

THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON THURSDAY, JANUARY 11, 2024 AT 9:15 A.M.

PRESENT: Ed Wilkinson, member and Mayor Gahan, president. Nathan Grimes, member, was not present.

ALSO PRESENT: Eric Condon, Linda Moeller, Larry Summers, Mike Wallace, Rob Sartell, Claire Johnson, Wes Christmas and Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Wilkinson moved to approve the December 28, 2023 Regular Meeting Minutes, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who was not present.

BIDS/CONTRACTS:

1. Mike Wallace re: Quote for Grating Replacement at 10th Street Lift Station

Mr. Wallace presented the following quote for grating replacement at 10th Street Lift Station and explained that it is for grading replacement and concrete cut.

Cardinal Demolition \$14,825.00

Mr. Wilkinson moved to approve the quote from Cardinal Demolition, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who was not present.

NEW BUSINESS:

1. Mike Wallace re: Capacity Certification for Payne-Koehler Road Project

Mr. Wallace explained that Clark Dietz put together this study and he doesn't see any reason on his end not to approve it. He added that it is for 59 homes at 18,290/gpd.

Mr. Wilkinson asked if there are any tight spots coming up on that line.

Mr. Christmas replied no. He added that it is good practice that the utility has chosen to go ahead with this because it used to be required when the consent decree was in place.

Mr. Wilkinson stated that they best way to transfer the information is like this so the fact that they make note of it in some form like Mr. Christmas said, good practice.

Mr. Wilkinson moved to approve this capacity certification, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who was not present.

COMMUNICATIONS – PUBLIC:

COMMUNICATIONS – CITY OFFICIALS:

1. Brandon Sailings re: Demo of Brightly Software

Mr. Sailings explained that the board approved the purchase of two pieces of software and he would like to give them a quick overview on the screens for them to review.

Mayor Gahan asked how it is going.

Mr. Sailings stated that it is going really well. He went through the software demo with the board and explained that the software allows them to manage assets, work order and maintain a history of all the work that the city does to their infrastructure. He added that there is a calendar feature for planned maintenance and it is linked with the city's GIS system. He stated that they are able to link work orders to specific assets in the system, link specific assets such as vehicles to individual workers, and there is a mobile application for those that work in the field to utilize.

Mayor Gahan asked who is entering most of the data.

Mr. Sailings stated that it is a mixture of supervisors and those working in the field.

Mr. Wilkinson stated that we have a current inventory of all of the lift stations, the number of pumps, and flow rates. He asked if all of that information will end up in this system.

Mr. Sailings stated those items will not be in the system. He added that on the treatment side they will have the types of equipment and can create work orders for the treatment plant but not flow rates.

Mr. Wallace stated that there is basic information about the lift stations included in the system so it will centralize that type of data.

Mr. Wilkinson stated that it took him six months to find that information when he first started looking for it.

Mr. Sailings reviewed the mapping feature and explained that it includes sewer pipes, storm drains, manholes, stormwater pipes, and anything else that could be captured. He added that they can filter this information to see specific work orders from different departments and work orders can be made on the spot and sent out to individuals in the field.

Mr. Wallace added that they have been inputting ten years' worth of historical data into this system as well.

Mrs. Moeller asked if you can filter it by date range.

Mr. Wallace replied yes and stated that they will do this each month to put the report together.

Mr. Sailings stated that they are still in the process of capturing each of the manholes and updating information as well as photos.

Mayor Gahan asked how far along they are on entering the assets.

Mr. Sailings stated that it is definitely in the infancy but they are working to get as many assets entered as quickly as they can.

SEWER ADJUSTMENTS:

FINANCIAL REPORT:

Mr. Wilkinson reported that the year-end closing showed the liens at \$687,000.00. He explained that this is in line with what they have averaged in previous years and reflects comments made by Mayor Gahan back in November which indicated that things were fine and would show up, which it did. He stated that the Mayor Gahan and Mr. Gibson also discussed that they would be running ~\$400,000.00 as an average for ten years on user fees with an indication that it was running \$250,000.00 ahead of those figures, and it came in \$400,000.00 ahead of the figures. He added that this means they were doing even better than anticipated. He stated that aside from the insurance coming at the end of the year, which is always a hazard that they face, they came in with a total budget expense at ~\$250,000.00 and the revenue came in \$400,000.00 over what was expected so overall it was an excellent year.

