

THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON THURSDAY, DECEMBER 14, 2023 AT 9:15 A.M.

PRESENT: Ed Wilkinson, member, Nathan Grimes, member and Mayor Gahan, president.

ALSO PRESENT: April Dickey, Linda Moeller, Larry Summers, Mike Wallace and Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Grimes moved to approve the November 22, 2023 Regular Meeting Minutes, **Mr. Wilkinson** second, all voted in favor.

BIDS/CONTRACTS:

NEW BUSINESS:

COMMUNICATIONS - PUBLIC:

COMMUNICATIONS - CITY OFFICIALS:

Mrs. Moeller reported that the invoice cloud company has provided them with a magnet which has a QR code on it to scan that will take users to the site to pay their sewer bill. She added that they have provided these magnets at no cost to the city, but it isn't the best quality and doesn't stick very well. She stated that the online billing is a good program to reinforce and they haven't done so in a while, so she thinks it would be a good idea to improve on that design for a new magnet that works and add them to the sewer bills.

Mayor Gahan stated that he knows people are happy about that option to be able to just scan that code and asked if she would get some designs together.

Mrs. Moeller stated that she will get something together for the board to review next year.

Mayor Gahan wished everyone a great holiday. He reminded the board that the Oath of Office ceremony is tonight and welcomed them to stop in for that and the reception that will follow.

SEWER ADJUSTMENTS:

FINANCIAL REPORT:

Mr. Wilkinson reported that the revenue is right on budget at ~1.5% over the monthly income and they are ~3% below budget on expenses. He added that this has been the trend for 3 months and that is the normal wobble of the invoices so they are in good shape.

OLD BUSINESS:

UTILITY REPORT:

1. Mike Wallace re: Utility report- September 2023 Summary

Mr. Wallace reported that they did complete their pretreatment audit with IDEM and the inspector emailed to thank them for running such a good pretreatment program. He added that there were a couple of small fixes but overall, it was a good report.

Mr. Wilkinson asked if the colored water at the processing plant has been remedied.

Mr. Wallace stated that they were washing large pans out in the sink and they didn't realize where it was going. He added that it was an accident and he has spoken with them about it, and has not seen it since.

Influent / Effluent Quality

The treatment plant was in full compliance for the month of September.

Pretreatment

There were 24 grease trap inspections submitted.

Facility Operations

104 dry tons of bio solids were removed from the WWTP.

The WWTP was at 50% of its Total Suspended Solids design limit and at 45% of its CBOD design limit.

There were 1.21 inches of rain for the month.

Preventative and Unscheduled Maintenance

155 preventative work orders were completed and 10 corrective work orders were completed for the WWTP and Lift Stations.

Highlights

Installed new concrete pad for chemical tank at Prosser Lift Station.

Xylem installed repaired pump #1 at 10th Lift Station.

Pulled pump at Crystal Creek to remove rags.

Repaired air relief valve at Old Ford Road Lift Station.

Sanitary Collection System

<i>Project</i>	<i>Current Month</i>			<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>	<i>13988</i>			<i>149466</i>	
<i>Sanitary Sewer Televised/ft.</i>	<i>12779</i>			<i>139000</i>	
<i>CIPP Installed/ft</i>	<i>0</i>			<i>0</i>	
<i>Tap Inspections</i>	<i>3</i>			<i>77</i>	
<i>Locates</i>	<i>697</i>			<i>6845</i>	
<i>Pipe Patches</i>	<i>3</i>			<i>32</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>17</i>	<i>1</i>	<i>0</i>	<i>8</i>	<i>0</i>	<i>5</i>

Preventative and Unscheduled Maintenance

146 preventative work orders were completed and 23 corrective work orders were issued for the Collection System.

Construction Highlights

# Manhole Repairs	#Manhole Installations	#Pipe Patches
4	0	3
#Main Line Repairs	#Lateral Repairs	Easement Maintenance
1	1	0

Annual/Semi Annual, Monthly Routine and Preventative Sewer Cleaning

930 Pennwood Dr
34 Oxford Dr
1742 Ekin Ave
1135 Griffin St
2601 Pamela Dr
148 E Market St

Chemical Root Treatment

833 Cedar Bough Pl
909 Oakland Dr
918 Korb Ave
1272 Myrtle Ave
3313 Norwood Dr
401 Captain Frank Rd
696 Lynn Rd
1215 Indiana Ave
411 Highland Ave
570 Beharrell Ave
3357 St Joe Rd
912 Korb Ave
1563 Slate Run Rd
608 Kent Dr
480 Alan Dr
2105 Charlestown Rd
1881 Center St
3302 Crestwood Dr
1003 Woodside Dr
2602 Schell Ln

Facility Safety

The monthly safety inspection rating was 99.22%. The safety training was on CPR and First Aid.

