

THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON THURSDAY, NOVEMBER 9, 2023 AT 9:15 A.M.

PRESENT: Ed Wilkinson, member, Nathan Grimes, member and Mayor Gahan, president.

ALSO PRESENT: April Dickey, Linda Moeller, Rob Sartell, Mike Wallace, Councilman Dickey, Councilwoman Griffith, Councilman Blair and Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Grimes moved to approve the October 26, 2023 Regular Meeting Minutes as amended, Mr. Wilkinson second, all voted in favor.

BIDS/CONTRACTS:

1. Mike Wallace re: Manhole Lining Proposal

Mr. Wallace presented the following quotes for manhole lining and explained that this is to reline 19 sanitary manholes in the amount of 165 vertical feet.

Temple & Temple Excavating & Paving, Inc.	\$58,795.00
Advanced Rehabilitation Technology	\$46,000.35
StructureD Solutions, Inc.	\$38,445.00

Mr. Wallace stated that he has used StructureD Solutions before and he is comfortable with them as the apparent low bidder.

Mr. Wilkinson asked if they are doing the same thing to all 19 manholes.

Mr. Wallace replied yes. He explained that they usually quote them off of the vertical footage.

Mr. Grimes asked if Advance and Structure are doing chimney seals as well.

Mr. Wallace replied yes and stated that he reached out to make sure it was part of the bid.

Mr. Grimes moved to approve the StructureD Solutions, Inc. quote in the amount of \$38,445.00, Mr. Wilkinson second, all voted in favor.

NEW BUSINESS:

COMMUNICATIONS - PUBLIC:

COMMUNICATIONS - CITY OFFICIALS:

Mr. Blair, District 6 Councilman, stated that he has an ordinance in front of the council regarding a request to have a CPA firm to come in for a review to track past-due sewer liens. He explained that the first issue is that they found that the city has not filed sewer liens for 2.5 years and he thinks it was a mistake that was made when the council agreed not to collect late fees during the Covid period, but in that process, they also didn't file sewer liens in that time frame. He stated that this could have a huge detriment on the collection of revenues in future years for the sewer department. He added that they were averaging 3600 liens filed pre-Covid and through those liens they were collecting ~665,000.00 of fees when released. He stated that if they go forward and don't collect fees on liens that were not filed, they will be in a deficit position or a

shortfall on revenue. He explained that he thinks this is something that needs to be addressed so he is proposing this third-party accounting firm to track accounts that are past-due and make sure that the fees are properly collect, so that way we know the extent of the problem. He added that once they know they extent of the issue they can management to address the problem. He explained that they have a council committee meeting this afternoon and he will be requesting this from the council.

Mayor Gahan wished him luck with that.

Mr. Blair stated that he is very concerned that they may have a shortfall and he doesn't want to be in front of rate payers and say that they need a rate increase because they didn't collect revenue. He explained that he does expect them to take this into account when they conduct their budget sessions because if they aren't going to collect \$665,000.00, they will have a revenue shortfall and it needs to be taken account on their budgets. He stated that the sewer department is a profit center that brings in revenue to cover the obligations of the sewer department and if they don't bring in enough revenue to cover those obligations, they will have to do a rate increase, so they need to make sure the revenue is in place in order to meet the obligations. He explained that they other situation, that he sees as something separate but came up during discussions, is financial reporting. He stated that the sewer department was under a city ordinance in 207/2008 to engage a third-party accounting firm to provide monthly financial reports, and in the process they found that the reports provided by the CPA firm differed from the city numbers. He added that he was disappointed to see that that a set of financial statements that came from this body differed and if it turns out to be something that it no longer needed, he would volunteer to make the motion to discontinue that reporting engagement with the CPA. He stated that he still wants to make sure that they have appropriate financial information in place because as a council member is first obligation is the fiscal management of the city and to follow financial reports and make sure things are being done appropriately. He added that the sewer is different than other departments because there is a revenue collection so he wants to make sure there is a financial reporting system in place.

Mrs. Stefanie Griffith, Councilwoman At Large, stated that Mr. Blair covered everything that they wanted to bring to the board but her biggest ask is to make sure they are looking forward to that in the future and she knows they are doing their jobs, but these liens are going to affect the budgets and there is no way to look around it. She added that a mistake has happened and they just need to fix it before moving forward. She stated that they are here to support them so however they can help she would like to be of assistance.

