

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, AUGUST 26, 2025 AT 10:00 A.M.**

**PRESENT:** David Brewer, member, and Mickey Thompson, president. Cheryl Cotner-Bailey, member, was not present.

**OTHERS PRESENT:** Deputy Chief Baylor, Police Chief Bailey, Phil Aldridge, Mike Wallace, Michael Mifflin, Connor Slade, Brad Ramsey, Linda Moeller, David Heeke, Wendy Byrn, Jessica Campbell, Larry Summers and Mindy Milburn

**CALL TO ORDER:**

**Mr. Thompson called the meeting to order at 10:11 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

- 1. Pat Hauersperger, Dave O'Mara for IAWC re: Encroachment permit requests to locate/repair a water leak near 2309 State and install a new irrigation service to 3923 Payne-Koehler Road (Grace Marie side)**

**Not Present**

**Mr. Thompson** stated that if the board is okay with it, he will present for Mr. Hauersperger. He explained that that these were previously submitted but there were questions about the addresses that that needed to be clarified before approval. He stated that State Street was listed as 2221 instead of 2309 so that was an administrative change to the permit.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**Mr. Thompson** stated that 3923 had multiple cuts and after reviewing the site, he noted that the irrigation work was located in the Grace Marie Subdivision. He stated that photos are attached for the board to review.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

- 2. Brian Gullion, AT&T re: Encroachment permit to request approval for a maintenance of traffic (MOT) plan for the Southside of E. Market Street between State Street and the alley**

**Not present**

**Mr. Thompson** stated that because this involves MOT, he doesn't want to present without Mr. Gullion being present to answer any questions the board may have.

**COMMUNICATIONS – PUBLIC:**

**Todd Huffstutler, AllTerrain Paving,** explained that they have a couple of projects that will involve lane closures. He stated that the Elm Street project is just west of State Street and they had hoped to start last week but they didn't have a of the MOTs in place yet. He presented MOT maps to the board for review.

**Mr. Summers** explained that given that these are INDOT controlled roadways they coordinated with them and that is why it was delayed. He stated that INDOT indicated that any work outside of the asphalt area would fall under city jurisdiction, but they double checked to see if permits were needed from INDOT.

**Mr. Thompson** asked if this is the same kind of work that was done on the State Street ramps.

**Mr. Sumner** replied yes.

**Mr. Thompson** asked when they would want to do the work

**Mr. Huffstutler** stated that they would like to start mid-week.

**Ms. Cotner-Bailey** asked if he could provide them with a firm date on the project instead of a general estimate.

**Mr. Huffstutler** stated that they could start on August 27.

**Mrs. Cotner-Bailey** asked how long the work would take.

**Mr. Huffstutler** replied ~ 3 days

**Mr. Brewer** asked if they could be out of roadway by 4:00 p.m.

**Mr. Huffstutler** stated that they will work within whatever time restrictions the board has and they can stay off the road in the early morning hours.

**Mrs. Cotner-Bailey moved to approve a lane shift on August 27 for three days from 8:00 a.m. – 3:00 p.m., Mr. Brewer second, motion carries.**

**Mr. Huffstutler** stated that the intersection work at Green Valley and Bono Road is a lot more involved because of the location. He passed out MOT plans for the board to review. He explained that they would like to start the work the following week and he expects the work to take 3 days but they are asking for one week. He added that the work itself isn't overly involved but could possibly include restoration and restriping work.

**Mr. Thompson** explained that this is in addition to the crosswalk work on Bono Road. He asked when they wanted to start the work.

**Mr. Huffstutler** stated next September 2 for one week.

**Mrs. Cotner-Bailey** asked if this is something that could wait until fall break given the proximity of the work to the school.

**Mr. Summers** stated that fall break does overlap with HHC.

**Mr. Brewer** stated that weather could also be an issue if they push it back.

**Mr. Thompson** asked if the traffic control would come down at night.

**Mr. Huffstutler** replied yes. He explained that the only real intrusive demolition that will take place is in the ramp area on the edge of the road and they will flag around striping.

**Mrs. Cotner-Bailey** asked to clarify the MOT and if they will be using cones or flaggers.

**Mr. Huffstutler** explained that they will be using both once they start the striping work, but the cones will be used to delineate the lanes when they do the concrete work.

