AGENDA

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, APRIL 15, 2025 AT 10:00 A.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

- 1. Brandon Hartfield, Cristiani re: Request to close sidewalk between 603 and 613 E. Market Street and request to close alley between Market and Spring and between 6th and 7th
- 2. Josh Stepro, Hutchins Telecom re: Encroachment permit request to install underground conduit and fiber Grant Line Road (Mt. Tabor to Charlestown Road) and (Bald Knob to Hausfeldt Lane)

COMMUNICATIONS – PUBLIC:

UNFINISHED BUSINESS:

1. May 24 – Thrive RCO: Run for Recovery 5k

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Mickey Thompson for Miller Pipeline/CenterPoint re: Encroach permit request to install gas service at 1202 Naghel Street

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Regular Meeting Minutes for April 8, 2025

ADJOURN:

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, APRIL 8, 2025 AT 10:00 A.M.

PRESENT: Cheryl Cotner-Bailey, member, David Brewer, member, and Mickey Thompson, president.

OTHERS PRESENT: Fire Chief Juliot, Assistant Police Chief Fudge, David Heeke, Brad Fair, Brad Hicks, Brad Ramsey, Conner Slade, Mike Wallace, Krystina Jarboe, Wendy Byrn, Sandy Boofter, Sean Payne, Larry Summers, Councilman Dickey and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:07 a.m.

BIDS:

NEW BUSINESS:

1. Dylan Davis re: Solicitor's permit for popcorn, trash bags and various cleaning supplies

Mr. Davis was not present.

COMMUNICATIONS – PUBLIC:

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

- 1. Krystina Jarboe re: Special Event Permits
 - Saturday, May 24 Thrive RCO: Run for Recovery 5k
 - Request to use the amphitheater (7am to 1pm)
 - Request to use the amphitheater restrooms (7am to 1pm)
 - Will have volunteers stationed at railroad crossing

Mrs. Cotner-Bailey stated that restrooms will probably be a problem and asked Ms. Jarboe if she wanted to reach out to them regarding that before approval.

Mr. Thompson stated that they can take actions but they need to let them know that the restrooms will likely not be open. He explained that under water right now and at the flood control meeting this morning they discussed the major work that will need to be done once the water recedes.

Mrs. Cotner-Bailey said that they may want to get a porta potty.

Mr. Thompson added that the city may have one available if the restrooms aren't in use.

Ms. Jarboe asked where the board would like portable restrooms to be places for the event and if a parking space would be better than the grass.

Mrs. Cotner-Bailey stated that she should get with Mr. Hicks but a hard surface would be preferrable. She added that depending on the situation, flood control may have portable restrooms set out since the main building will be unusable. She asked if this is the first time that they are having a 5K event.

Ms. Jarboe replied yes.

Mr. Thompson asked if they are going to have a welcome station at the bottom of the steps on Pearl Street.

Ms. Jarboe replied yes.

Mr. Thompson asked if they will be using City Hall and YMCA parking.

Ms. Jarboe replied yes. She added that the volunteers and staff will park at the amphitheater parking lot.

Mrs. Cotner-Bailey suggested that they take it under advisement so that Ms. Jarboe can reach out to them regarding the board's concerns.

Mrs. Cotner-Bailey moved to take this under advisement so that Ms. Jarboe can relay the board's concerns to them regarding the flooding, Mr. Brewer second, motion carries.

- Saturday, September 6 Cardinal Ritter Birthplace: S Ellen Jones Neighborhood **Street Festival**
- Request for NAPD & NAFD presence
- Request for road closures: E 13th St & E Oak St (10am to 2pm)
- Request for barricades to be dropped at:
 - S Ellen Jones parking lot
 E Oak St & E 13th St

 - o Before alleyway off of E 13th St (before Culbertson Ave)
 - Close off alleyway on both sides of E 13th St between E Elm St & E Oak St

Mr. Thompson asked if anything has changed from prior years.

Ms. Jarboe stated that the road closure is for a shorter amount of time by about an hour.

