

THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON THURSDAY, FEBRUARY 22, 2024 AT 9:15 A.M.

PRESENT: Ed Wilkinson, member, and Mayor Gahan, president. Nathan Grimes, member, was not present.

ALSO PRESENT: April Dickey, Linda Moeller, Larry Summers, Mike Wallace, Councilman Dickey and Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Wilkinson moved to approve the February 8, 2024 Regular Meeting Minutes, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who was not present.

BIDS/CONTRACTS:

NEW BUSINESS:

1. Linda Moeller re: Lease for new truck

Mrs. Moeller explained that she received the lease-to-own paperwork for the purchase of a new truck for the wastewater department. She stated that the truck was approved by the board on 06/22/2023, was ordered last year, and is now available and due for pick up next week.

Mr. Wallace stated that their scheduled date for pick up is March 29.

Mrs. Moeller stated that the lease paperwork needs to be signed and returned to them. She added that the lease was reviewed and signed off by legal and the city's insurance company was notified of the addition.

Mr. Wilkinson moved to process the paperwork for the new truck, Mr. Wilkinson second, all voted in favor with the exception of Mr. Grimes who was not present.

COMMUNICATIONS - PUBLIC:

COMMUNICATIONS - CITY OFFICIALS:

1. Linda Moeller re: Invoice Cloud Sewer Billing Update.

Mrs. Moeller reported that she and Mrs. Dickey had a call with iCloud Billing and they gave a good report on the numbers of citizens participating. She stated that they were very pleased to see the steps that the city has taken to promote the process and they think that the customers are satisfied with the new method of payment. She discussed future steps to continue this trend that would include an advertising refresher for the public and possibly include a couple of testimonials. She added that this is also a testimony to Mrs. Dickey and her staff who are doing a good job with the program.

Mr. Wilkinson asked Mrs. Dickey how it is working for them.

Mrs. Dickey reported that it is working well and any time they run into an issue she reaches out to Invoice Cloud and they get back with her very quickly to resolve the problem. She added that most people seem pleased with the system.

Mrs. Moeller stated that the biggest issue they need to work on is those that want to pay online but still want to get a paper bill. She added that she believes they feel more secure getting that physical paper, and Invoice Cloud can provide a list so that the city can reach out to them now that they have been using the system for close to a year to see if they feel comfortable moving away from that. She added that the bank reconciliations are going a lot more smoothly now too after they had a conversation with the company and made some adjustments on their end.

Mr. Wilkinson stated that this was the kind of thing he was concerned about.

Mrs. Dickey stated that they have learned how to anticipate what goes into the bank and match it with the report of collections. She added that any time there is any issue they work hard to detail it and make it clear what happened with the controller's office.

Mayor Gahan asked if they are hitting all the benchmarks.

Mrs. Moeller replied yes.

SEWER ADJUSTMENTS:

Mrs. Dickey presented a leak adjustment request for Richard Chin in the amount of \$6,567.17 for a leak that occurred at the meter and main line. She explained that the water went underground and that the leak was repaired by Williams Plumbing. She said that their consumption is back to normal. Supporting documents are attached.

Mr. Wilkinson moved to approve, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who was not present.

Mrs. Dickey presented an adjustment request for Bradley Miller in the amount of \$1,172.08 for an issue that occurred at the meter. She explained that there was no one living at the residence and there was an issue with the meter which INAWC replaced, and the usage went back to normal. Supporting documents are attached.

Mr. Wilkinson asked if they have been making payments.

Mrs. Dickey stated that they have been making minimum payments and this will help event them back out.

Mr. Wilkinson moved to approve, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who was not present.

FINANCIAL REPORT:

Mr. Wilkinson reported that the February billing was \$1,238,000.00 which right in line with the budget and everything else was the same as the last report.

TABLED ITEMS:

OLD BUSINESS:

UTILITY REPORT:

Mr. Wallace stated that he will have the December 2023 report at the next meeting. He reported that Structure Solutions completed the manhole lining project that the board approved last year that included 19 manholes in Basin 1 and Basin1A. He added that any time they run into a brick manhole or one that is in bad shape it is lined automatically, with the goal to do the entire city.

Mayor Gahan asked the total number of manholes in the city.

Mr. Wallace replied 5,600.00 and they have completed lining is six basins.