**Mr. Summers** asked if the majority of the coned MOT would be for ~ 3 days.

**Mr. Huffstutler** replied yes. He stated that the initial demolition for the first 2-3 days will be the most intrusive part. He added that once that is complete the cones will be removed and everything will be cleaned up for striping prep.

**Mrs. Cotner-Bailey** stated that since school starts at 9:00 a.m. they wouldn't be able to place the cones until 9:00 a.m. and they need to be picked up by 3:00 p.m.

**Mr. Huffstutler** stated that would be fine.

**Mr. Brewer** asked if they have a contingency plan for weather.

**Mr. Huffstutler** explained that it could be delayed a day but he doesn't see any issues in the forecast.

**Mr. Summers** stated that as long as it isn't raining the day of the concrete pour it will be fine.

**Mr. Brewer moved to approve Mrs. Cotner-Bailey second, motion carries.**

**Drew Witten, Witten Builders,** stated that they purchased properties at 2107 and 2109 East Market Street and it is flagged on the map to have two sewer taps, but they could only find one lateral. He explained that he was told that he could run to the manhole that is in the alley but he would need to cut through the alley to do so, which is why he is before this board.

**Mr. Thompson** asked if he has talked to wastewater.

**Mr. Witten** stated that he talked to Tommy who said it would be fine, but they would need to get permission from this board to cut through the alley.

**Mr. Brewer** asked what structure was there.

**Mr. Witten** explained that when they acquired the property it was a parking lot and they could only find one lateral when they ran a camera.

**Mr. Brewer** asked if they ran a camera to see if there was anything else that might be coming in to that area.

**Mr. Wallace** stated that they ran a camera through the main.

**Mr. Witten** stated that he plans to go before the sewer board on Thursday to ask for permission to place two taps on one lateral.

**Mr. Thompson** asked if this is in the alley that runs behind or beside.

**Mr. Witten** stated that it is to the right of 2109.

**Mr. Thompson** stated that he would need to fill out the application for the encroachment permit if he does need to cut into the alley.

**Mr. Summers** stated that the design manual does not allow for two taps on one lateral.

**Mr. Witten** stated that he would be requesting a special exception.

**Mr. Thompson** stated that wouldn't be for this board to say so he would need to go to the sewer board first.

**Mrs. Cotner-Bailey** explained that he needs to go before the sewer board first to see if he does need to cut the alley, and if so, he will need to fill out an encroachment permit application.

**UNFINISHED BUSINESS:**

**TABLED ITEMS:**

## **COMMUNICATIONS – CITY OFFICIALS:**

### **1. Mindy Milburn re: Residential Parking for Betty Walker at 215 Sloemer Avenue**

**Ms. Milburn** explained that Ms. Walker does have a garage, but that she no longer drives and has caregivers that take her to doctor's appointment and other errands who need a place to park and pick her up. She explained that she walks assisted by a walker and it is hard for her to get around so the closest place for her to be picked up is at the front of her home, but parking is not readily available and it is hard for her to walk any distance to get to whatever open space may be available. She stated that Ms. Walker didn't ask for a handicap spot because that wouldn't be specific to her and wouldn't solve the problem of other vehicles with disabled plates or placards parking in the spot.

**Ms. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

### **2. Mindy Milburn for Harvest Homecoming (HHC) re: Banner permit for 2025 festival.**

**Ms. Milburn** presented a request from HHC to hang a festival banner at two locations (Elm Street and Spring Street) as well as 26 sponsor banners on the sign hangers attached to poles inside the booth areas. She explained that they would like to hang the sponsor banners the second week in October and the festival banners before the last week in September, which is a little outside of the two week the board typically allows.

**Mrs. Cotner-Bailey moved to approve banner request for September 29-October 13, Mr. second, motion carries.**

### **3. Larry Summers re: 2025 Paving Project Update**

**Mr. Summer** reported that the concrete commercial drive for Metal Dynamic was completed as well as the concrete work on Indiana Avenue. He stated that they need to come back in and restore some of the asphalt where the pipe went in as well as the alleyway that they crossed for the drainage correction.

