

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, MAY 20, 2025 AT 10:00 A.M.**

**PRESENT:** Cheryl Cotner-Bailey, member, David Brewer, member, and Mickey Thompson, president.

**OTHERS PRESENT:** Fire Chief Juliot, Assistant Police Chief Fudge, David Heeke, Phil Aldridge, Brad Fair, Brad Ramsey, Mike Wallace, Wendy Byrn, Krystina Jarboe, Larry Summers, Sean Payne and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson called the meeting to order at 10:06 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Ben Mullins re: Plat approval for Holiday Inn Express**

**Mr. Thompson** asked the board to entertain a motion to table this item for further review before any action is taken.

**Mrs. Cotner-Bailey moved to table this item for further review, Mr. Brewer second, motion carries.**

**2. Morgan Beatty re: Vendor's Permit for Mobile Beverage Service**

**Ms. Beatty** requested permission to park a mobile beverage vendor within the city limits. She stated that she has a small coffee trailer and couldn't find a similar process in New Albany that she has in other counties to be able to operate out of it.

**Mr. Thompson** asked if it will be similar to a food truck.

**Ms. Beatty** replied yes and stated that the health department considers it a food truck. She added that she doesn't service made food and there is not hood system so the noise pollution is very minimal. She stated that she does have all of the permits that she can get at this point but would have to be set up for final inspection by the health department.

**Mr. Thompson** stated that the city has had several requests from food truck vendors and the city is currently working on a policy for this, but they don't have anything in place at this time.

**Ms. Beatty** stated that she has experience with setting these operating procedures up if the city would need any help with that.

**Mr. Thompson** stated that the city's problem is trying to find a place where food trucks can park because they don't want to park them in front of brick-and-mortar restaurants, and this is part of the process that the city is working through now to come up a development.

**Mrs. Cotner-Bailey** stated that typically this board hasn't allowed them to be parked or placed in the city right-of-way and have recommend to those making the request to look for private property and ask for permission.

**Ms. Beatty** stated that she has asked several businesses but they want some sort of document from the city permitting this.

**Mrs. Cotner-Bailey** stated that the city of new Albany does not issue business licenses.

**Ms. Beatty** explained that the businesses she has talked to are looking for something like they do in Jeffersonville where they issue an operating permit specifically for mobile or cart vendors on private property. She added that she would also be happy to take the time to look at the map of New Albany and come up with zone areas that wouldn't conflict with restaurants.

**Mrs. Cotner-Bailey** stated that the board has her contact information so when the city is ready to go down that road, they can make contact with you.

**COMMUNICATIONS – PUBLIC:**

**UNFINISHED BUSINESS:**

**1. Mickey Thompson for James Bell re: Residential parking at 1837 Ekin Avenue**

**Mr. Thompson** explained that Mr. Bell has off-street parking which would typically make him ineligible for residential parking but he stated that there is an apartment building that is taking up much of the on-street parking in the area and he did do a site visit to confirm the location of the apartment building.

**Mrs. Cotner-Bailey** asked if there is a time-frame on approval

**Mr. Thompson** stated that the initial \$250.00 fee is for the first year and set up and then it is a recurring \$100.00 fee every year to maintain it after that.

**Mrs. Cotner-Bailey** asked if they get a placard.

**Mr. Thompson** stated that they get something that goes on their vehicle and they are responsible for calling the police if someone is in their space. He explained that the city places a residential parking permit sign and pavement markings in front of the property. He added that it doesn't look like this would affect anyone in the area if it is installed.

**Mrs. Cotner-Bailey** moved to approve, **Mr. Brewer** second, motion carries.

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Larry Summers re: 2025 Paving Project Update**

**Mr. Summers** reported that as long as the weather cooperates this week, they plan to mill and pave East 10<sup>th</sup> Street, continue concrete work on West Indiana Avenue and follow up with striping.

**Mr. Brewer** asked how long the white markings usually last.

**Mr. Summers** stated that daytime visibility holds up 8-10 years but the beads start breaking down in the reflective material so they are not as visible at night after a few years.

**Mr. Brewer** asked what the reason is for the taller wall on 10<sup>th</sup> Street.

**Mr. Summers** explained that as part of the trail that is going from the Greenway to Bedford, this ties into the flood way and helps control the drainage.

