isn't overlooked.

Mr. Brewer moved to approved no parking at the corner of 3rd and Market Streets (~ 3-4 spaces) with the stipulation that next year this is handled via a special event permit, Mrs. Cotner-Bailey second, motion carries.

Mr. Thomson explained to Mr. Hengartner that they would get his information to Ms. Krystina Jarboe so that they can handle the request next year through the special event permitting process.

Mr. Jonathan McCoy, JLM Engineering was present to talk about a project at Bank and Main where the lot is currently vacant. He stated that Shireman Construction is proposing a mix-use and multi-family building that will also house offices and construction is tentatively scheduled to start towards the end of this year, weather permitting. He added that it is scheduled to span over a 6-8 month period and they will have to shut down the sidewalk along Main and Bank streets while construction is going on as a safety precaution. He stated that they would also like to propose new curb cuts on Bank Street that would access the new parking lot behind the new building.

Mr. Thompson asked if the existing cuts would be eliminated.

Mr. McCoy replied yes.

Mr. Thompson stated that in the email it looked like there would also be some modifications on the Main Street side as well that includes a gas line and some steps.

Mr. McCoy stated that any sidewalk that is torn up will be totally replaced to current conditions.

Mr. Summers stated that he hasn't seen the updated plans on this and he will have questions about the specs so they will need to get together to go over the plans.

Mr. Thompson asked about the parking lot and how it shows that it is extending over into an alley that they would like to vacate. He stated that Duke has transformers in that area and he didn't see those on the drawing.

Mr. McCoy stated that they just completed and updated survey that shows the new Transformers from when they buried the line and that vacation request of the alley has not been finalized or approved yet.

Mr. Thompson stated that he just wanted to make sure they were aware that Duke needed to have those transformers in that location. He added that if the board approves the request, he will get Mr. McCoy the forms that he has to fill out for the curb cuts.

Mr. Brewer asked when construction would start.

Mr. McCoy stated that it would be after the election for sure but it could be the beginning of next year.

Mrs. Cotner-Bailey moved to take the request under advisement for additional discussion, Mr. Brewer second, motion carries.

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Mindy Milburn for Kenny Williams D/B/A Williams Novelty re: Five Vendor’s Permits for Harvest Homecoming Parade

Ms. Milburn stated that Williams Novelty has been selling from their carts during the Harvest Homecoming Parade for ten years and they are always very good about calling ahead of time to get their permit from the city. She added that she doesn’t know of any issues that anyone has ever had when their vendors.

Police Chief Bailey stated that it is hard to tell who has a permit and who doesn’t, but he does appreciate that they follow procedure every year.

Mrs. Cotner-Bailey asked if they are required to display the permits on their cart.

Ms. Milburn explained that they received a permit for each cart that is licenses and they have to have those permits with them on the day of the event.

Mrs. Cotner-Bailey asked if the clerk’s office could print them on colored paper and have the company display them on their carts for easy recognition.

Ms. Milburn stated that they can do that and she will let Williams Novelty know

Mrs. Cotner-Bailey asked Ms. Milburn to let them know that the board does appreciate that they call in advance and are proactive in getting these permits every year.

Mr. Cotner-Bailey moved to approved, Mr. Brewer second, motion carries.

2. Mickey Thompson for Duke Energy re: Encroachment permit for 3802 Dalebrook, 2025 E. Spring St. and 1808 Indiana Ave

Mr. Thompson explained that they are replacing a pole on Dalebrook, replacing equipment on East Spring and are replacing a transformer on Indiana Avenue. He added that photos were provided in the packets.

Mr. Brewer moved to approved, Mrs. Cotner-Bailey second, motion carries.

3. Mickey Thompson for CenterPoint re: Encroachment permits for 1024 Cherry St., 834 Catherine Pl. (Beeler side), 701 Pearl St. and 2019 E. Market St

Mr. Thompson stated that Cherry Street is a repair of the gas service but he needs to talk with them because their map shows the work in the edge of the newly paved approach. He added that he would recommend moving forward with approval but he will make sure they understand that this is new paving from 2023. He explained that Catherine Place and Pearl Street are service retirements, and Market Street is a new service install.

Mrs. Cotner-Bailey moved to approved, Mr. Brewer second, motion carries.

4. Mickey Thompson for Spectrum re: Encroachment permits for 300 Professional Ct. and 412 E. Main St

Mr. Thompson stated that the work on Professional Court includes boring ~535 feet to install fiber for the theatre and Main Street is aerial work from 5th Street to Market that crosses Main Street.

Mr. Brewer moved to approved, Mrs. Cotner-Bailey second, motion carries.

5. Mickey Thompson for YMCA re: Harvest Homecoming Parking Fundraiser Request

Mr. Thompson explained that the YMCA is requesting use the parking lot during Harvest Homecoming and the proceeds are used to fund youth program scholarships and teen program support. He added that it is the same setup as last year where they close Jeanette Way, collect funds at the State Street entrance, and use the parking lot on the West 1st Street side. Site map is provided and on file with the City Clerk's office.