Mayor Gahan stated that they will make sure to get back with the council members that came to them with concerns so that they can this information and is sure they will be as happy about it as he is.

TABLED ITEMS:

OLD BUSINESS:

UTILITY REPORT:

1. Mike Wallace re: Wastewater Utility Monthly Report Summary for October 2023

Influent / Effluent Quality

The treatment plant was in full compliance for the month of October.

Pretreatment

There were 12 grease trap inspections submitted.

Facility Operations

71 dry tons of bio solids were removed from the WWTP.

The WWTP was at 37% of its Total Suspended Solids design limit and at 39% of its CBOD design limit.

There were 3.20 inches of rain for the month.

Preventative and Unscheduled Maintenance

179 preventative work orders were completed and 21 corrective work orders were completed for the WWTP and Lift Stations.

Highlights

Pulled pump at Crystal Creek Lift Station for repair.

Replaced all floats at Crystal Creek Lift Station.

Replaced motor on grit propeller #3

Replaced 3 launder covers on #2 clarifier.

Sanitary Collection System

<i>Project</i>		<i>Current Month</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>17101</i>		<i>166573</i>	
<i>Sanitary Sewer Televised/ft.</i>		<i>18825</i>		<i>157825</i>	
<i>CIPP Installed/ft</i>		<i>0</i>		<i>0</i>	
<i>Tap Inspections</i>		<i>13</i>		<i>90</i>	
<i>Locates</i>		<i>623</i>		<i>7468</i>	
<i>Pipe Patches</i>		<i>6</i>		<i>38</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>58</i>	<i>15</i>	<i>2</i>	<i>18</i>	<i>0</i>	<i>13</i>

Preventative and Unscheduled Maintenance

201 preventative work orders were completed and 62 corrective work orders were issued for the Collection System.

Construction Highlights

# Manhole Repairs	#Manhole Installations	#Pipe Patches
1	0	6
#Main Line Repairs	#Lateral Repairs	Easement Maintenance
2	3	0

Annual/Semi Annual, Monthly Routine and Preventative Sewer Cleaning

- 930 Pennwood Dr
- 112 W Market St
- 2604 Charlestown Rd
- 201 Ellen Ct
- 828 Catherine Place
- 160 W Market St

Chemical Root Treatment

- 514 Mills Ln
- 126 W Cottom Ave
- 107 Greenbriar Dr
- 1823 Ekin Ave
- 3409 Saddlewood Ct
- 411 Highland Ave
- 18 Valley View Ct
- 1508 Beech St
- 1736 Florence Ave
- 112 Trimmingham Rd
- 429 Beharrell Ave
- 914 Mellwood Dr
- 1009 Prospect St
- 122 Venetian Way
- 480 Alan Dr

Facility Safety

The monthly safety inspection rating was 99.22%. The safety training was on Lab Safety.

Projects

Up Hill Run Lift Station

The punch list items have been completed. We are waiting to receive O&M manuals and as-built drawings.

Elm Street Brick Sewer Replacement

The project has been awarded to Dave O’Mara Contractor Inc. Clark Dietz is coordinating with Indiana American Water to relocate their water main.

702 Building Repair

The design phase is 60% completed.

Phosphorus Building Expansion

The design phase is 90% completed.

