

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, JULY 22, 2025 AT 10:00 A.M.

PRESENT: Cheryl Cotner-Bailey, member, David Brewer, member, and Mickey Thompson, president.

OTHERS PRESENT: Deputy Fire Chief Baylor, Phil Aldridge, Brad Fair, Mike Wallace, Alicia Meredith, Brad Ramsey, Sandy Boofter, David Heeke, Wendy Byrn, Jessica Campbell, Krystina Jarboe, Larry Summers and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:04 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

COMMUNICATIONS – PUBLIC:

Todd Huffstutler, AllTerrain Paving and Construction, presented a Maintenance of Traffic (MOT) plan for State Street at Elm Street, where they are redoing several entrances which will impede on the traffic in that parking lane, and they will have to shift one lane of traffic.

Mr. Summers stated that bus stop at the corner of State and Elm is the busiest stop in New Albany, and the only way to be able to get to it is from the crosswalks because each of the sidewalks do not have ramps past the entrances.

Mrs. Cotner-Bailey asked when they plan to start this work.

Mr. Huffstutler stated that they called in locates last Friday so they will likely have clearance by today or tomorrow. He explained that there is an additional part of the project at State and Elm where they will be doing some work in front of the library to address trip hazards, but they aren't listed on the MOT. He stated that they would like to start with the sidewalk work at the library first because it is the least intrusive.

Mrs. Cotner-Bailey asked if that is on the Spring Street side.

Mr. Huffstutler stated that it is on the Scribner Drive side.

Mr. Huffstutler stated that they will post sidewalk closed signs and barricade their work.

Mr. Thompson asked if the work on State Street is a lane shift and the closures are in the parking lot.

Mr. Huffstutler stated that is correct and added that he doesn't see the work taking more than three days.

Mrs. Conter-Bailey asked for clarification on the work on State Street.

Mr. Summers explained that on each side of the driveways there is a curb without a ramp and they will be adding ramps.

Mrs. Cotner-Bailey asked if they have communicated with the two businesses affected.

Mr. Huffstutler stated that he will get letters out tomorrow.

Mr. Summers stated that they didn't want to send anything out until the board approved it.

Mrs. Cotner-Bailey asked what time they want to start the work.

Mr. Huffstutler stated that they would like to start as early as possible but can delay until 9:00 a.m. since it is so busy in the mornings.

Mrs. Cotner-Bailey stated that if they aren't going to impede traffic or parking at the library they can start at 8:00 a.m.

Mr. Huffstutler stated that they will impede a little when they pour and they will flag traffic around the truck.

Mr. Brewer asked if there is a parking lane there.

Mr. Huffstutler replied yes, but it is very tight.

Mr. Summers stated that if we limit the work to 9:00 a.m. until 3:00 p.m. it would just be for the lane closures and doesn't foresee that for the actual sidewalk work.

Mr. Huffstutler stated that they can work from the end parking lot as well.

Mr. Brewer asked how many days they will need.

Mr. Huffstutler stated that Elm Street will take ~three days so they are looking at ~ one week for both locations.

Mrs. Cotner-Bailey agreed with Mr. Summers that any impact to parking or traffic would operate under the restricted hours but anything of that they can start at 8:00 a.m.

Mr. Thompson asked if they are starting at the library on Monday.

Mr. Huffstutler stated that they want to start the library tomorrow and Monday would be Elm.

Mr. Summer asked if they start on Monday, would the traffic control be out of the way in three days because school starts on Wednesday.

Mr. Huffstutler replied yes.

Mrs. Cotner-Bailey moved to approve the lane shift subject to any impact to parking or traffic be restrictions to work from 9:00 a.m. – 3:00p.m. and notification to the businesses, Mr. Brewer second, motion carries.

Mr. Huffstutler present the MOT plan for the intersection at Grant Line Road and Daisy Lane (in the offset intersection between Beechwood and Daisy Lane). He stated that this will be immediately following the State and Elm Lane shift.

Mr. Summers stated that this is the former location of the Salvation Army and there are some curb cuts at the location that need to be removed.

Mr. Huffstutler stated that they will pull the one lane going northbound on Grant Line just before Daisy Lane so that they can work to demo the curb/ sidewalk, restructure the crosswalk alignments, and elevate the sidewalk to get rid of the driveways.

Mr. Thompson asked if could be done from the parking lot.

Mr. Summers stated that because they have ripped out all of the asphalt, he doesn't know how much space there is to work from

Mrs. Cotner-Bailey asked if the work would be late next week or the week after.

