

THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON THURSDAY, MARCH 14, 2024 AT 9:15 A.M.

PRESENT: Nathan Grimes, member, Ed Wilkinson, member, and Mayor Gahan, president.

ALSO PRESENT: April Dickey, Linda Moeller, Larry Summers, Mike Wallace and Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Wilkinson moved to approve the February 22, 2024 Regular Meeting Minutes, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who abstained.

BIDS/CONTRACTS:

1. Mike Wallace re: Job Reference Number PR 002212024 (Green Street Manhole Addition)

Mr. Wallace presented the following bids for the Green Street manhole addition:

AllTerrain Paving & Construction	\$21,439.00
Merrell Bierman Excavating, Inc.	\$21,541.00
Cornell Harbison Excavating, Inc.	\$25,775.00
Dan Cristiani Excavating Co. Inc.	\$35,700.00
Riley Excavating, LLC	\$42,212.00

Mr. Wilkinson asked Mr. Wallace if he went over all of the details for each bid.

Mr. Wallace replied yes. He explained that they had an onsite meeting on February 21 with all the contractors and they have reviewed all of the details.

Mr. Grimes moved to approve the AllTerrain bid at \$21,439.00, Mr. Wilkinson second, all voted in favor.

NEW BUSINESS:

COMMUNICATIONS - PUBLIC:

COMMUNICATIONS - CITY OFFICIALS:

Councilman Blair, District 6, passed out information regarding sewer liens filed by the Floyd County's Recorder's Office and stated that it is a follow up from a previous conversation they had back in November/December. He explained that they did a 10-year history and from 2013-2019 they were filing 900-1000 liens 3-4 times a year. He stated that Covid hit in 2020 and they stopped filing, but in 2021-2022 they didn't file either but it was found to be a mistake. He added that when they picked back up to filing liens it looks like they got into a pattern of filing twice a year and they should be filing them as soon as they are 90 days past due. He explained that he called three other local utilities to see what they were doing which included Jeffersonville, Clarksville and Columbus and all three utility managers told him that they are filing liens within 90 days/every month. He stated that he has why they did it that way and they said that they did so because of property transfers and to follow state standards. He asked why New Albany is waiting so long to file liens and he would encourage them to start filing them on a more regular

basis. He stated that he doesn't know if it is a software issue, staffing issue or a training issue but they need to look at their practice on how they are filing liens, especially around collections. He passed out Ordinance G-10-20 An Ordinance Establishing Certain Financial Controls and Reporting Requirements for the New Albany Municipal Sewer Utility for the board to review. He stated that this is not being done and added that the last financial statement he received was prepared by a CPA and that was in January of 2023. He added that they received 2022 financial information but there were some discrepancies between what the CPA provided and what the attorney for the sewer department provided. He stated that they did get 2023 revenue numbers from Mr. Gibson but they haven't seen any expenses. He explained that his main duty as a city council member is the financial health of the city and making sure they get the information that they need, and it isn't appropriate that they haven't received financial information on the sewer utility. He brought their attention to page 4 item 6 under "Failure to Comply" which states that the if there is a failure to provide the financial information that they sewer board members are to appear before the city council to explain why.

Councilwoman Griffith, Council-At-Large, stated that over the years she has heard conversations regarding sewer billing and the knowledge that this isn't a service that will be cut off so it is the last thing they will pay. She explained that as they were looking at the liens, some were well over \$1000.00 and some have been due for a long time. She added that she doesn't know if there is something that they can help with but in the conversations that the Mr. Blair had with other city's they learned that they work with companies that can cut the water off. She stated that she isn't trying to kick anyone while they are down but they are being provided a service that they aren't paying for, which isn't right to let go on.

1. Micke Wallace re: Memorandum of Understanding for Old Vincennes Sewer Project

Mr. Wallace stated that Mr. with Clark Dietz is present to talk about where we are with this project and to answer any questions.

Mr. David Wichman, Clark Dietz, explained that they tried to get the sewer portion completed before the road relocation by the county, but because it is going on at the same time, it made sense for them to include it as part of their project. He stated that the memorandum of understanding is a way for them to show that they are agreeing to work together and that the city and the sewer board will be paying for only that portion of the project. He added that they did receive the bids, which came in under what was expected.

Mayor Gahan asked what their start date is.

Mr. Wichman stated that they anticipate starting in June, and due to their schedule, the road project is going to have to be done under two construction cycles (this year and next) but the sewer portion will be completed this year.

Mayor Gahan asked what their completion date is.

