

MINUTES

NEW ALBANY REDEVELOPMENT COMMISSION

The regular meeting of the New Albany Redevelopment Commission was held on Tuesday, September 12, 2023 at 2:30 pm.

Commission Members Present: Terry Middleton, President
Bob Norwood, Vice President
Adam Dickey
Daniel Guess Jr., Secretary
Jennie Collier

Commission Members Absent:

Staff Members Present: Claire Johnson, Director of Economic Development
Jessica Campbell, Public Facilities Project Manager
Shelby Carnforth, Grant Manager
Taryn Feeney, Administrative Assistant

Others Present: Jeff Jaehnen, District Executive Director, YMCA of Greater Louisville
John Kraft, MAC Construction
Bob Stein, United Consulting

The President called the meeting to order at 2:30 PM. Roll was called. All members were present. The Pledge of Allegiance was conducted.

The First item of Business was opening the **Public Hearing for the CDBG Program Year (PY) 2022 Consolidated Annual Performance and Evaluation Report (CAPER)**. The President opened the **Public Hearing** at 2:33 PM. The Director of Economic Development advised the CAPER is what allows the City of New Albany to describe how we used our CDBG funds, and how we accomplished our goals and objectives that have been outlined in the consolidated plan and the action plan. She further advised this public hearing is being held per HUD requirements so that any **comments from the public** regarding the CAPER can be heard and included in its final draft. There were no **comments from the public**. Mr. Dickey inquired about the percentages of the accomplishments listed on the CAPER that are greater than 100%. The Grant Manager explained any accomplishments that are over 100% are instances where we exceeded our original projected goal. Mr. Dickey made a motion to close the **Public Hearing** for the **CDBG PY 2022 CAPER**. Mrs. Collier seconded, and the motion carried 4-0. The President closed the **Public Hearing** at 2:35 PM.

The Second item of Business was the **Approval of the Minutes** from the **August 22, 2023** meeting. Mrs. Collier noted she was absent the last meeting and abstained from the vote. Mr. Norwood motioned to approve the **August 22, 2023** minutes. Mr. Guess seconded, and motion carried 3-0.

The President asked if there were any **Comments from the Public**. There were no comments from the public.

The Third item of Business was **Old Business**. There was no old business.

New Business:

The First item of New Business was the **Daisy Lane Widening-Final Retainage Release**. The Director of Economic Development advised there is a memo in the packet from the City Engineer stating the attached pay application shows the amount of retainage that has been held for the **Daisy Lane Widening Project** for the westbound left turn lane at the State Street intersection. His memo confirms the project is complete and has been approved by Jacobi, Toombs, & Lanz, City Engineer, and Corporate Counsel, and he is asking for NARC approval to release the final retainage to the contractor in the amount of \$17,701.71 plus any interest accrued to close out this project. Mr. Norwood made a motion to approve the **Daisy Lane Widening-Final Retainage Release**. Mrs. Collier seconded, and the motion carried 4-0.

The Second item of New Business was the **Claims Worksheet** dated 09/11/2023 in the amount of \$257,133.99. Mr. Dickey made a motion to approve the **Claims Worksheet** dated 09/11/2023 in the amount of \$257,133.99. Mr. Guess seconded and the motion carried 4-0.

Other Business:

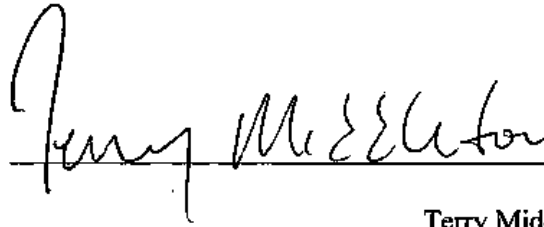
The Director of Economic Development advised we put out an RFP for CDBG administrative procurement and one was received. She opened the sealed proposal at this public meeting in the presence of the Board and stated it is from Jill Saegesser with the Wheatley Group. The Director of Economic Development explained within the published RFP we had criteria for evaluation, and the received proposal will be reviewed further and brought back before the board at a later date. Mr. Dickey made a motion to take this matter under advisement. Mrs. Collier seconded, and the motion carried 4-0.

The Director of Economic Development advised the ribbon cutting ceremony for the Main Street Project will be this Friday, September 15 at 10 AM and hopes to see everyone there. She added that she is excited to see this project conclude so successfully one year after construction started and that everything turned out beautifully.

The President noted that there was no other business. There being no other business, the meeting was adjourned at 2:40 PM.

Prepared by Taryn Feeney, Administrative Assistant, Department of Redevelopment and Economic Development, City of New Albany, Indiana.

Approved and adopted the ___ day of ____, 2023.

A handwritten signature in black ink, appearing to read "Terry Middleton", written over a horizontal line.

Terry Middleton, President

ATTEST:

A handwritten signature in black ink, appearing to read "Daniel Guess Jr.", written over a horizontal line.

Daniel Guess Jr., Secretary