Mrs. Cotner-Bailey suggested that they also do this item via a special event permit going forward.

Mr. Thompson stated that they did get some calls last year from Floyd County Brewing Co last year about cars not being able to turn around in that area but he visited the site and so did dispatch and that didn't appear to be the case, and instead it was just an issue of excess HHC traffic. He added that they did place a "no outlet" sign on the street and he recommends that they do that again this year.

Mrs. Cotner-Bailey moved to approved, Mr. Brewer second, motion carries.

6. Deputy Fire Chief Kron re: Applications for new Fire Fighters

Deputy Chief Kron reported that the fire department will begin taking applications for new fire fighters beginning October 1 and will run through October 31. He explained that the written test will be administered on November 11 and once the applicants pass the process, they will be put on the hire list for two years.

Mrs. Cotner- Bailey asked if they go to the city website to fill out the application.

Deputy Fire Chief Kron replied yes.

7. Larry Summers re: 2023 Paving Project Update

Mr. Summers reported that MAC continues concrete work on Oakwood Court and when the flume work is complete, they will move over to North and South Audubon to complete the concrete curb and gutter, He explained that he had a meeting with MAC and their striping subcontractor yesterday to discuss manpower allocation issues as they were thinking they wouldn't be able to stripe Charlestown Road until next week. He stated that after talking with them they had crews out this morning doing layout work to get it started and are hoping to have stripes going down soon. He reported that they are going to start milling work on Grant Line Road near 265 Monday night 8:00 p.m. – 6:00 a.m. and the work will be between the ramps. He stated that Libs continues work on Greendale Drive, Lawn Court, and Dale Court.

Mr. Thompson asked if the Charlestown Road work is overnight.

Mr. Summers stated that they have indicated to them that the work has to take place at night so they are trying to move their crews around to be able to get them in here sooner. He added that their crews that typically do this large of a project are currently in Lexington, but given the importance of Charlestown Road, they are doing everything they can to get the crew here at night.

Mrs. Cotner-Bailey asked if there is a time restriction after a road is paved to be striped.

Mr. Summers stated that the striping has to begin within seven days and has to be completed within fourteen thereafter for a total of twenty-one days after the road is finished being paved. He added that after this there is a \$5,000.00 per day/per mile liquidated damage fee associated.

Mrs. Cotner-Bailey stated that every year it seems that striping is an issue of some sort and asked if they had to pay this amount last year when the project wasn't completed.

Mr. Summers stated that because of the issues last year they built in the spec this year for the first time.

Mrs. Cotner-Bailey asked if Blackiston Mill Road was ever corrected.

Mr. Summers stated that the last time he went through it had not and he may have to take with the legal department going forward on this issue.

8. Larry Summers re: Main Street Project Update

Mr. Summers reported that Main Street is punch list items at this point but there is some railing scheduled to come in for 4th and 5th Streets that may affect traffic but he will let the board know before that takes place.

9. Mickey Thompson for Bryan Stumler Excavating re: Encroachment permit for 2014 Bono Road

Mr. Thompson stated that this didn't make the packets because he found it on his chair this morning along with the bond. He explained that this is the cut that was made without the permit at 2014 Bono Road and the contractor assumed that the permit that was approved for the driveway for the new driveway allowed them to cut the road and tie the sewer.

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

10. Mickey Thompson re: John Rosenbarger's Retirement

Mr. Thompson stated that he would like to recognize Mr. John Rosenbarger who is set to retire this week after 48 years of service to the City of New Albany. He added that Mr. Rosenbarger is invaluable to the city and he isn't sure what they will do when he is gone.

Mr. Brewer stated that John will be missed and he has been a great friend to him as well as a great wealth of knowledge and mentor for guys like him that came on board without understanding much about the city. He stated that John befriended him 15 years ago and helped him a lot.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the BOW Claims Docket for 09/12/23 to 09/25/23 in the amount of \$3,248,495.28:

General Claims (Bank 1)	\$592,137.53
Fire Department	\$404,070.55
Police Department	\$355,618.43
Parks Department	\$56,525.74

Medical/Drug Fund (Bank L)	\$593,555.58
Payroll Claims (Bank 2)	\$937,537.40
Sanitation Fund	-
Thursday Utility Claims	\$284,012.82
Bank Service Fees	\$2,232.65
Total:	\$3,248,495.28

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

Mrs. Moeller presented the BOW Claims Docket for 09/12/23 to 09/25/23 in the amount of \$81,200.00

ARP Claims (Bank 6)	\$81,200.00
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Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

APPROVAL OF MINUTES:

Mr. Brewer moved to approve the Regular Meeting Minutes for September 19, 2023 as corrected, Mrs. Cotner-Bailey second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:45 a.m.

Mickey Thompson, President

Mindy Milburn, Deputy City Clerk