Mr. Wichman explained that they haven't set up a pre-bid meeting because they are waiting for this memorandum of understanding to be adopted, but once it is they will have a meeting to set up the schedule. He added that he will provide that update to this board once it is set.

Mr. Wallace stated that the last meeting they had the end of the first phase was estimated at the end of September and he added that he assumes that will take care of the city's portion.

Mr. Wichman stated that they wanted to avoid a lot of construction traffic during the school year so they did mention September.

Mr. Wilkinson asked Mr. Wallace if he has a copy of the letter of understanding.

Mr. Wallace stated that Mr. Gibson was going to have the county sign it and then provide it for this board but they don't have that yet.

Mr. Wichman stated that when they met earlier this week, they said that they would be dropping it off but he will follow-up with them about that.

Mr. Wilkinson stated that he would be in favor of putting the decision off until the next meeting because he hasn't seen the document and would like some time to review it.

Mr. Wichman stated that Mr. Gibson was heavily involved in drafting the document but he understands if they need time to review it.

Mr. Grimes asked if they know the cost already.

Mr. Wichman stated that they do know what the potential cost estimate is, which was around \$90,000.00 but it did come in under what was estimated around \$75,000.00-\$80,000.00.

Mr. Grimes stated that he thinks they would like to see what the actual bids were as well.

Mr. Wichman stated that he can get all of that together to send over in a packet for them.

Mr. Summers asked if the timing of the project would be affected if they hold off approval until the next meeting.

Mr. Wichman stated that he thinks they should be okay if they get it at the next meeting.

Mr. Wilkinson moved to table this item until next week, Mr. Grimes second, all voted in favor.

SEWER ADJUSTMENTS:

Mrs. Dickey presented a leak adjustment request for John Gibbs in the amount of \$1,143.71 for a leak that occurred in the main line to the house. She explained that the water went into the ground and that the leak was repaired by himself and a friend. She stated that his consumption is now back to normal. Supporting documents are attached.

Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.

Mrs. Dickey presented a leak adjustment request for Jon Needham in the amount of \$1,462.90 for a leak that occurred in the main line. She explained that the water went into the ground and that the leak was repaired by AAA Plumbing/DF Wright. She stated that consumption is now back to normal. Supporting documents are attached.

Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.

Mrs. Dickey presented a leak adjustment request for Richard Jenks in the amount of \$1,480.37 for a leak that occurred close to the meter. She explained that the water went into the yard and that the leak was repaired by R. G. Wolfe Plumbing. She stated that consumption is now back to normal. Supporting documents are attached.

Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.

FINANCIAL REPORT:

Mr. Wilkinson reported that we are about 1% over on income and about

TABLED ITEMS:

OLD BUSINESS:

UTILITY REPORT:

Mike Wallace re: Wastewater Utility Monthly Report Summary for December 2023

Influent / Effluent Quality

The treatment plant was in full compliance for the month of December.

Pretreatment

There were 18 grease trap inspections submitted.

Facility Operations

- 104 dry tons of bio solids were removed from the WWTP.
- The WWTP was at 41% of its Total Suspended Solids design limit and at 48% of its CBOD design limit.
- There was 2.3 inches of rain for the month.

Preventative and Unscheduled Maintenance

165 preventative work orders were completed and 14 corrective work orders were completed for the WWTP and Lift Stations

Highlights

- Upgrade Vincennes Place alarm system
- Replaced 8 launder covers on clarifier #1
- Replaced belt on filter press #1
- Replaced coupling on WAS pump #4
- Replaced worn gears on filter press
- Replaced water jacket heater on generator at Mclean Lift Station

Sanitary Collection System

<i>Project</i>		<i>Current Month</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>12627</i>		<i>189463</i>	
<i>Sanitary Sewer Televised/ft.</i>		<i>4791</i>		<i>171788</i>	
<i>CIPP Installed/ft</i>		<i>0</i>		<i>0</i>	
<i>Tap Inspections</i>		<i>9</i>		<i>109</i>	
<i>Locates</i>		<i>426</i>		<i>8438</i>	
<i>Pipe Patches</i>		<i>4</i>		<i>43</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Emergency Locates</i>	
<i>32</i>	<i>4</i>	<i>4</i>	<i>20</i>	<i>3</i>	

Preventative and Unscheduled Maintenance

100 preventative work orders were completed and 55 corrective work orders were issued for the Collection System.

