

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON WEDNESDAY, NOVEMBER 8, 2023 AT 10:00 A.M.

PRESENT: David Brewer, member, Chery Cotner-Bailey, member, and Mickey Thompson, president.

OTHERS PRESENT: Police Chief Bailey, Fire Chief Juliot, Brad Fair, Phil Aldridge, David Rake, Bryan Slade, David Hall, Scott Wood, Sean Payne, Tonya Fischer, Jessica Campbell, Larry Summers, Councilman Dickey, April Dickey and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:04 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Newton Excavation re: Encroachment permit at 1669 Garretson Lane

Mr. Thompson stated that the maintenance of traffic (MoT) is in the packet and explained that they were on the agenda last week but he failed to let them know that someone needed to be present to make the request. He stated that they will be doing a sewer tie-in on Garretson and need the board's approval for the MoT and to cut the road.

Mrs. Cotner-Bailey asked if that street has been recently paved.

Mr. Thompson replied no. He stated that they will be able to allow local traffic on either side up to the point where they are doing the work and added that they will have detour signs out.

Ms. Amanda Little stated that local traffic should be able to maneuver around the work area as well.

Mrs. Cotner-Bailey asked what time they were going to do the work.

Ms. Little stated that the work would be done between 8:30 a.m. and 4:00 p.m. but they can adjust the times if the board needs them to.

Mrs. Cotner-Bailey asked what day they wanted to do the work.

Ms. Little stated that they would like to start Monday of next week.

Mrs. Cotner-Bailey asked if that would impact trash pickup on the street.

Mr. Thompson stated that he will check but it shouldn't because local access will be maintained.

Mrs. Cotner-Bailey asked **Ms. Little** to let the team know to make sure that sanitation vehicles as well as school busses are able to get through and if there are any issues to call the city.

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

COMMUNICATIONS – PUBLIC:

Mr. Bill Rynearson, HOA President Kingsfield Condominiums, asked to have a street light installed over the top of their street signs so that it is more visible at night. He stated that where they want the light is a city right-of-way according to the plat so they need to have this board's permission to do so. He added that there is a street light across the street and some way down but

the additional light would be really helpful. He stated that if this doesn't work, they would like to purchase two solar power lights to attach to the sign post ~8 feet above the grade.

Mr. Brewer asked if he is wanting to run an electrical line out to the sign.

Mr. Rynearson stated that if they city can do that, yes, otherwise they would like permission to install solar lights on the sign post.

Mr. Thompson asked if he was able to get any information on what solar light fixtures they would want to use. He explained that because there is already a street light across the from the location there really isn't anything that the city could add because there is no pole there and Duke would not install one that close.

Mr. Brewer asked if they could run their own electric out to it.

Mrs. Cotner-Bailey asked if he had some sort of drawing that the board could look at.

Mr. Rynearson replied yes and reviewed his information with the board.

Mrs. Cotner-Bailey explained that after reviewing the plans is seems as though Plan B would work best with some sort of not-electrical option. She asked if he could get with the association and bring back the exact lighting that they are proposing and how it will be affixed to the pole.

Mrs. Cotner-Bailey moved to take this item under advisement until they can come back to the board with more information on their lighting request, Mr. Brewer second, motion carries.

Mr. Ronald Eve requested permission to set a dumpster at 223 Pearl Street to do some construction work on an apartment unit

Mrs. Cotner-Bailey asked what dumpster company they will use.

Mr. Eve stated that they will be using Wooldridge Construction Group.

Mrs. Cotner-Bailey asked what dates they needed it placed.

Mr. Eve stated the entire project will take 3 weeks starting Monday with anticipated of needing to request a second dumpster in the future.

Mrs. Cotner-Bailey explained that this board typically only approves dumpsters for two weeks and then required that they come back to apply for an extension. She asked if to start they would like November 13-27.

Mr. Eve replied yes.

Mr. Thompson stated that they would want to come in before their time is up to request an extension. He added that whoever he talked to on the phone indicated that the dumpster would be going on the back side of the property, on the property.

Mr. Eve stated that they can't put a dumpster in the back because that is their event space.

Mrs. Cotner-Bailey stated that the dumpster needs to be coned off or have reflective tape

Mr. Thompsons stated that they will also need to block enough area off in advance when the driver comes to pick it up so that he can get it out of the space.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

Mr. Scott Ferree, Duke Energy, requested additional road closure for Old Vincennes Road Project. He explained that this project is necessary because the section is near capacity, depending on the time of year, and it is concerning because it brings up some liability issues. He stated that the reason they have to extend the target completion date is the crews have hit rock and they have also had some resource issues. He requested the closure for Monday, November 13-December 18, Monday-Friday 7:00 a.m. – 7:00 p.m. with the exception of Thanksgiving and the Friday after. He stated that if the board approves this request, Duke Energy will send out automated notifications to all customers affected in the area as well as electronic mesh boards on site.

Mr. Thompson asked if they will make sure that school busses and emergency services can get through with the initial closure.