Mrs. Cotner-Bailey asked if they will have vehicles parking behind the barricades.

Ms. Jarboe replied yes.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

2. Vicki Glotzbach re: Handicapped Parking Space at 1511 E. Oak Street

Mrs. Glotzbach stated that Diane McLean called her office to request a handicapped parking space at 1511 E. Oak Street. She explained that the traffic division has made a site visit and recommends approval.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

3. Mickey Thompson re: 2024 Paving Project Update

Mr. Thompson stated that they weren't able to mobilize due to the flooding.

4. Mickey Thompson for Duke Energy re: Encroachments permit to replace equipment and underground cable near 75 Wolfe Trace Ct., and replace pole 416-377 near 1103 State St. (Ealy St.)

Mr. Thompson stated that photos are attached for the board to review.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

5. Mickey Thompson for Dennis Flispart re: Encroachments to replace the existing driveway at 223 Redwood Dr.

Mr. Thompson explained that his intention is to replace the driveway up to the existing apron so he wouldn't need a curb cut permit unless he runs into an issue.

Mrs. Cotner-Bailey moved to approve subject to him actually needing to cut into the curb, Mr. Brewer second, motion carries.

6. Mickey Thompson for CenterPoint Energy re: Encroachments permit to install new gas main near 1306 Valley View Dr., and repair gas service to 409 Ealy St.

Mr. Thompson stated that there is a photo attached and they can see where the marker for the existing gas main is and there is a gap that they will bore under the creek to tie the two mains together. He added that they will be out flagging traffic but they won't be cutting into the road. He explained that there is a map attached for the Ealy request that shows that the work is in the street but when he did a site visit there is a 9X13 section where a repair has already been made so he will need to contact them to see if it was an emergency repair or separate work.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

7. Mickey Thompson for LUMOS Fiber re: Encroachments permit to install conduit and fiber along Bald Knob Rd. from Grant Line Rd. to the County Line

Mr. Thompson stated that there are photos attached of where they have already placed their fiber and conduit.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

8. Mickey Thompson re: Commending first responders during flood.

Mr. Thompson explained that Mayor Gahan always likes to talk about the excellent team he has working for him and he commended all the city first responders including storm water, flood control, street department, wastewater and any other employee that did an excellent job of taking care of the city during the storm and flooding.

APPOINTMENTS:

CLAIMS:

Mrs. Boofter presented the following claims for the period of 03/25/25 to 04/07/25 in the amount of \$1,651,994.72:

General Claims (Bank 1):	\$88,523.55
Fire Department:	\$42,215.60
Police Department:	\$39,250.74
Street Department:	\$2,388.61
Parks Department:	\$9,057.76
Medical/Drug Fund (Bank L):	\$913.00
Payroll Claims (Bank 1):	\$1,315,985.24
Sanitation Fund:	\$ -
Thursday Utility Claims:	\$ -
Bank Service Fee:	\$ -

Total: \$1,986,394.67

Mr. Brewer moved to approve the above claims, Mrs. Cotner-Bailey second, motion carries.

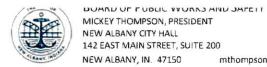
Mrs. Boofter presented the following ARP claims for the period of 03/25/25 to 04/07/25 in the amount of \$2,199.33:

ARP Claims (Bank 6):

\$2,199.33

APPROVAL OF MINUTES:	
Mr. Brewer moved to approve the Regular Cotner-Bailey second, motion carries.	r Meeting Minutes for April 1, 2025, Mrs.
ADJOURN:	
There being no further business before the	e board, the meeting adjourned at 10:34 a.m.
	Vial: Class hade City Class
Mickey Thompson, President	Vicki Glotzbach, City Clerk

Mr. Brewer moved to approve the above ARP claims, Mrs. Cotner-Bailey second, motion



NEW ALBANY, IN. 47150 mthompson@cityofnewalbany.com

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APPLICATION - ENCROACHMENT PERMIT

