

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA,
WILL BE HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON THURSDAY,
DECEMBER 12, 2024 AT 9:15 A.M.**

PRESENT: Ed Wilkinson, member, Nathan Grimes, member, and Mayor Gahan, president.

ALSO PRESENT: April Dickey, Larry Summers, Mike Wallace, Shane Gibson, Sandy Boofter and Mindy Milburn

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Grimes moved to approve the November 27, 2024 Regular Meeting Minutes as amended, Mr. Wilkinson second, all voted in favor.

BIDS/CONTRACTS:

1. Mike Wallace re: Change order (Elm Street 30" Sewer Replacement Project)

Mr. Wallace presented Change Order No. 1 in the amount of \$8,945.00. He explained that this is for materials and labor to reconnect the 6" line associated with the project that was discovered during excavation. He added that it wasn't on any of their maps and was reinstated.

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.

2. Mike Wallace re: Request for Final Completion Pay Application #1 (Elm Street 30" Sewer Replacement Project)

Mr. Wallace presented the contractors application for final payment in the amount of \$546,006.00 which includes the change order and it does coincide with what the board approved for the project.

Mr. Wilkinson asked if this is the final paperwork after all the steps and checklists have gone through.

Mr. Wallace replied yes and stated that they have not submitted any pay apps along the way.

Mayor Gahan asked about EJCDC because he doesn't recall seeing that before.

Mr. Grimes stated that it is a standard engineering form.

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor

NEW BUSINESS:

COMMUNICATIONS - PUBLIC:

COMMUNICATIONS - CITY OFFICIALS:

1. Resolution setting salaries for non-bargaining employees

Mr. Gibson explained that this is the standard yearly responsibility for setting the salaries and budget for 2025.

Mr. Wilkinson asked Mr. Wallace if he is okay with everything

Mr. Wallace stated that he is and added that everyone is happy about the deferred comp option so they do appreciate that addition.

Mayor Gahan stated that it has been a long time coming.

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.

2. Resolution regarding transfer of funds to support Capital Improvements and setting budget

Mr. Gibson stated that this resolution transfers funds from the general operating account into a capital improvement fund (sewer improvement fund). He added that they know they have two larger projects that they will be working on in 2025, including the upgrade UV project and upgrades at the plant. He explained that these are capital improvements and the proper way to do this will be to transfer \$2.7M from the operating account over to the capital improvement fund, and as they are working on these projects, they will be expensed from this account instead of the monthly operating account.

Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.

SEWER ADJUSTMENTS:

FINANCIAL REPORT:

Mr. Wilkinson reported that the final numbers for November shows a consistent revenue for the year at 2% over budget and the expenses are running ~11% under budget. He stated that they are in excellent shape cash-wise with a couple of million to use for capital projects.

TABLED ITEMS:

OLD BUSINESS:

UTILITY REPORT:

Mr. Wallace reported the UV project is on track and everything is going well.

Mr. Wilkinson asked about the change in chemicals and if the process is running better.

Mr. Wallace stated that the cost is more but it lasts longer and he thinks they are seeing better results.

Mr. Wilkinson stated that better results are hard to achieve so that is a big deal.

New Albany Wastewater Utility Monthly Report Summary for September 2024

Influent / Effluent Quality

The treatment plant was in full compliance for the month of September.

Pretreatment

There were 35 grease trap inspections submitted.

Facility Operations

77 dry tons of bio solids were removed from the WWTP.

The WWTP was at 93% of its Total Suspended Solids design limit and at 68% of its CBOD design limit.

There was 10.40 inches of rain for the month.

Preventative and Unscheduled Maintenance

353 preventative work orders were completed and 12 corrective work orders were completed for the WWTP and Lift Stations.

Highlights

Replaced chemical feed pump at Valley View Lift Station.

Replace UV breaker.
Replaced conveyor belt on press floor.
Annual generator service was preformed throughout the system.