Mayor Gahan thanked them both for coming and wished them luck with their meeting.

SEWER ADJUSTMENTS:

Mrs. Dickey presented a leak adjustment request for David Pearson in the amount of \$1,493.16 for a leak that occurred at the union of the meter and supply line to the house. She explained that the water went into the ground and the leak was repaired by Greenwell Plumbing. She said that their consumption is now back to normal. Supporting documents attached.

Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.

FINANCIAL REPORT:

Mr. Wilkinson reported that the revenue that came in this last month was a little above average but it bobs back and forth ~\$50,000.00 a month and there is no predictor on which month it will go either way. He added that the overall revenue is ~3% above budget and expenses are ~5% below budget.

TABLED ITEMS:

OLD BUSINESS:

UTILITY REPORT:

1. Mike Wallace re: Wastewater Utility Monthly Report Summary for August 2023

Mr. Wilkinson asked if the dry solids are running about the same with the dry weather.

Mr. Wallace replied yes and stated that they are still watching it because they changed the chemical which is supposed to help reduce it but they don't have the numbers yet.

Mr. Wilkinson stated that it looks like the new material is helping to pick up a little more tonnage.

Mr. Wallace added that the clarifiers look clear as well, so it has been good so far.

Mayor Gahan asked about the reports on odor.

Mr. Wallace stated that since we got some rain and the temperatures have changed the reports have dropped significantly.

Influent / Effluent Quality

The treatment plant was in full compliance for the month of August.

Pretreatment

There were 16 grease trap inspections submitted.

Facility Operations

81 dry tons of bio solids were removed from the WWTP.

The WWTP was at 99% of its Total Suspended Solids design limit and at 48% of its CBOD design limit.

There was 4.85 inches of rain for the month.

Preventative and Unscheduled Maintenance

155 preventative work orders were completed and 21 corrective work orders were completed for the WWTP and Lift Stations

Highlights

Rewired RTU (Remote Telemetry Unit) at Uphill Run

Replaced leaking hydraulic cylinder on belt press #1 and rebuilt the bad cylinder

Reset motor and gear box on main conveyor belt

Bypass pumped riddle road due to storms

Installed 2 non-portable hydrants next to oxidation ditch #2 and #3

Sanitary Collection System

<i>Project</i>		<i>Current Month</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>24918</i>		<i>135478</i>	
<i>Sanitary Sewer Televised/ft.</i>		<i>20356</i>		<i>126221</i>	
<i>CIPP Installed/ft</i>		<i>0</i>		<i>0</i>	
<i>Tap Inspections</i>		<i>15</i>		<i>74</i>	
<i>Locates</i>		<i>756</i>		<i>6148</i>	
<i>Pipe Patches</i>		<i>6</i>		<i>29</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>23</i>	<i>5</i>	<i>0</i>	<i>6</i>	<i>1</i>	<i>7</i>

Preventative and Unscheduled Maintenance

186 preventative work orders were completed and 39 corrective work orders were issued for the Collection System.

Construction Highlights

# Manhole Repairs	#Manhole Installations	#Pipe Patches
3	0	5
#Main Line Repairs	#Lateral Repairs	Easement Maintenance
7	1	0

Annual/Semi Annual, Monthly Routine and Preventative Sewer Cleaning

- 112 W Market St
- 1100 W Main St
- 905 Brookwood Dr
- 315 Vincennes St
- 597 Fenwick Dr
- 1640 Oriole Dr
- 3014 Plantation Dr
- 1805 Division St
- 3025 Cobblers Crossing Rd
- 1020 Castlewood Dr
- 1950 State St
- 595 Cherokee Dr
- 100 Wooded Valley Dr
- 3707 Charlestown Rd
- 27 Brookview Dr
- 930 Pennwood Dr
- 535 Fenwick Dr
- 1142 Carriage Ln
- 4204 Glenbrook

Chemical Root Treatment

- 601 E Main St
- 1206 Aebersold Dr
- 515 Silver St
- 417 Jay St
- 3073 E Lobo Rdg
- 1794 Olive St
- 2511 Glenwood Ct
- 2506 E Elm St
- 2434 E Elm St
- 105 Farrington Dr is
- 411 Highland Ave
- 34 Oxford Dr
- 3037 E Lobo Rdg
- 204 Janie Ln

Facility Safety

The monthly safety inspection rating was 98.45%. The safety training was on CPR and First Aid (Part 2 of training).

