

AGENDA

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, APRIL 16, 2024 AT 10:00 A.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Micah Arnold, Arnold Painting re: Request to block off area around the back wall of Underground Station to paint

COMMUNICATIONS – PUBLIC:

UNFINISHED BUSINESS:

1. Scott Richert, KPS Construction re: work at 3421 Grant Line Road for the new Jiffy Lube

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Regular Meeting Minutes for April 9, 2024

ADJOURN:

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, APRIL 9, 2024 AT 10:00 A.M.

PRESENT: Cheryl Cotner-Bailey, member, David Brewer, member and Mickey Thompson, president.

OTHERS PRESENT: Police Chief Bailey, Fire Chief Juliot, Brad Fair, Brad Ramsey, Phil Aldridge, David Rake, Conner Slade, Sam Sher, Krystina Jarboe, Linda Moeller, David Hall, Mike Wallace, Larry Summers, Jessica Campbell, Sean Payne, Councilman Dickey and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Ryan Dones re: Dumpster permit at 1517 Ekin Avenue (CCE – Two Weeks)

Mr. Dones explained that the previous tenants left a two-car garage full of junk that needs to be thrown out so he needs a dumpster for that job.

Mr. Thompson asked if he wanted to place the dumpster out front or in the alley.

Mr. Dones stated that if it will fit in the alley, he would like to place it there but he doesn't know if it will fit.

Mr. Thompson stated that he did a site visit yesterday and if they place it in the alley, it will likely be an issue for other residents.

Mrs. Cotner-Bailey stated that the dumpster needs to have reflective tape or cones around it so that it can be seen at night. She asked what dates he would like to place it.

Mr. Dones stated that he would like to place it this sometime this week for two weeks because they don't know if it will require a second dumpster.

Mr. Brewer stated that CCE is here today so maybe they could give him a start date.

Mrs. Cotner-Bailey explained that if for some reason he would need it beyond that two-week timeframe he will need to come back to this board to request an extension. She stated that they will approve the date of the dumpster to be placed April 11-25

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

COMMUNICATIONS – PUBLIC:

Mr. Michael Layman, 2519 Spring Avenue, stated that he is present to talk about safety issues on his street with speeding cars and multiple incidents where pedestrians have almost been hit. He explained that they have 12 children on their street between the ages of 3-12, and on average a few more than that every day playing with friends. He stated that at the end of their street they have multiple renters that come and go and multiple people speeding up and down the street on a daily basis. He added that they have set out signs and talked with the neighbors, but it still occurs regularly. He asked if the board would consider adding two speed bumps to their street as well as "children at play" signs.

Police Chief Bailey asked if there is room on the street to place a speed board or message board so that they can use that as an extra reminder to slow down.

Mr. Layman stated that they have street parking on both sides so it might be a little narrow unless it was in a parking space.

Police Chief Bailey asked if it is too or from that is more prominent.

Mr. Layman stated that the area that the children are in is pretty much in the middle of the block so it is pretty common to have issues both ways.

Mr. Summers explained that currently they have to do an analysis to see if speed bumps are proper and they have yet to find an instance where it was recommended. He stated that if the board would like him to look into it he can, but they also have a draft policy on speed bumps that has not been formalized yet.

Police Chief Bailey stated that if there is a repeat offender that they can identify driving recklessly in the area his department will engage with them to address it.

Mrs. Cotner-Bailey asked if he or any of his neighbors have called the police regarding speeding on the street on any occasion.

Mr. Layman stated that he doesn't think anyone has contacted the police on speeding issues specifically but on the rentals at the end of the street there is one with 17 names attached to it. He added that it is hard to nail down one family because there are so many of them coming in and out.

Mr. Thompson asked if this is one of the houses on Spring Avenue or if it is the apartments.

Mr. Layman stated that most of the offenses are coming from the occupants at the house. He added that they have contacted the owner of the property but have had little results.

Mr. Thompson stated that they are hesitant to place speed bumps because it creates an issue for emergency vehicles.

Mr. Summers stated that it would also prevent snow plows from accessing the area.

Mr. Layman asked how they weigh that with children possibly being taken away in an ambulance. He stated that either they deal with slowed services or a child being injured because they did nothing.

Mr. Thompson stated that fortunately they haven't had that happen and now that they have brought the issue to the board's attention Police Chief Bailey can have his department address his concerns.

Police Chief Bailey asked Mr. Layman if he could stick around to speak to him after the meeting so he can discuss with him a few ideas that he has to address the situation.

UNFINISHED BUSINESS:

Mr. Thompson stated that last week we had a request from KPS for some work to be done at 3421 Grant Line Road at the new Jiffy Lube. He explained that they need to remove the existing drive and rework the entrance and make some utility connections. He stated that they did not provide a maintenance of traffic plan last week but they have provided one this week. He added that they did contact Safety Co. to handle the layout and they would like to do the work on June 24 with anticipation of the work taking 2 days.

Mrs. Cotner-Bailey asked what hours they want to work.

Mr. Thompson stated that he doesn't know.

Mrs. Cotner-Bailey stated that she knows they are out of state but asked if they have anyone local associated with this project to answer questions that they board may have before making a decision.

Mr. Thompson stated that he believes that is why they asked for him to present or to attend virtually because they do not have anyone local.

Mr. Brewer stated that they would at least have to have a licensed contractor in the city.