Sanitary Collection System

<i>Project</i>	<i>Current Month</i>	<i>Year-to-Date</i>		
<i>Sanitary Sewer Flushed/ft</i>	<i>23330</i>	<i>148843</i>		
<i>Sanitary Sewer Televised/ft.</i>	<i>9668</i>	<i>108022</i>		
<i>CIPP Installed/ft</i>	<i>0</i>	<i>0</i>		
<i>Tap Inspections</i>	<i>12</i>	<i>95</i>		
<i>Locates</i>	<i>860</i>	<i>6369</i>		
<i>Pipe Patches</i>	<i>4</i>	<i>42</i>		
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Emergency Locates</i>
<i>26</i>	<i>2</i>	<i>1</i>	<i>19</i>	<i>4</i>

Preventative and Unscheduled Maintenance

157 preventative work orders were completed and 48 corrective work orders were issued for the Collection System.

Construction Highlights

# Manhole Repairs	#Manhole Installations	#Pipe Patches
2	2	4
#Main Line Repairs	#Lateral Repairs	Easement Maintenance
1	1	0

Annual/Semi Annual, Monthly Routine and Preventative Sewer Cleaning

184 E Market St	1742 Ekin Ave
2601 Pamela Dr	34 Oxford Dr
1135 Griffin St	928 Pennwood Dr

Chemical Root Treatment

2714 Linda Dr	907 Oakland Dr
833 Cedar Bough Pl	918 Korb Ave
546 Beharrell Ave	Myrtle Ave
912 Korb Ave	3313 Norwood Dr
1591 Slate Run Rd	401 Captain Frank Rd
608 Kent Dr	615 Lynn Rd
2105 Charlestown Rd	1215 Indiana Ave
1831 1/2 Center St	411 Highland Ave
Bentbrook Dr	

Facility Safety

The monthly safety inspection rating was 98.44%. The safety training covered Trench and Shoring.

Projects

Elm Street Brick Sewer Replacement

All work is complete.

720 Building Repair

The design phase is complete.

Phosphorus Building Expansion

The design phase is complete.

UV Disinfection

Currently in the design phase.

CLAIMS:

Mrs. Boofer presented the Sewer Claim Docket for 11/27/24 to 12/11/24 in the amount of \$788,833.44

L&D MAILMASTERS, INC.	433.75	Sewer
L&D MAILMASTERS, INC.	527.89	Sewer
L&D MAILMASTERS, INC.	186.40	Sewer
CROWN SERVICES INC	555.98	Sewer
Total	1,704.02	
BLACK DIAMOND	65.00	WWTP
BLACK DIAMOND	70.00	WWTP
BLACK DIAMOND	45.00	WWTP
MICROBAC LABORATORIES INC	66.00	WWTP
MICROBAC LABORATORIES INC	305.00	WWTP
QUILL	123.13	WWTP
CINTAS #302	233.60	WWTP
CINTAS #302	233.60	WWTP
SOUTHERN IN WASTE SYSTEMS LLC	49,386.75	WWTP
CULLIGAN WATER SYSTEMS	80.00	WWTP
EARTH FIRST	387.77	WWTP
MIKE SMITH FIRESTONE	50.00	WWTP
COPIER MART	374.93	WWTP
NORTON AND ASSOCIATES PLUMBING	1,975.00	WWTP
USA BLUE BOOK	931.22	WWTP
USA BLUE BOOK	138.15	WWTP
USA BLUE BOOK	46.05	WWTP
USA BLUE BOOK	738.37	WWTP
SPENCER MACHINE & TOOL CO., INC	4,984.89	WWTP
C.C.E., INC.	35.00	WWTP
METRO ANSWERING SERIVCE	175.45	WWTP
EYE-TRONICS	291.95	WWTP
ERNST CONCRETE	518.00	WWTP
NORTHERN SAFETY CO., INC	839.50	WWTP
XYLEM WATER SOLUTIONS USA	1,202.56	WWTP
NAPA OF NEW ALBANY	221.14	WWTP
NAPA OF NEW ALBANY	7.04	WWTP
NAPA OF NEW ALBANY	53.56	WWTP
NAPA OF NEW ALBANY	17.99	WWTP
NAPA OF NEW ALBANY	10.49	WWTP
FROST BROWN TODD, LLC	32,230.06	WWTP
CARD SERVICES	40.00	WWTP
CARD SERVICES	37.46	WWTP
CARD SERVICES	36.95	WWTP
CARD SERVICES	33.80	WWTP