**Mrs. Cotner-Bailey** asked about Green Valley Road where the lane is failing.

**Mr. Summers** explained that he will likely be reaching out to local contractors for this because they have had some trouble mobilizing Libs for smaller projects.

**Mrs. Cotner** asked about the INDOT repairs to the overpass.

**Mr. Summers** stated that they have asked them to come in to address this but because it is a smaller item, they have had some issues getting them to come back. He stated that they do have one larger project left on the contract and he plans to use that for leverage. He explained that they do have some additional streets that they will be asked to take care of and he is hoping that will entice them as well. He added that he has not been happy with the lack of response on the smaller items but he does understand the business side of issues with mobilization for those.

**Mrs. Cotner-Bailey** asked about the spot by Advanced ENT on Daisey Lane.

**Mr. Summer** stated that he will most likely package them together and request a local contractor to come in and address. He added that both will likely have some sort of excavation component to assess if there is an issue below grade.

### **4. Larry Summers re: Road closure for railroad crossing work.**

**Mr. Summers** stated that he was contacted by Norfolk Southern and provided a map that was sent to him. He explained that the map shows that the requested roadway closure is West River Road, but after review, it appears that the request would be for William Lane. He added that he

did confirm this with the railroad and they will be doing the work in the second and third week in September so traffic would need to be detoured around it.

**Mrs. Cotner-Bailey** asked if they will be notifying the residents in the area.

**Mr. Summers** stated that he was surprised that they got any notification but he will email them and ask that they make contact. He added that if they don't, he will see what the city can do to mitigate it.

**Mr. Thompson** asked if the addressed issues with scheduling and if the work could possibly take longer.

**Mrs. Cotner-Bailey** asked if it would be better to relay to them that the board would like to have a representative attend the meeting to answer questions.

**Mr. Summers** stated that he can relay that request to them.

**Mr. Thompson** stated that the board at least needs a little more details on the work, timeline, and contingency plans.

**Mrs. Cotner-Bailey** stated that she would also like to know if it will be reopened when they aren't working.

**Mr. Summers** stated that is going to request that they install a guardrail at the curve where Willian Lane turns into Broekers Lane. He explained that there are concrete blocks that are stacked by a shed and there are concerns for motorist safety if they were to go off the curve and hit those blocks.

**Mr. Thompson** stated that he was contacted by Norfolk Southern regarding this area as they are replacing the bridge so he will put him in touch with his contact.

**5. Mickey Thompson for CenterPoint Energy re: Encroachment permit request for an emergency retirement of the gas service to 309 Virginia Court**

**Mr. Thompson** explained that this was an emergency retirement for a property that was demolished and photos are attached for review.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**6. Mickey Thompson re: Rolling Lane Shift on Old Vincennes Road**

**Mr. Thompson** explained that the street department is requesting a rolling lane shift on Old Vincennes Road on Wednesday and Thursday to do some weeding work along the road. He added that they will have flasher and flaggers to control traffic

**Mrs. Cotner Bailey** asked if it would be outside of school hours

**Mr. Heeke** replied yes.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented the BOW Claims Docket for 08/12/25-08/25-25 in the amount of \$2,627,963.53

General Claims (Bank 1):	\$186,193.86
Fire Department:	\$36,271.79

Police Department:	\$90,412.89
Street Department:	\$6,539.59
Parks Department:	\$65,114.46
Medical/Drug Fund (Bank L):	\$ -
Payroll Claims (Bank 2):	\$1,695,341.06
Sanitation Fund:	\$ -
Thursday Utility Claims:	\$544,702.14
Bank Service Fee:	\$3,387.74
 Total:	 \$2,627,963.53

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**Mrs. Moeller** presented ARP Claims for 08/12/25-08/25-25 in the amount of \$869.25

ARP Claims (Bank 6)	\$869.25
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**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**APPROVAL OF MINUTES:**

**Mr. Brewer moved to approve the Regular Meeting Minutes for August 19, 2025, Mrs. Cotner-Bailey second, motion carries.**

**ADJOURN:**

**There being no further business before the board, the meeting adjourned at 10:53 a.m.**

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Mickey Thompson, President

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Mindy Milburn, Deputy City Clerk