PERMIT NUMBER:		
1. ENCROACHMENT LOCATION INFORMATION	CONTRACTOR OF THE CONTRACTOR O	
Address or Location of Encroachment: Grant Line Road and Mt	Tabor Road	
Subdivision or Development Name:		
2. CONTRACTOR/UTILITY APPLICANT INFORMATION		
Contractor/Utility name: Hutchins Telecom C	Contact Name: Josh Stepro	
Address: 1281 E Bluelick Rd City: St	hepherdsville State: KY Zip: 40165	
Phone: 812-267-3136 Email: jstepro@hutchi	nstelecom.com	-
Subcontractor name:	Phone:	
3. OWNER INFORMATION		
Property owner's name:	Phone:	
Email:		
4. ENCROACHMENT INFORMATION		
a. Please describe proposed work: Fiber cable boring and cro	ossing	
o. Location of Work: Street Alley Sidewalk	City Right-of-Way	
c. Type Cut Bore Trench	Aerial Other	-
d. Type of Construction Water Gas Electric	(explain) ☐ Telephone ☐ CATV ☐ Fiber Optic	
Sewer	Stormwater Other (explain)	_
e. Mew Construction Existing Construction Sidewall	k Construction Street Trees	
Surface Type Concrete Asphalt Brick/Paver	✓ Gravel/Dirt/Grass	
	6 026	
g. Total width of traffic portion of street or road affected by permit (in fe		_
n. Number of Traffic Lanes Road Closed? Estimated Project Start Date: 12/16/24 Es	Yes* Mo If yes, duration: *May require Board of Works Appr stimated Project Completion: 2/14/25	



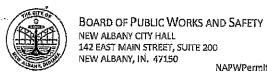
MICKEY THOMPSON, PRESIDENT NEW ALBANY CITY HALL 142 EAST MAIN STREET, SUITE 200

NEW ALBANY, IN. 47150 mthompson@cityofnewalbany.com

Date Office Use Only

APPLICATION - ENCROACHMENT PERMIT

PERMIT NUM	BER:	-			
1. ENCROACHMENT LO	CATION INFORMATION		Market Consideration Control of Consideration Considerations		
Address or Location of E	ncroachment: Grant Li	ne Road			
Subdivision or Developm	nent Name:				
2. CONTRACTOR/UTILIT	Y APPLICANT INFORMATION	ON			
Contractor/Utility name:	Hutchins Telecom		Contact Name:Josh	Stepro	
Address: 1281 E Blu	elick Rd	City:	Shepherdsville	State: KY Zip: _	40165
Phone: 812-267-31	36 Email	jstepro@hut	chinstelecom.com		
Subcontractor name:				Phone:	
3. OWNER INFORMATIO	ON				
Property owner's name:				Phone:	
Email:					
4. ENCROACHMENT INF	ORMATION				
a. Please describe propo	osed work: Fiber cabl	e boring and	crossing		
	•				
b. Location of Work:	Street Alle	y 🔲 Sidewa	lk City Right-of-Way	Easement	
c. Type	Cut Sor	e 🔲 Trench	Aerial	Other	
d. Type of Construction	☐ Water ☐ Gas	Electric	Telephone	(explain) CATV Fib	er Optic
	Sewer		Stormwater	Other	<u> </u>
e. New Construction	n Existing Constru	iction Side	ewalk Construction	(explain) Street Trees	
f. Surface Type	Concrete Asp	halt 🔲 Brick/P	aver Gravel/Dirt/Grass		
	Other (explain):	***************************************		100	
g. Total width of traffic po	ortion of street or road aff			Length (in feet): 496	2
h. Number of Traffic Lane	es Roa	d Closed?	Yes* V No	If yes, duration: *May require Board of Wo	orks Approva
Estimated Project Start D	ate: 12/1/24		Estimated Project Comple		. ,