Projects

Up Hill Run Lift Station

Final walk-thru has been completed and a punch list was created.

WWTP Flow Meter Evaluation.

The Influent and Effluent flow totals are now within the +/-10 % range and the effluent flow numbers are no longer at 90% of design flow. Gripp still needs to complete some final adjustments and submit their findings.

CLAIMS:

Mrs. Moeller presented the following claims for the period of 10/26/23 to 11/08/23 in the amount of \$969,496.97:

Vendor Name	Amount	Dept.
CITY OF NEW ALBANY	26,000.00	SEW
OFFICE SUPPLY COMPANY, INC	102.68	SEW
INFORMATION RESOURCES, INC.	81.22	SEW
COPIER MART	995.00	SEW
L&D MAILMASTERS, INC.	458.04	SEW
L&D MAILMASTERS, INC.	566.60	SEW
L&D MAILMASTERS, INC.	190.46	SEW
CROWN SERVICES INC	779.85	SEW
CROWN SERVICES INC	794.93	SEW
SOWDERS, OLIVER	3,445.68	SEW
GRIDER, CHRIS	248.06	SEW

Total 33,662.52

CITY OF NEW ALBANY	286,400.00	WWTP
CITY OF NEW ALBANY	63,600.00	WWTP
GIBSON LAW OFFICE	1,072.36	WWTP
GIBSON LAW OFFICE, LLC	928.26	WWTP
INDIANA AMERICAN WATER	29.16	WWTP
NEW ALBANY MUNICIPAL UTILITIES	4.17	WWTP
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NEW ALBANY MUNICIPAL UTILITIES	4.17	WWTP
NEW ALBANY MUNICIPAL UTILITIES	4.17	WWTP
NEW ALBANY MUNICIPAL UTILITIES	4.17	WWTP
BANK OF NEW YORK TRUST CO.	123,673.00	WWTP
AT&T	290.88	WWTP
DUKE ENERGY	45.86	WWTP
DUKE ENERGY	147.00	WWTP
DUKE ENERGY	957.65	WWTP
DUKE ENERGY	80.30	WWTP
DUKE ENERGY	50.87	WWTP
DUKE ENERGY	2,396.91	WWTP
DUKE ENERGY	42,916.52	WWTP
DUKE ENERGY	44.36	WWTP
DUKE ENERGY	498.14	WWTP
CONSTELLATION NEWENERGY	10.54	WWTP
AT&T	104.23	WWTP
AT&T	186.82	WWTP
SPECTRUM BUSINESS	124.98	WWTP
ACE HARDWARE	23.98	WWTP
ACE HARDWARE	57.12	WWTP
ACE HARDWARE	119.99	WWTP
ACE HARDWARE	33.15	WWTP
ACE HARDWARE	89.56	WWTP
ACE HARDWARE	25.58	WWTP
ACE HARDWARE	783.51	WWTP
ACE HARDWARE	55.01	WWTP
ACE HARDWARE	20.97	WWTP