Projects

Up Hill Run Lift Station

The punch list items have been completed. We are waiting to receive O&M manuals and as-builts drawings.

CLAIMS:

Mrs. Moeller presented the following claims for the period of 11/23/23 to 12/13/23 in the amount of \$303,424.14:

Vendor Name	Amount	Dept
BANK OF NEW YORK TRUST CO.	123,673.00	SEW
	Total	123,673.00
GIBSON LAW OFFICE	986.58	WWTP
GIBSON LAW OFFICE	551.12	WWTP
GRACE LEIGH EVENT PLANNING	41,275.00	WWTP
WARD, POLLY A	4,968.32	WWTP
GIBSON LAW OFFICE	976.13	WWTP

	Total	48,757.15	
INDIANA AMERICAN WATER	29.16		TU
INDIANA AMERICAN WATER	63.03		TU
INDIANA AMERICAN WATER	29.16		TU
INDIANA AMERICAN WATER	66.60		TU
INDIANA AMERICAN WATER	63.03		TU
OFFICE SUPPLY COMPANY, INC	183.99		TU
AT&T	1,009.50		TU
CROWN SERVICES INC	776.48		TU
CROWN SERVICES INC	470.70		TU
SECURITY PROS, LLC	62.00		TU
INDIANA AMERICAN WATER	29.16		TU
INDIANA AMERICAN WATER	371.37		TU
INDIANA AMERICAN WATER	29.16		TU
INDIANA AMERICAN WATER	64.06		TU
INDIANA AMERICAN WATER	63.03		TU
INDIANA AMERICAN WATER	63.03		TU
INDIANA AMERICAN WATER	69.21		TU
INDIANA AMERICAN WATER	63.03		TU
NEW ALBANY MUNICIPAL UTILITIES	4.17		TU
NEW ALBANY MUNICIPAL UTILITIES	4.17		TU
NEW ALBANY MUNICIPAL UTILITIES	4.17		TU
NEW ALBANY MUNICIPAL UTILITIES	4.17		TU
NEW ALBANY MUNICIPAL UTILITIES	4.17		TU
DUKE ENERGY	21.63		TU
DUKE ENERGY	301.98		TU
DUKE ENERGY	408.65		TU
DUKE ENERGY	261.18		TU
DUKE ENERGY	17.13		TU
DUKE ENERGY	23.17		TU
DUKE ENERGY	16.24		TU
DUKE ENERGY	75.84		TU
DUKE ENERGY	297.91		TU
DUKE ENERGY	3,148.87		TU
DUKE ENERGY	44,274.61		TU
DUKE ENERGY	1,033.82		TU
DUKE ENERGY	83.47		TU
DUKE ENERGY	47.86		TU
THOMAS, ERIC	708.33		TU
COUSINS, KAREN L.	49.37		TU
COUSINS, KAREN L.	35.88		TU
COUSINS, KAREN L.	17.98		TU
CARD SERVICES	29.00		TU
CARD SERVICES	130.76		TU
CARD SERVICES	77.40		TU
CARD SERVICES	99.24		TU
CARD SERVICES	191.09		TU
CARD SERVICES	29.94		TU
CARD SERVICES	36.99		TU
CARD SERVICES	33.98		TU
AT&T	156.80		TU
AT&T	136.49		TU
HOLLENSEAD, DOLORES	35.97		TU
STORMWATER\DRAINAGE FUND	56,598.69		TU
POSTMASTER	630.00		TU
FLOYDS KNOBS WATER	23.10		TU
FLOYDS KNOBS WATER	23.10		TU
FLOYDS KNOBS WATER	23.10		TU
FLOYDS KNOBS WATER	23.10		TU

AT&T	278.70	TU
AT&T	341.66	TU
DUKE ENERGY	88.39	TU
DUKE ENERGY	96.54	TU
DUKE ENERGY	291.78	TU
DUKE ENERGY	1,269.13	TU
STATE BOARD OF ACCOUNTS	6,501.00	TU
WEX BANK	4,413.92	TU
QUADIENT LEASING USA, INC.	221.77	TU
CONSTELLATION NEWENERGY	32.49	TU
	Total	126,164.60
		4,829.39 BSF
	Total	4,829.39
	Grand Total	303,424.14

Mr. Wilkinson moved to approve the above claims, Mr. Grimes second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 9:26 a.m.

Mayor Gahan, President

Vicki Glotzbach, City Clerk