

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, SEPTEMBER 10, 2024 AT 10:00 A.M.

PRESENT: David Brewer, member, Cheryl Cotner-Bailey, member, and Mickey Thompson, president.

OTHERS PRESENT: Deputy Fire Chief Kron, Police Chief Bailey, David Harbison, Mike Wallace, Phil Aldridge, Brad Ramsey, Brian Slade, David Rake, Linda Moeller, David Hall, Larry Summers, Jessica Campbell, Sean Payne, Sam Sher, Krystina Jarboe, Scott Wood, Councilman Dickey and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:10 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Kevin Zurschmiede re: Accessing 3700 Green Valley Rd. behind Cheryl Dr. for logging

Mr. Zurschmiede explained that he has been working with David Cox who is a forester to harvest trees on his property near Green Valley Road between Whippoorwill and Cheryl Drive. He stated that he obtained a variance from planning and zoning and one of their stipulations was to get approval from this board to access the property.

Mr. Thompson stated that the biggest concern they had was that the access was going to be the city right-of-way between the two neighbors.

Mr. Zurschmiede stated that it is an unapproved platted piece that goes back to his property. He explained that the part of the discussion was any damaged that may occur and part of the contract with the forester is that the logging company will restore the area back to its current condition.

Mr. Thompson asked if his forester is going to put in a rock road.

Mr. Zurschmiede stated that he is going to put in a plank road that runs back to the property and they purposely delayed to this time of year because it is dry.

Mr. Thompson asked when they want to start.

Mr. Zurschmiede replied two weeks.

Mr. Thompson asked if the owners of the adjacent properties know that this is going to happen.

Mr. Zurschmiede stated that he hasn't but the forester knows that they have to have a meeting with the two neighbors before they get started. He explained that part of the stipulations from planning and zoning was to let the entire neighborhood know and they will do that a day before the work starts. He stated that there was a lot of discussion at the planning meeting so most people are aware of what is going on and that he has approval to do the work. He added that they are going to post signs as well.

Mrs. Cotner-Bailey asked if he could give the neighbors a little more notice than the day before just in case there are any issues.

Mr. Zurschmiede stated that they can do that. He added that once they get a definite date from the forester, he will notify the neighbors.

Mr. Summers stated that October 1st is the beginning date to stop cutting down trees for Indiana bats and asked if they will have someone check on the trees being cut down.

Mr. Thompson stated that there is a list and he would image that the forester knows what species the bats nest in.

Mr. Zurschmiede stated that David Cox is the most licensed/reputable foresters in this area and that is who is heading up the whole project. He added that part of the stipulations from planning and zoning is that the work is done according to Indiana forestry laws. He explained that what they are doing is called a select harvest which is taking down some of the mature trees, not all of them. He stated that they indicated that it will be a two-week process depending on the weather.

Mr. Thompson stated that he spoke with the forester when this initially started regarding concerns with the creek and he was assured that the forester was aware of what the requirements are regarding that.

Mr. Zurschmiede stated that they did discuss that as well and he knows that they can't stop up the creek and when they finished it has to be restored to as-good or better conditions that it is now for drainage.

Mr. Thompson stated that this was the concern of some of the neighbors there as well.

Mr. Zurschmiede stated that Mr. Cox informed him that it will be better than it is now because it hasn't been maintained in years.

Mr. Thompson stated that the only thing he would like to see is more advanced notice for the neighbors.

Mr. Zurschmiede stated that he would have his office manager work on that today.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

2. Paul Baker re: Request for Dumpster to be placed at 1829 E. Oak Street

Mrs. Glotzbach stated that Mr. Baker is using CCE, Inc. for the dumpster and he would like to place it on Wednesday, September 11th until Wednesday, September 25th.

Mrs. Cotner-Bailey asked if he was doing a remodel or cleaning out a home.

Mrs. Glotzbach stated that she believes he is cleaning out a home.

Mrs. Cotner-Bailey asked the clerk to let Mr. Baker know that he needs to use reflective tape and/or cones so that the dumpster can be seen at night.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

COMMUNICATIONS – PUBLIC:

UNFINISHED BUSINESS:

1. Harvest Homecoming Festival re: Banner permit request

Mr. Thompson stated that this banner permit request has been resubmitted on the current application.

Mrs. Cotner-Bailey stated that it looks like they are asking for three weeks and asked if we normally let them put it up for that long.

Mr. Rake stated that it is normally the two-week period.

Mrs. Cotner-Bailey moved to approve with the corrected dates of Monday, September 30th to Monday, October 14th, Mr. Brewer second, motion carries.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Krystina Jarboe re: Special Event Permits

- **Saturday, October 5 to Sunday, October 6 – Raven’s Roost: Kentuckiana Medieval Faire**
- Request to close W 1st Street between YMCA & FCBC
- Event will be from noon to 9:00pm both days
- Requested rain dates of Saturday, October 12 to Sunday, October 13

Ms. Jarboe stated Mr. Brian Hampton is here to answer any questions.

Mrs. Cotner-Bailey asked if this is the second year for this event but the first year it is multiple days.

Mr. Hampton replied yes. He stated that this year they already have 5800 people signed up.

Mrs. Cotner-Bailey asked if they have only two people for security.

Mr. Hampton replied yes and stated that it is a family event.

Mrs. Cotner-Bailey asked if they could up that to more than two people since they have so many anticipated to attend.

Mr. Hampton stated that they can.

Mr. Thompson asked if the booths would be in the street.

Mr. Hampton replied yes and stated that the entertainment will be on the inside.

Mr. Thompson asked if this was the same event they had issues with the cars.

Mr. Hampton stated that was Harvest and this event isn’t during Harvest.