Construction Highlights

# Manhole Repairs	#Manhole Installations	#Pipe Patches
3	1	4
#Main Line Repairs	#Lateral Repairs	Easement Maintenance
1	0	0

Annual/Semi Annual, Monthly Routine and Preventative Sewer Cleaning

930 Pennwood Dr
1742 Ekin Ave

MICROBAC LABORATORIES INC	95.00	WWTP
MICROBAC LABORATORIES INC	305.00	WWTP
MICROBAC LABORATORIES INC	95.00	WWTP
MICROBAC LABORATORIES INC	128.00	WWTP
CERTIFIED LABORATORIES	244.45	WWTP
QUILL	251.24	WWTP
QUILL	153.98	WWTP
QUILL	263.67	WWTP
QUILL	99.40	WWTP
QUILL	259.98	WWTP
CINTAS #302	190.11	WWTP
CINTAS #302	190.11	WWTP
CLARK-DIETZ	5,780.00	WWTP
CLARK-DIETZ	4,755.00	WWTP
EARTH FIRST	186.32	WWTP
EARTH FIRST	2,099.67	WWTP
EARTH FIRST	29.87	WWTP
MIKE SMITH FIRESTONE	25.00	WWTP
FIFER, C. GREGORY	2,304.00	WWTP
SAFETY-KLEEN CORP.	(22.62)	WWTP
SAFETY-KLEEN CORP.	345.83	WWTP
FRAKES ENGINEERING	880.00	WWTP
GRAINGER	7,318.00	WWTP
GRAINGER	461.32	WWTP
GRAINGER	162.34	WWTP
MAC CONSTRUCTION & EXCAVATING	5,925.00	WWTP
USA BLUE BOOK	946.62	WWTP
USA BLUE BOOK	28.72	WWTP
USA BLUE BOOK	849.16	WWTP
BIOCHEM, INC.	2,086.70	WWTP
BIOCHEM, INC.	2,454.01	WWTP
DELTA SERVICES, LLC	5,713.00	WWTP
DELTA SERVICES, LLC	1,020.00	WWTP
SPENCER MACHINE & TOOL CO.,INC	3,152.26	WWTP
SPENCER MACHINE & TOOL CO.,INC	3,512.56	WWTP
SPENCER MACHINE & TOOL CO.,INC	266.54	WWTP
GRIPP, INC.	1,048.75	WWTP
METRO ANSWERING SERVICE	200.00	WWTP
METRO ANSWERING SERVICE	185.26	WWTP
HOME DEPOT	28.97	WWTP
HOME DEPOT	191.36	WWTP
HOME DEPOT	101.95	WWTP
HOME DEPOT	199.00	WWTP
HOME DEPOT	10.77	WWTP
HOME DEPOT	58.98	WWTP
COAST TO COAST	314.10	WWTP
AIRGAS-MID AMERICA	226.74	WWTP
PRO4MANCE CONTRACTING SERVICES	4,177.99	WWTP
ERNST CONCRETE	475.89	WWTP
JACOBI OIL SERVICE, INC.	293.36	WWTP
JACOBI OIL SERVICE, INC.	1,085.37	WWTP
NCL OF WISCONSIN INC	64.89	WWTP
NCL OF WISCONSIN INC	693.29	WWTP

NCL OF WISCONSIN INC	91.48	WWTP
XYLEM WATER SOLUTIONS USA	2,970.00	WWTP
ESRI	220.45	WWTP
ENVIRONMENTAL RESOURCE ASSOCIA	482.18	WWTP
IUPPS	445.55	WWTP
NAPA OF NEW ALBANY	103.98	WWTP
NAPA OF NEW ALBANY	43.19	WWTP
NAPA OF NEW ALBANY	302.99	WWTP
TEAM EJP JEFFERSONVILLE	110.14	WWTP
TEAM EJP JEFFERSONVILLE	2,150.46	WWTP
GOTTA GO INC.	1,500.00	WWTP
GOTTA GO INC.	600.00	WWTP
GOTTA GO INC.	2,100.00	WWTP
ALLTERRAIN PAVING & CONSTRUCT	1,500.00	WWTP
ALLTERRAIN PAVING & CONSTRUCT	1,200.00	WWTP
VALVOLINE, LLC	96.03	WWTP
WESTERN FIRST AID & SAFTEY	1,833.53	WWTP
STRUCTURED SOLUTIONS, LLC.	38,445.00	WWTP
STRUCTURED SOLUTIONS, LLC.	1,948.00	WWTP
JOHN JONES CHEVROLET BUICK	554.51	WWTP
BOYD COMPANY	730.00	WWTP
THE GOODYEAR TIRE & RUBBER CO.	93.65	WWTP
ESTES WASTE SOLUTIONS, LLC.	166.25	WWTP
MINICAM INC.	379.00	WWTP
MINICAM INC.	239.00	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	63.30	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	25.89	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	27.97	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	17.94	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	25.16	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	17.99	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	118.08	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	69.89	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	46.66	WWTP
CONSOLIDATED PIPE & SUP CO INC	4,141.95	WWTP