**2. Mickey Thompson for VFW re: Memorial Day Service – May 26 – Market Street closure**

**Mr. Thompson** requested a street closure for the city's Annual Memorial Day Celebration on May 26 from the alley between E. 4<sup>th</sup> and E. 5<sup>th</sup> on Market to E. 11<sup>th</sup>. He stated that they will shut

the road down at about 10:30 a.m. and the ceremony is usually over by noon. He added that if they have bad weather, they will hold the program indoors.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

- 3. Mickey Thompson for Ervin Cable re: Encroachment permit to install fiber optic cable from Jackson St. to E. 6<sup>th</sup> St. along the riverfront, from E. 6<sup>th</sup> St. to alley between Vincennes St. and Galt St. along E. Main St., from alley between Vincennes St. and Galt St. to Beharrell Ave. along E. Main St., Silver St. and Market St., and from Beharrell Ave. and Spring St. to the city limits**

**Mr. Thompson** explained that this it to install fiber in their existing conduit and photos are attached for the board to review.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

- 4. Mickey Thompson for Witten Builders re: Encroachment permit to remove sidewalk to connect to city sewer at 717 Vincennes St.**

**Mr. Thompson** stated that there is a photo attached to the permit application of the sidewalk panel that they want to take out to connect to city sewer.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

- 5. Mickey Thompson for Duke re: Encroachment permit to replace five poles along Mt. Tabor Rd. between Klerner Ln. and Amy Ct.**

**Mr. Thompson** stated that there are photos attached for the board to review adding that he isn't sure if this had anything to do with the city road project or just poles that needed to be replaced.

**Mrs. Cotner-Bailey** asked if these will have to be moved when they city starts that phase.

**Mr. Summers** stated that as part of the project they were looking at utility coordination but the federal portion is on hold, so if they are moving forward, he would make sure that they are doing so in preparation of the work.

**Mr. Thompson** stated that he will reach out to Duke to clarify.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

- 6. Mickey Thompson for Chase Murphy Enterprises re: Encroachment permit to install sewer taps at 229 W. 9<sup>th</sup> St. (alley), 219 W. 8<sup>th</sup> St. (alley), 422 W. 7<sup>th</sup> St. (alley), 424 W. 7<sup>th</sup> St. (alley) and 2117 Willow St. (alley)**

**Mr. Thompson** stated that this is for five new homes that they need to connect to city sewers. He added that all the connections are in the alley and photos are attached for review.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

- 7. Mickey Thompson for CenterPoint re: Sidewalk closure on the east side of State Street and lane closures on Black Avenue**

**Mr. Thompson** requested approval to close the sidewalk on the east side of State Street from Main Street to Black Avenue, crosswalk going to the parking lot, and Black Avenue from State Street to the alley between State and Pearl streets. He explained that people that park there will still have access and the detour would be to go to the end of State Street and go through the parking lot over to Pearl Street. He stated that the work should take three days and work will take place during business hours with plating after hours.

**Mrs. Cotner-Bailey** asked if that means that parking areas would not be available.

**Mr. Thompson** stated that they will let people in and out but they won't be able to go out on State Street. He added that this is a permit the board already approved but once they got on site, they realized that they would need this closure for safety reasons.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 05/06/25 to 05/19/25 in the amount of \$1,447,042.48:

General Claims (Bank 1):	\$173,051.03
Fire Department:	\$23,444.44
Police Department:	\$19,284.70
Street Department:	\$4,657.81
Parks Department:	\$50,660.95
Medical/Drug Fund (Bank L):	\$ -
Payroll Claims (Bank 1):	\$979,128.42
Sanitation Fund:	\$ -
Thursday Utility Claims:	\$196,815.13
Bank Service Fee:	\$ -
Total:	\$1,447,042.48

**Mr. Brewer moved to approve the above claims, Mrs. Cotner-Bailey second, motion carries.**

**Mrs. Moeller** presented the following interfund transfers for the period of 05/06/25 to 05/19/25 in the amount of \$949,000.00:

Interfund Transfers	\$949,000.00
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**Mr. Brewer moved to approve the above interfund transfers, Mrs. Cotner-Bailey second, motion carries.**

**APPROVAL OF MINUTES:**

**Mr. Brewer moved to approve the Regular Meeting Minutes for May 13, 2025, Mrs. Cotner-Bailey second, motion carries.**

**ADJOURN:**

**There being no further business before the board, the meeting adjourned at 10:34 a.m.**

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Mickey Thompson, President

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Vicki Glotzbach, City Clerk