ACE HARDWARE	17.78	WWTP
ACE HARDWARE	38.89	WWTP
ACE HARDWARE	98.04	WWTP
ACE HARDWARE	60.32	WWTP
ACE HARDWARE	25.96	WWTP
ACE HARDWARE	51.51	WWTP
ACE HARDWARE	29.95	WWTP
ACE HARDWARE	73.41	WWTP
ACE HARDWARE	23.96	WWTP
ACE HARDWARE	155.49	WWTP
ACE HARDWARE	22.99	WWTP
DAN CRISTIANI EXCAVATING CO.	8,758.40	WWTP
NEWS AND TRIBUNE	5.96	WWTP
MICROBAC LABORATORIES INC	30.50	WWTP
MICROBAC LABORATORIES INC	121.00	WWTP
MICROBAC LABORATORIES INC	306.50	WWTP
QUILL	387.52	WWTP
QUILL	89.99	WWTP
QUILL	89.99	WWTP
QUILL	509.93	WWTP
QUILL	36.99	WWTP
QUILL	292.83	WWTP
QUILL	37.98	WWTP
CINTAS #302	173.11	WWTP
CINTAS #302	173.11	WWTP
CLARK-DIETZ	10.10	WWTP
CLARK-DIETZ	5,145.00	WWTP
CLARK-DIETZ	2,004.90	WWTP
USA BLUE BOOK	1,829.46	WWTP
GRIPP, INC.	6,590.61	WWTP
GRIPP, INC.	6,048.22	WWTP
METRO ANSWERING SERIVCE	180.00	WWTP
PRO4MANCE CONTRACTING SERVICES	1,382.36	WWTP
NORTHERN SAFETY CO., INC	935.00	WWTP
ECO-TECH, LLC-WASTE LOGISTICS	591.44	WWTP
NAPA OF NEW ALBANY	31.87	WWTP
NAPA OF NEW ALBANY	7.49	WWTP
NAPA OF NEW ALBANY	27.39	WWTP
NAPA OF NEW ALBANY	55.70	WWTP
NAPA OF NEW ALBANY	337.27	WWTP
NAPA OF NEW ALBANY	78.85	WWTP
NAPA OF NEW ALBANY	74.96	WWTP
NAPA OF NEW ALBANY	91.84	WWTP
SOURCE 1 ENVIRONMENTAL, LLC	5,700.00	WWTP
SETON IDENTIFICATION	170.80	WWTP
GOTTA GO INC.	3,600.00	WWTP
NORTON OCC.MEDICINE ASSOCIATES	60.00	WWTP
NORTON OCC.MEDICINE ASSOCIATES	89.00	WWTP
NORTON OCC.MEDICINE ASSOCIATES	263.00	WWTP
COVERALL SERVICE COMPANY	1,075.00	WWTP
ACTION EQUIPMENT SALES CO, INC	249.52	WWTP
WESTERN FIRST AID & SAFTEY	542.89	WWTP
WESTERN FIRST AID & SAFTEY	1,623.72	WWTP
JOHN JONES CHEVROLET BUICK	595.69	WWTP
BOYD COMPANY	1,816.50	WWTP
DAN'S LAWN & LANDSCAPE MAINT.	4,440.00	WWTP
MIDWEST TRUCK DRIVING SCHOOL	89.68	WWTP
MIDWEST TRUCK DRIVING SCHOOL	89.68	WWTP

	Total	582,227.61	
INDIANA AMERICAN WATER	29.16		TUT
INDIANA AMERICAN WATER	29.18		TUT
INDIANA AMERICAN WATER	63.03		TUT
INDIANA AMERICAN WATER	63.03		TUT
INDIANA AMERICAN WATER	133.04		TUT
INDIANA AMERICAN WATER	68.69		TUT
INDIANA AMERICAN WATER	444.56		TUT
INDIANA AMERICAN WATER	63.03		TUT
INDIANA AMERICAN WATER	63.03		TUT
INDIANA AMERICAN WATER	29.16		TUT
INDIANA AMERICAN WATER	63.03		TUT
CLARK CO. REMC	759.49		TUT
AT&T	712.00		TUT
DUKE ENERGY	347.69		TUT
DUKE ENERGY	374.99		TUT
DUKE ENERGY	56.78		TUT
DUKE ENERGY	48.87		TUT
CARD SERVICES	178.00		TUT
CARD SERVICES	97.33		TUT
CARD SERVICES	7.98		TUT
CARD SERVICES	18.12		TUT
CARD SERVICES	96.40		TUT
CARD SERVICES	121.72		TUT
CARD SERVICES	32.98		TUT
CARD SERVICES	27.98		TUT
CARD SERVICES	110.46		TUT
CARD SERVICES	31.95		TUT
CARD SERVICES	32.13		TUT
CARD SERVICES	106.56		TUT
CENTERPOINT ENERGY	17.98		TUT
CENTERPOINT ENERGY	17.98		TUT
CENTERPOINT ENERGY	115.25		TUT
STORMWATER/DRAINAGE FUND	349,245.26		TUT
	Total	353,606.84	
			BSF
	Total	-	
	Grand Total	969,496.97	

Mr. Wilkinson moved to approve the above claims, Mr. Grimes second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 9:33 a.m.

Mayor Gahan, President

Vicki Glotzbach, City Clerk