Mrs. Cotner-Bailey stated that the rain dates would be during Harvest.

Mr. Hampton stated that they have other events scheduled so in all honestly there won’t be a rain date.

Mrs. Cotner-Bailey asked about the trash plan since they are expecting so many attendees.

Mr. Hampton explained that they have disposable containers every 20 feet.

Mrs. Cotner-Bailey asked if they would have people monitoring the festival area and emptying the cans throughout the event.

Mr. Hampton replied yes and stated that they didn’t have any issues with it last year.

Mr. Thompson asked if they worked out allowing YMCA access to their parking lot there last year.

Mr. Hampton stated that their proposal was to give them access off of Main but the board had concerns about reaction time if someone were to make a sharp turn.

Mr. Thompson stated that he though they left the back row open just short of the end of the street.

Mr. Hampton stated that is correct, and the YMCA has access to their entire lot through the back side.

Mrs. Cotner-Bailey asked about the safety trailer.

Mr. Hampton explained that it was requested from this board last year and it was basically a flatbed truck with hay on it to act as a barrier.

Mrs. Cotner-Bailey asked if it will be manned.

Mr. Hampton replied no.

Mrs. Cotner-Bailey asked Police Chief Bailey how much security he thinks they should add.

Police Chief Bailey stated that they didn't have any issues last year so four should be sufficient to accommodate the added attendees.

Mr. Hampton stated that part of the added attendance is due to it being two days this year.

Mrs. Cotner-Bailey stated that it is always better to err on the side of caution.

Police Chief Bailey asked if the trailer is hooked to a truck or vehicle at all times just in case emergency services need to access it.

Mr. Hampton stated last year the trailer they used took the width of the road.

Police Chief Bailey stated that his concerns are just about emergency access and if the trailer could be moved fairly quickly if needed.

Mr. Hampton stated that he doesn't think there is enough room for a trailer and a vehicle.

Mr. Thompson reminded them that there is a railroad entrance at the end of the road and they usually asked them to put up barricades during Harvest Homecoming to make sure it doesn't get blocked.

Mrs. Cotner-Bailey stated that they may reach out to them as a courtesy.

Mr. Hampton stated that he would be happy to reach out to them if the board could provide him with a contact.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

2. Scott Wood re: Appointment to Plan Commission.

Mr. Wood reminded the board that they have an open appointment to the Plan Commission. He stated that previously Mr. FitzGerald was their appointment, but he is now a council representative and is prohibited from continuing to serve.

3. Vicki Glotzbach re: Handicapped sign request at 216 Green Street

Mrs. Glotzbach stated that the traffic division has recommended approval for this handicapped parking spot request and now it needs this board's approval.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

4. Larry Summers re: Paving Update

Mr. Summers reported that Louisville Paving is continuing their work on Linda Drive in preparation for the concrete curb/gutter. He stated that the milling/patching/paving along Aebersold Drive, Aebersold Court and Beeler Street will take place this week and there is a small area of Silver Street that is completed.

5. Mickey Thompson for Duke Energy re: Encroachment permit requests to remove a pole and bore under Dent Avenue to reconfigure for underground service to 213 Highland Avenue and to bore under the alley in the rear of 1320 Culbertson Avenue to install new service

Mr. Thompson stated that supporting documents are attached for the board to review.

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

6. Mickey Thompson for CenterPoint Energy re: Encroachment permit request to replace gas service to 107 and 115 Franklin Drive

Mr. Thompson stated that supporting documents are attached for the board to review.

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

7. Mickey Thompson for AT&T re: Encroachment permit request to install underground infrastructure in the Glenview Heights, Village Pine, Wooded Valley and Mills Lane area

Mr. Thompson stated that he attached the maps in the packet and has photos if the board would like to review them.

Mrs. Cotner-Bailey asked if there is much restoration that takes place from boring work.

Mr. Thompson explained that this is a small hole that takes up less area and some will have potholes.

Mrs. Cotner-Bailey asked if they are communicating with the residents in advance.

Mr. Thompson replied yes and stated that it is a requirement.

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

8. Mickey Thompson re: Dumpster permit request at 820 E. 11th Street

Mr. Thompson stated that this is the dumpster request that he reached out to the board members about and explained that it was an emergency request and should already be gone.

Mrs. Cotner-Bailey moved to approve, **Mr. Brewer** second, motion carries.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 08/20/24 to 09/09/24 in the amount of \$3,632,346.06:

General Claims (Bank 1):	\$249,638.68
Fire Department:	\$5,800.66
Police Department:	\$61,496.75
Street Department:	\$1,04364
Parks Department:	\$21,037.79

Medical/Drug Fund (Bank L):	\$594,051.83
Payroll Claims (Bank 1):	\$2,154,143.74
Sanitation Fund:	\$264,105.60
Thursday Utility Claims:	\$237,513.44
Bank Service Fee:	\$43,513.93

Total: \$3,632,346.06

Mrs. Cotner-Bailey moved to approve the above claims, Mr. Brewer second, motion carries.

Mrs. Moeller presented the BOW Interfund Transfers for 08/20/24 to 09/09/24 in the amount of \$944,000.00:

Interfund Transfers	\$944,000.00
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Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

Mrs. Moeller presented the following ARP claims for the period of 08/20/24 to 09/09/24 in the amount of \$144,712.00:

ARP Claims (Bank 6):	\$144,712.00
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Mr. Brewer moved to approve the above ARP claims, Mrs. Cotner-Bailey second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for September 3, 2024 as corrected, Mr. Brewer second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:53 a.m.

Mickey Thompson, President

Vicki Glotzbach, City Clerk