CARD SERVICES	910.00	WWTP
CARD SERVICES	465.00	WWTP
CARD SERVICES	460.53	WWTP
CARD SERVICES	35.16	WWTP
CARD SERVICES	35.70	WWTP
CARD SERVICES	41.97	WWTP
CARD SERVICES	351.00	WWTP
CARD SERVICES	130.00	WWTP
CARD SERVICES	36.87	WWTP
CARD SERVICES	62.99	WWTP
CARD SERVICES	75.54	WWTP
CARD SERVICES	33.14	WWTP
CARD SERVICES	29.94	WWTP
CARD SERVICES	34.97	WWTP
CARD SERVICES	45.98	WWTP
EIC CONTRACTORS INC	510.00	WWTP
EIC CONTRACTORS INC	1,140.00	WWTP
GOTTA GO INC.	3,350.00	WWTP
ERS WIRELESS	750.00	WWTP
SCHWALM USA LLC	6,908.75	WWTP
SCHWALM USA LLC	864.00	WWTP
MSDSONLINE DBA VELOCITYEHS	3,710.00	WWTP
NGT CORP.-COVERALL SERVICE CO.	1,075.00	WWTP
MINICAM INC.	1,302.00	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	59.34	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	10.74	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	9.99	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	11.98	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	66.55	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	13.99	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	13.98	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	13.98	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	95.88	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	57.13	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	60.98	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	24.98	WWTP
HOLMES ACE HARDWARE-NEW ALBANY	80.96	WWTP
VESTIS SERVICES, LLC	542.49	WWTP
VESTIS SERVICES, LLC	400.00	WWTP
Total	119,806.92	
INDIANA AMERICAN WATER	24.57	TU/T
INDIANA AMERICAN WATER	48.49	TU/T
INDIANA AMERICAN WATER	24.57	TU/T
INDIANA AMERICAN WATER	48.49	TU/T
INDIANA AMERICAN WATER	48.49	TU/T
INDIANA AMERICAN WATER	24.57	TU/T
INDIANA AMERICAN WATER	24.57	TU/T
INDIANA AMERICAN WATER	48.95	TU/T
INDIANA AMERICAN WATER	48.49	TU/T
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU/T
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU/T
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU/T
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU/T
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU/T

GIBSON LAW OFFICE, LLC	1,171.64	TU/T
AT&T	292.84	TU/T
DUKE ENERGY	3,307.91	TU/T
DUKE ENERGY	44,074.21	TU/T
DUKE ENERGY	1,245.06	TU/T
DUKE ENERGY	125.86	TU/T
DUKE ENERGY	62.97	TU/T
SIMMONS, JEFF	334.26	TU/T
STORMWATER\DRAINAGE FUND	57,275.12	TU/T
CITY OF NEW ALBANY	200,000.00	TU/T
SANITATION FUND	88,919.97	TU/T
INDIANA AMERICAN WATER	48.49	TU/T
INDIANA AMERICAN WATER	48.49	TU/T
INDIANA AMERICAN WATER	333.69	TU/T
GIBSON LAW OFFICE, LLC	760.97	TU/T
CITY OF NEW ALBANY	120,000.00	TU/T
CITY OF NEW ALBANY	20,000.00	TU/T
FLOYDS KNOBS WATER	24.86	TU/T
FLOYDS KNOBS WATER	24.86	TU/T
FLOYDS KNOBS WATER	24.86	TU/T
AT&T	409.24	TU/T
DUKE ENERGY	50.82	TU/T
DUKE ENERGY	53.76	TU/T
DUKE ENERGY	176.73	TU/T
DUKE ENERGY	727.46	TU/T
WEX BANK	3,495.62	TU/T
QUADIENT LEASING USA, INC.	221.77	TU/T
LANTRIP, WILLIAM	250.00	TU/T
BNY DEC DEBT SERV TRANSFER	123,499.00	TU/T
Total	667,322.50	
Grand Total	788,833.44	

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 9:34 a.m.

Mayor Gahan, President

Mindy Milburn, Deputy City Clerk