CLAIMS:

Mrs. Moeller presented the following claims for the period of 12/28/23 to 01/10/24 in the amount of \$118,681.50:

Vendor Name	Amount	Dept.
GIBSON LAW OFFICE, LLC	959.12	WWTP
	4	Sewer Board
		January 11, 2024

GIBSON LAW OFFICE	575.42	WWTP
Total	1,534.54	WWTP
INDIANA AMERICAN WATER	63.03	TU
INDIANA AMERICAN WATER	29.16	TU
INDIANA AMERICAN WATER	29.16	TU
INDIANA AMERICAN WATER	135.30	TU
INDIANA AMERICAN WATER	65.13	TU
INDIANA AMERICAN WATER	29.16	TU
INDIANA AMERICAN WATER	63.54	TU
NEW ALBANY MUNICIPAL UTILITIES	12.51	TU
NEW ALBANY MUNICIPAL UTILITIES	150.12	TU
NEW ALBANY MUNICIPAL UTILITIES	875.70	TU
NEW ALBANY MUNICIPAL UTILITIES	82.57	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
SILVER CREEK WATER	17.03	TU
SILVER CREEK WATER	17.03	TU
SILVER CREEK WATER	17.03	TU
SILVER CREEK WATER	17.03	TU
SILVER CREEK WATER	17.03	TU
SILVER CREEK WATER	17.03	TU
SILVER CREEK WATER	17.03	TU
AT&T	1,009.50	TU
EDWARDSVILLE WATER CO.	17.00	TU
DUKE ENERGY	3,031.46	TU
DUKE ENERGY	36,217.60	TU
DUKE ENERGY	21.33	TU
DUKE ENERGY	296.44	TU
DUKE ENERGY	413.58	TU
DUKE ENERGY	257.44	TU
DUKE ENERGY	17.84	TU
DUKE ENERGY	24.23	TU
DUKE ENERGY	17.70	TU
DUKE ENERGY	27.35	TU
DUKE ENERGY	34.31	TU
DUKE ENERGY	56.31	TU
DUKE ENERGY	629.23	TU
SARTELL, ROBERT	4,500.00	TU
AT&T	90.19	TU
AT&T	58.22	TU
BEC ENTERPRISES, LLC	3,015.87	TU
CENTERPOINT ENERGY	51.46	TU
CENTERPOINT ENERGY	311.91	TU
CENTERPOINT ENERGY	130.06	TU
CENTERPOINT ENERGY	1,115.36	TU
CENTERPOINT ENERGY	19.79	TU
CENTERPOINT ENERGY	316.76	TU
CENTERPOINT ENERGY	652.63	TU
ACKLES, JARED	36.13	TU
SOUTHERN IN WASTE SYSTEMS LLC	54,787.34	TU
INDIANA AMERICAN WATER	29.16	TU
INDIANA AMERICAN WATER	63.03	TU
INDIANA AMERICAN WATER	63.03	TU
INDIANA AMERICAN WATER	379.60	TU
INDIANA AMERICAN WATER	63.03	TU

INDIANA AMERICAN WATER	68.18	TU
FLOYDS KNOBS WATER	23.10	TU
FLOYDS KNOBS WATER	23.10	TU
FLOYDS KNOBS WATER	23.10	TU
FLOYDS KNOBS WATER	23.10	TU
AT&T	281.50	TU
DUKE ENERGY	64.71	TU
DUKE ENERGY	45.54	TU
DUKE ENERGY	181.46	TU
DUKE ENERGY	1,041.13	TU
DUKE ENERGY	88.61	TU
DUKE ENERGY	587.36	TU
DUKE ENERGY	46.11	TU
ASSURED NL INSURANCE AGENCY	100.00	TU
ASSURED NL INSURANCE AGENCY	150.00	TU
WEX BANK	3,957.16	TU
CONSTELLATION NEWENERGY	890.90	TU
CARROLL, RONNIE	104.54	TU
Total	117,146.96	TU
Grand Total	118,681.50	

Mr. Wilkinson moved to approve the above claims, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who was not present.

Mrs. Moeller presented the following interfund transfers for the period of 12/28/23 to 01/10/24 in the amount of \$1,264,013.11:

Interfund Transfers: \$1,264,013.11

Mr. Wilkinson moved to approve the above interfund transfers, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who was not present.

ADJOURN:

There being no further business before the board, the meeting adjourned at 9:45 a.m.

Mayor Gahan, President

Vicki Glotzbach, City Clerk