Total **141,745.89**

BORDEN TRI-COUNTY WATER	506.52	TU/T
INFORMATION RESOURCES, INC.	81.22	TU/T
DUKE ENERGY	37.75	TU/T
DUKE ENERGY	37.12	TU/T
DUKE ENERGY	40.82	TU/T
DUKE ENERGY	353.88	TU/T
DUKE ENERGY	1,014.97	TU/T
DUKE ENERGY	279.52	TU/T
DUKE ENERGY	18.99	TU/T
DUKE ENERGY	33.13	TU/T
DUKE ENERGY	25.68	TU/T
DUKE ENERGY	126.25	TU/T
DUKE ENERGY	965.02	TU/T
CROWN SERVICES INC	746.33	TU/T
KIGHTLINGER & GRAY, LLP	60.00	TU/T

SECURITY PROS, LLC	62.00	TU/T
CENTERPOINT ENERGY	189.52	TU/T
CENTERPOINT ENERGY	411.82	TU/T
CENTERPOINT ENERGY	231.01	TU/T
CENTERPOINT ENERGY	1,422.18	TU/T
CENTERPOINT ENERGY	96.99	TU/T
CENTERPOINT ENERGY	618.30	TU/T
CENTERPOINT ENERGY	1,415.48	TU/T
MERCER, RON	7.68	TU/T
INDIANA AMERICAN WATER	66.60	TU/T
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU/T
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU/T
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU/T
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU/T
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU/T
POSTMASTER	1,020.00	TU/T
AT&T	1,009.84	TU/T
DUKE ENERGY	4,680.46	TU/T
DUKE ENERGY	40,573.96	TU/T
DUKE ENERGY	1,484.10	TU/T
DUKE ENERGY	167.40	TU/T
DUKE ENERGY	49.57	TU/T
L&D MAILMASTERS, INC.	454.57	TU/T
L&D MAILMASTERS, INC.	553.26	TU/T
L&D MAILMASTERS, INC.	187.46	TU/T
CROWN SERVICES INC	453.60	TU/T
CROWN SERVICES INC	757.58	TU/T
ROBERTSON, CASEY	36.13	TU/T
FROST BROWN TODD, LLC	9,006.50	TU/T
RIVERLINK	22.62	TU/T
SFR 3, LLC	98.36	TU/T
SUMMERS, KATHERINE	228.97	TU/T
SHOUGHNESSY, KENDALL	30.72	TU/T
STORMWATER/DRAINAGE FUND	79,644.10	TU/T
SANITATION FUND	259,419.12	TU/T
INDIANA AMERICAN WATER	63.03	TU/T
INDIANA AMERICAN WATER	29.18	TU/T
INDIANA AMERICAN WATER	29.16	TU/T
INDIANA AMERICAN WATER	23.97	TU/T
INDIANA AMERICAN WATER	29.16	TU/T
INDIANA AMERICAN WATER	54.90	TU/T
INDIANA AMERICAN WATER	65.13	TU/T
FLOYDS KNOBS WATER	23.10	TU/T
AT&T	281.56	TU/T
DUKE ENERGY	67.10	TU/T
DUKE ENERGY	607.85	TU/T
DUKE ENERGY	53.65	TU/T
DUKE ENERGY	222.92	TU/T
DUKE ENERGY	964.94	TU/T
DUKE ENERGY	194.46	TU/T
DUKE ENERGY	880.78	TU/T
WEX BANK	6,000.42	TU/T
CONSTELLATION NEWENERGY	8,679.19	TU/T

AT&T	19.70	TU/T
MIDDLETON, MATTHEW	250.00	TU/T
SEWER MONTHLY DEBT SERVICE TRANSFER	123,673.00	TU/T
Total	550,961.15	
 BANK SERVICE FEES	 5,000.54	 BSF
Total	5,000.54	
Grand Total	723,309.68	

Mr. Wilkinson moved to approve the above claims, Mr. Grimes second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 9:40 a.m.

Mayor Gahan, President

Vicki Glotzbach, City Clerk