Mrs. Cotner-Bailey moved to keep this under unfinished business until they can have a representative come to the meeting, **Mr. Brewer** second, motion carries.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Krystina Jarboe re: Special Event Permits

- Saturday, May 11 – New Albany Parks Department: Touch-A-Truck

- Request 4th Street road closure between Spring Street and Market Street (8:00am to 1:00pm)
- Request to place 3 porta potties in the NAFD parking lot
- Drop off = Friday, May 10
- Pick up = Monday, May 13 @ 8am
- Request “no parking” signs to be placed along 4th Street between Spring Street and Market Street

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

- Saturday, May 18 – City of New Albany’s Neighborhood Beautification Day

- This year we will drop dumpsters at five locations around New Albany. EcoTech will drop dumpsters on the morning of May 18 and all dumpsters will be removed once the event is over. We will have volunteers stationed at each location to help move trash from resident’s cars into the dumpsters. This event is for residents only so IDs will be checked at the entrance of each location. This even will run from 10:00am to 2:00pm.
- Request to drop dumpsters at 5 locations
- Request to use parking lots at 5 locations
- Request to drop porta potties & hand washing station at Billy Herman & Bud Flynn Center
 - Drop = Friday, May 17 at 2:00pm
 - Pick Up = Monday, May 20 at 8:00am
- Request to have DJs at Billy Herman & RiverRun

Mr. Thompson asked if there will be volunteers at each dumpster site.

Ms. Jarboe stated that volunteers will be at each location to help unload items into the dumpsters and there will be staff at each site to get everyone checked in with an ID check.

Mrs. Cotner-Bailey asked if this is for New Albany residents only.

Ms. Jarboe replied yes.

Mrs. Cotner-Bailey asked if there will be signage at each location stating this.

Ms. Jarboe stated that she has entrance and exit signs and a check-in area for each location.

Mrs. Cotner-Bailey asked if the ID check is right off the side of the road.

Ms. Jarboe stated that she will have cones and it can be adjusted however they need it to be.

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

- Wednesday, June 12 & Wednesday, October 2 – FC Library Indiana Room: Fairview Cemetery Historic Walking Tour

- Staff of the Indiana Room at the Library would like to host 2 walking tours in Fairview Cemetery
- Tour groups with consist of 2 staff members and 15 participants
- The tour group would gather at 5:45pm, tour would be from 6pm to 7pm, and everyone would be gone by 7:15pm for both walking tours
- There is an attached map of the route they plan to walk

Mrs. Cotner-Bailey asked if they will have accommodations for people who can't walk.

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

2. Mickey Thompson for CenterPoint re: Encroachment permit to replace gas service to 1608 Dewey Street

Mr. Thompson stated that there is a map and photo attached for their review

Mr. Brewer moved to approve, **Mrs. Cotner-Bailey** second, motion carries.

3. Mickey Thompson for Duke re: Encroachment permit for overhead work at 2569 Charlestown Road

Mr. Thompson stated that the next two didn't make the packet and explained that Duke is reworking multiple poles and relacing overhead equipment.

Mr. Brewer moved to approve, **Mrs. Cotner-Bailey** second, motion carries.

4. Mickey Thompson for CenterPoint re: Encroachment permit to replace gas service to 1401 East Oak Street

Mr. Thompson stated that it will either be in the grass or edge of the parking lane.

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

5. Vicki Glotzbach for Wanda Jagers re: Extend dumpster permit at Dumpster permit at 2231 E. Elm St. until 4/19/24

Mrs. Glotzbach stated that Ms. Jagers explained to her office that because of the weather the contractor pushed back the work on her roof so they need to extend the dumpster for one week. She added that this is still within the two-week timeframe.

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

6. Larry Summers re: Paving Update

Mr. Summers reported that they continue with punch list items and he is working with the decorative crosswalk contractor for Main Street to pin down a time frame for when they plan to mobilize.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 03/26/24 to 04/08/24 in the amount of \$2,053,273.84:

General Claims (Bank 1):	\$125,850.76
Fire Department:	\$5,688.24
Police Department:	\$23,73.05
Street Department:	\$2,997.05
Parks Department:	\$69,076.30
Medical/Drug Fund (Bank L):	\$81,099.88
Payroll Claims (Bank 1):	\$1,223,667.74
Sanitation Fund:	\$ -
Thursday Utility Claims:	\$521,020.82
Bank Service Fee:	\$ -
Total:	\$2,053,273.84

Mr. Brewer moved to approve the above claims, Mrs. Cotner-Bailey second, motion carries.

Mrs. Moeller presented the following ARP claims for the period of 03/26/24 to 04/08/24 in the amount of \$41,660.00:

ARP Claims (Bank 6):	\$41,660.00
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Mr. Brewer moved to approve the above ARP claims, Mrs. Cotner-Bailey second, motion carries.

APPROVAL OF MINUTES:

Mr. Brewer moved to approve the Regular Meeting Minutes for April 2, 2024 with corrections, Mrs. Cotner-Bailey second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:41 a.m.

Mickey Thompson, President

Vicki Glotzbach, City Clerk



Project – City of New Albany Underground Station Back Wall

Proposed schedule of painting:

April 26 – Pressure wash wall

May 1st – Caulk cracks in wall

May 2nd -May 3rd – Paint block

Thanks,

Micah Arnold