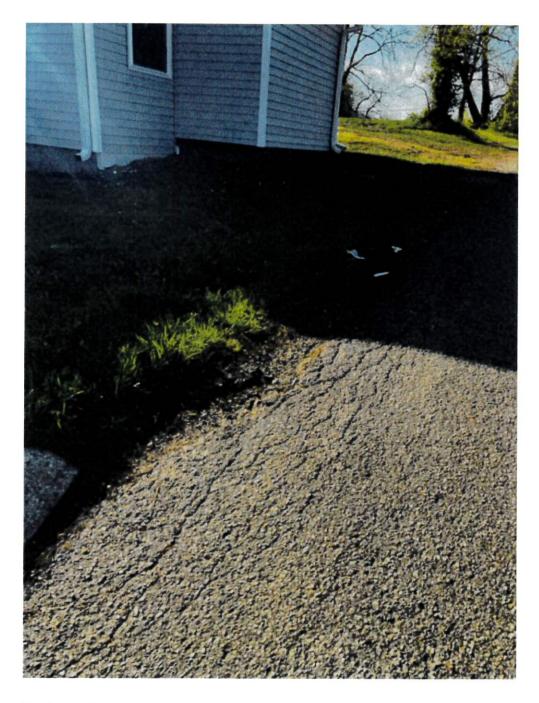
NAPWPermits@cityofnewalbany.com

APPLICATION - ENCROACHMENT PERMIT

PERMIT NUMBER:		. .				
ENCROACHMENT LOCATION IN Address or Location of Encroachment				地域でします アルコンドル		
Subdivision or Development Name					·	
2. CONTRACTOR/UTILITY APPLICA						
Contractor/Utility name: Miller						ne ingawa a Men
Address: 8850 Crawfordsvill						7in: 46234
Phone: 317-671-0909						
Subcontractor name: Case	·-··				_ Phone: 812-	343-3331
3. OWNER INFORMATION						
Property owner's name:						
Email:						
4. ENCROACHMENT INFORMATIO					en e	
			irkaria (a ili), ,	্ প্রতিক্রিক	Bulletin To the second	alament võis 700.
a. Please describe proposed work:						
b. Location of Work: Stre	,	Sidewalk	City Rig	ght-of-Way	Easement	:
c. Type	Bore	Trench	Aerial		Other (explain)	
d. Type of Construction War	ter 🗸 Gas	Electric	Teleph	one	CATV	Fiber Optic
Sew	er er		Stormy	water	Other	
e. 🗸 New Construction	Existing Constructic	on Sidewa	k Constructio	on	(explain) Street Tre	es
f. Surface Type Con	crete 🔲 Asphalt					
***********	er (explain):					
g. Total width of traffic portion of st	reet or road affects	ed by permit (in fe	et): 0		Length (in fee	et): 0
h. Number of Traffic Lanes 0	Road Cl		Yes*	✓ No	lf yes, durat	0
Estimated Project Start Date: 4/	15/2025	E	stimated Proj		*May require Bo	ard of Works Approva

SEP 114 29231 Address: 1202 Naghel 87 Submitted by: Wayne Holl Phone #: 502-210-0112 Date permit needed by: 4-/5-23 (allow 5± business days) Now Albany PermitsType: O∕City O County O INDOT (MOT Page # ____) County: Floyd County: <u>Floyd</u> Township: <u>New Albady</u> Project: M New Service O Retire Service O Replace Service O Repair Service O EMERGENCY Repair completed CenterPoint。 Energy Excavation is 60 ON 05 OE OW of centerline of 400 ST 6 ON OS OE OW of centerline of Neghol Vis ROW:Method(s): O Bore : 👂 Tap Pit : O Trench O Gut 🦮 Lape Glosure: : O Yes Ø No Road Closure: - @ Yes Ø No ROW/Area(s): O Street O Sidewalk O Alley Ø Others Alfany Equipment: A Yes, O No. ROW Surfaces(s): O Asphalt O Concrete O Gravels O Grass Excavation dimensions: (1) Drix 4/ Wx 4/6 //1 Service Length: 40 Bore Length: 65 (fapplicable)





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