CLAIMS:

Mrs. Moeller presented the following claims for the period of 02/08/24 to 02/21/24 in the amount of \$123,442.97

Vendor Name	Amount	Dept
OFFICE SUPPLY COMPANY, INC	385.40	Sewer
Total	385.40	
GIBSON LAW OFFICE	1,081.40	WWTP
COYLE CHEVROLET	660.03	WWTP
COYLE CHEVROLET	285.52	WWTP
MURPHY ELEVATOR COMPANY, INC.	186.78	WWTP
MICROBAC LABORATORIES INC	227.50	WWTP
CINTAS #302	190.11	WWTP
CULLIGAN WATER SYSTEMS	80.00	WWTP
STEMLER PLUMBING, INC	375.00	WWTP
BIOCHEM, INC.	4,451.38	WWTP
BIOCHEM, INC.	5,679.20	WWTP
BIOCHEM, INC.	975.00	WWTP
DELTA SERVICES, LLC	3,079.00	WWTP
C.C.E., INC.	35.00	WWTP
C.C.E., INC.	105.00	WWTP
RIVER CITY WORK WEAR	165.00	WWTP
RIVER CITY WORK WEAR	180.00	WWTP
XYLEM WATER SOLUTIONS USA	47,789.05	WWTP
NAPA OF NEW ALBANY	14.76	WWTP
IRTH SOLUTIONS LLC	4,475.46	WWTP
ERS WIRELESS	750.00	WWTP
BEC ENTERPRISES, LLC	2,706.19	WWTP
GAHL LEGAL GROUP, LLC.	14,410.00	WWTP
WESTERN FIRST AID & SAFTEY	352.00	WWTP
THE GOODYEAR TIRE & RUBBER CO.	615.45	WWTP
NGT CORP.-COVERALL SERVICE CO.	1,075.00	WWTP
GIBSON LAW OFFICE	1,300.95	WWTP
Total	91,244.78	
INDIANA AMERICAN WATER	63.03	TU
INDIANA AMERICAN WATER	431.08	TU
HARRISON CO. REMC	539.83	TU
HARRISON CO. REMC	116.42	TU
HARRISON CO. REMC	53.64	TU
FLOYDS KNOBS WATER	23.10	TU
FLOYDS KNOBS WATER	23.10	TU
FLOYDS KNOBS WATER	23.10	TU
FLOYDS KNOBS WATER	23.10	TU
AT&T	341.66	TU
DUKE ENERGY	642.67	TU
DUKE ENERGY	63.17	TU
DUKE ENERGY	747.61	TU
DUKE ENERGY	282.98	TU
DUKE ENERGY	1,537.57	TU
DUKE ENERGY	171.22	TU
SARTELL, ROBERT	4,500.00	TU
WEX BANK	5,088.96	TU
CARD SERVICES	58.18	TU

CARD SERVICES	199.99	TU
CARD SERVICES	27.38	TU
CARD SERVICES	1,063.00	TU
CARD SERVICES	309.00	TU
CARD SERVICES	231.00	TU
CARD SERVICES	37.98	TU
CARD SERVICES	36.99	TU
CONSTELLATION NEWENERGY	1,909.38	TU
RIVERLINK	8.81	TU
PROPERTY MGMNT. OF LOUISVILLE	115.39	TU
PEREZ, JAMES	1,228.68	TU
SILVER CREEK WATER	2,783.20	TU
SILVER CREEK WATER	17.03	TU
SILVER CREEK WATER	17.03	TU
SILVER CREEK WATER	17.03	TU
SILVER CREEK WATER	17.03	TU
SILVER CREEK WATER	17.03	TU
SILVER CREEK WATER	17.03	TU
SILVER CREEK WATER	17.03	TU
SILVER CREEK WATER	17.73	TU
CLARK CO. REMC	142.51	TU
CLARK CO. REMC	249.38	TU
CLARK CO. REMC	187.40	TU
CLARK CO. REMC	144.40	TU
CLARK CO. REMC	546.93	TU
VERIZON WIRELESS	2,595.56	TU
AMERICAN WATER	1,650.00	TU
EDWARDSVILLE WATER CO.	17.00	TU
DUKE ENERGY	494.19	TU
DUKE ENERGY	88.01	TU
CHARTER COMM HOLDINGS LLC	724.90	TU
CHARTER COMM HOLDINGS LLC	133.29	TU
CHARTER COMM HOLDINGS LLC	1,441.06	TU
HUGHES,CARMEN - ATLAS CLEANING	560.00	TU
BOOK, OSCAR	20.00	TU
	Total	31,812.79
	Grand Total	123,442.97

Mr. Wilkinson moved to approve the above claims, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who was not present.

ADJOURN:

There being no further business before the board, the meeting adjourned at 9:33 a.m.

Mayor Gahan, President

Vicki Glotzbach, City Clerk