Mr. Feree replied yes and stated that it will be the same practices as the original closure

Mrs. Cotner-Bailey asked that they make sure that sanitation can get through too. She asked if the time change and it getting darker earlier will affect their work at all.

Mr. Feree stated that they typically only work until dark and that remaining hour will give them time to load up materials.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Linda Moeller re: Bank Reconciliation Worksheet for September 2023

Mrs. Moeller asked that the record reflect that the board received the bank reconciliation worksheet for September 2023.

2. Larry Summers re: 2023 Paving Update

Mr. Summers reported that MAC completed Old Ford Road, continue concrete/curb/gutter work on S. Audubon, and are following up with striping on streets that are already completed. He stated that he will continue to work with them on the final priorities that they have for the year that includes some patching work that has been identified.

Mr. Thompson asked if they are on schedule for the completion date.

Mr. Summers stated that they have completed all of the Community Crossing streets for this year and the remaining portion is some areas that were identified as in need that will be taken care of as well.

Mrs. Cotner-Bailey asked about striping work from previous years.

Mr. Summers stated that all the striping from last year was completed by AllTerrain at the beginning of this year but they will continue to push them for this year to make sure all the striping is down before the weather gets too cold.

Mrs. Cotner-Bailey asked if Blackiston Mill was ever corrected.

Mr. Summers stated that they have requested that Atlantic come and correct that on multiple occasions which may affect the city's relationship with them as a subcontractor in the future.

Mr. Thompson stated that it sounds like the city will need to have our contractors do the work and let legal handle it after that.

3. Larry Summers re: Plans to convert Cottom Avenue to two-way

Mr. Summers explained that the engineering department has continued focus on looking at areas around the city where we can improve safety and in doing so they talked about continuing some of the work they have done in the past such as street conversions. He stated that the next street that they are looking to convert to two-way is Cottom Avenue, and as part of this it should increase the driver and pedestrian safety and improve access to the hospital. He added that this will also improve the connectivity of the grid system at-large. He stated that they are moving forward with getting plans together to make that modification and wanted the board to be aware.

Mrs. Cotner-Bailey asked if the other section of Cottom Avenue is one-way.

Mr. Wood stated that East Cottom between State and Bono is two-way right now, but the remaining is one-way eastbound to Bono. He explained that they did that because when the hospital got approval for their 180,000-foot addition in 2003 there were still 17-18 residences on the south side of Cottom Avenue and those people said that they didn't want that traffic coming past their homes.

Mr. Thompsons stated that this will help emergency response access as well.

4. Mickey Thompson re: Encroachment permit at 2022 Mary Lee Drive

Mr. Thompson stated that Taylor Sweeney Excavating needs tie in to the sewer at this address and the sewer is on the opposite side of the road which will require them to go across. He added that the detour would be in place just at this address and the residents will still be able to access their property.

Mrs. Cotner-Bailey asked if it will be plated overnight.

Mr. Thompson replied yes and stated that they will only be working during business hours.

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

5. Mickey Thompson re: Street closure for the VFW's Veterans Day Event on Saturday, November 11th

Mr. Thompson stated that they would like to close Market at the alley between East 4th and 5th to East 11th starting at 10:30 a.m. He stated that the ceremony is at 11:00 a.m. and it should be over by noon. He added that there will be speakers so it could go a little longer, but they do open the streets as the procession moves up so the closure will only be from 9th to 11th during this time.

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

6. Mickey Thompson re: Drainage issues related to Sherman Minton Project

Mr. Thompson stated that E&B Paving is addressing some drainage issues related to the work done for the Sherman Minton Project at Elm and Spring streets as well as Washington Avenue and Spring Street. He added that there was an issue of standing water not getting to the catch basins and they are working today to address this issue but do not anticipate need for a maintenance of traffic plan.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 10/24/23 to 11/06/23 in the amount of \$3,071,125.39:

Genera Claims (Bank 2)	\$1,044,168.41
Fire Department	\$146,058.36
Police Department	\$130,027.69
Street Department	\$3,256.64
Park Department	\$129,085.02
Medial/Drug Fund (Bank L)	\$595.76
Payroll Claims: (Bank 2)	\$1,246,458.07
Thursday Utilities	\$5,700.00
Bank Service Fee	\$365,748.44
Total:	\$3,071,125.39

Mr. Brewer moved to approve the above claims, Mrs. Cotner-Bailey second, motion carries.

Mrs. Moeller presented the following ARP claims for the period of 10/24/23 to 11/06/23:

ARP Claims (Bank 6)	\$2,638.50
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Mrs. Cotner-Bailey moved to approve the above ARP claims, Mr. Brewer second, motion carries.

APPROVAL OF MINUTES:

Mr. Brewer moved to approve the Regular Meeting Minutes for October 31, 2023, Mrs. Cotner-Bailey second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:39 a.m.

Mickey Thompson, President

Vicki Glotzbach, City Clerk