Mr. Huffstutler stated that they would start immediately following the Elm and State work since the crew will be mobilized in the area. He asked if there are any businesses there that he needs to be notify.

Mr. Thompson stated that it doesn't look like it. He asked if they are going to use a traffic signal.

Mr. Huffstutler stated that they will use an arrow board and pull it down every day.

Mrs. Cotner-Bailey asked if he could give them a date that they would like to start this one.

Mr. Huffstutler stated they would like start the week of August 4.

Mr. Thompson stated that this project will also be restricted to 9:00 a.m. until 3:00 p.m. because school will be back in session.

Mr. Brewer asked what they would do about the light control.

Mr. Summers stated that he can talk to Delta to see if there is a way they can time it so that the light wouldn't pick up the weight of their trucks while they are working.

Mrs. Cotner-Bailey asked if the lane would be open outside of working hours.

Mr. Huffstutler replied yes.

Mrs. Cotner-Bailey moved to approve the lane restriction at Grant Line Road and Daisy Lane August 4 for one week with working restricted to the hours of 9:00 a.m. – 3:00 p.m., Mr. Brewer second, motion carries.

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Krystina Jarboe re: Special Events Permit

- **Saturday, October 25 – City of New Albany: All Hallows Eve Celebration**
- Request to use the amphitheater (1:00pm to 8:00pm)
- Request to drop-off porta potties on Friday, October 24 at 1:00pm; and pick-up on Monday, October 27 at 8:00am
(5 regular porta potties, 1 accessible porta potty, 2 hand washing stations)
- Request to close old boat ramp (1:00pm to 8:00pm)
- Request for Water Street closure from west amp parking lot to amp restrooms (2:00pm to 8:00pm)
- Request to use east amp parking lot for inflatables and food (1:00pm to 8:00pm)
- Request to use west amp parking lot for accessible parking (1:00pm to 8:00pm)
- Trunk-or-Treat = 5:00pm to 8:00pm
- Ghost Stories = 6:30pm to 7:00pm
- Darshwood the Magician = 7:00pm to 7:30pm

Mr. Thompson asked if the request is for both boat ramps or just the old one.

Ms. Jarboe stated that it is just the one.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

2. Larry Summers re: Paving Update

Mr. Summers reported that last week they weren't able to get any work done because of the weather but they are looking to schedule some patching activity for this week on Silver Street and Charlestown Road, weather pending. He added that this work may be contingent upon some other patchwork that they are focusing on to coordinate with the school schedule.

Mrs. Cotner-Bailey asked if Vincennes Street is finished.

Mr. Summers replied no. He stated that they scheduled it for next week but with school starting on Wednesday, neither him or Mr. Thompson felt confident that they would be able to get it done in time.

Mrs. Cotner-Bailey asked if this has been delayed now for three weeks.

Mr. Summers stated that they had it schedule and the city asked them to move it back and since then they have been trying to slot it into their schedule. He added that they are working on a game plan to transition to night or weekend work.

APPOINTMENTS:

CLAIMS:

Mrs. Boofter presented the following claims for the period of 07/08/25 to 07/21/25 in the amount of \$2,259,887.67:

General Claims (Bank 1):	\$303,645.49
Fire Department:	\$17,663.38
Police Department:	\$17,067.04
Street Department:	\$6,481.65
Parks Department:	\$80,291.73
Medical/Drug Fund (Bank L):	\$4,995.00
Payroll Claims (Bank 2):	\$1,108,141.87
Sanitation Fund:	\$264,980.30
Thursday Utility Claims:	\$456,621.21
Bank Service Fee:	\$ -
Total:	\$2,259,887.67

Mr. Brewer moved to approve the above claims, Mrs. Cotner-Bailey second, motion carries.

Mrs. Boofter presented the following ARP claims for the period of 07/08/25 to 07/21/25 in the amount of \$14,163.40:

ARP Claims:	\$14,163.40
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Mr. Brewer moved to approve the above ARP claims, Mrs. Cotner-Bailey second, motion carries.

Mrs. Boofter presented the following interfund transfers for the period of 07/08/25 to 07/21/25 in the amount of \$949,000.00:

Interfund Transfers	\$949,000.00
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Mr. Brewer moved to approve the above interfund transfers, Mrs. Cotner-Bailey second, motion carries.

APPROVAL OF MINUTES:

Mr. Brewer moved to approve the Regular Meeting Minutes for July 15, 2025, Mrs. Cotner-Bailey second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:33 a.m.

Mickey Thompson, President

Vicki Glotzbach, City Clerk