

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, NOVEMBER 4, 2025 AT 10:00 A.M.**

**PRESENT:** Cheryl Cotner-Bailey, member, David Brewer, member, and Mickey Thompson, president.

**OTHERS PRESENT:** Fire Chief Juliot, Police Chief Bailey, David Heeke, Connor Slade, Phil Aldridge, Brad Fair, Mike Wallace, Linda Moeller, Brad Ramsey, Krystina Jarboe, Jessica Campbell, Wendy Byrn, Michael Mifflin, Councilman Dickey and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson** called the meeting to order at 10:04 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

- 1. Joshua Fritzing re: Request for dumpster permit at 710 Culbertson Ave.**

Not present

- 2. Brian Gullion, AT&T re: Encroachment permit to install underground conduit and fiber to 401 State St.**

**Mr. Gullion** presented the request and added that they might try another option before going with the option to close the road. He stated that they might amend it to excavate 30 feet away from the building and bore a new conduit, which would avoid closing the road.

**Mr. Thompson** stated that would be preferential as it a high traffic area.

**Mr. Gullion** added that if they can't do it with the new conduit, they will need to revisit this option.

**Mrs. Cotner-Bailey** stated that if they can do the work that way he will not need a permit from this board.

**Mr. Brewer** asked what type of line they are running.

**Mr. Gullion** said it will all be fiber optic to Circle K.

**Mr. Brewer** asked if there is a current in the line.

**Mr. Gullion** replied no.

**Mr. Thompson** asked if they are going to be on the Circle K side or the parking lot side.

**Mr. Gullion** stated that the existing conduit goes up and straight into the building so it looks like it is closer to the alley, but they still need to call in locates.

**Mr. Thompson** asked when he will know what option they will go with.

**Mr. Gullion** stated that it will depend on the locates and he will come back to the board when they get those completed.

**Mr. Thompson** stated that the board will at least need to approve a cut permit so they can investigate why they can't get through the conduit.

**Mr. Brewer** stated that if they end up needing to close the alley for the work they will need to come back before the board.

**Mrs. Cotner-Bailey moved to approve the alley cut with the stipulation that they come back to the board with the final plan, Mr. Brewer second, motion carries.**

**3. Pat Hauersperger, Dave O'Mara re: Encroachment permits to replace a valve box near 3402 Deerwood Dr., replace a 10" valve near 3411 Deerwood Dr., replace a valve box near 100 Quality Ave., replace a valve box near 402 Woodrow Ave., replace a valve box near 2301 Spring St., replace the water service to 2105 E. Market St., replace the water service to 1717 Florence Ave., repair a water service leak at 1501 Ekin Ave., repair the water service to 822 E. 11th St., replace a valve box near 922 Culbertson Ave. and repair the water service to 506 Sherley St.**

**Mr. Hauersperger** presented the above encroachment permit requests for INAWC.

**Mr. Thompson** explained that housekeeping for the record as these have all been completed.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**Mr. Brewer** asked when they plan to go back to Deerwood and Sherley.

**Mr. Hauersperger** stated that they may have already been completed.

**Mr. Thompson** stated that when he completes their permit he will note if restoration has not been completed and they will send a work order out.

**4. Michael & Rebecca Hawn re: Request to add on to existing drive at 1614 Old Ford Road**

**Mr. Hawn** requested a curb cut permit to add on to the existing driveway.

**Mr. Thompson** stated that the permit request is in the packet and there are pictures attached from his site visit for the board to review that shows his existing driveway and the added garage that he wants to connect the driveway to.

**Mrs. Cotner-Bailey** asked when he wanted to do the work.

**Mr. Hawn** stated that he would like to start as soon as possible.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**5. Tim Phillips with LUMOS (T-Fiber) re: Request to install underground conduit and fiber along Grant Line Rd. from Klerner Ln. to Indiana Ct. on Hausfeldt Ln.**

**Mr. Darron Stout** requested permission to run ~8,000 feet of fiber down Grant Line Road to Hausfeldt Lane.

**Mr. Thompson** stated that they attached a suggested traffic control plan in the event that they need to close the road.

**Mrs. Cotner-Bailey** asked if they have done other work in the city.

**Mr. Thompson** replied yes. He stated that there was some work completed that they didn't get a permit for was partial county/partial city and the contractor mistakenly put the whole project in as county. He added that the city did approve work the second part of that work from Bald Knob Road to Klerner Lane and that has been installed.

**Mrs. Cotner-Bailey** asked if there were any issues with that work.

**Mr. Thompson** replied no. He added that from his site visit it doesn't look like they will need to get into the road.

**Mrs. Cotner-Bailey** asked how they will ensure that there won't be any issues with this work like there has been in the past with other utilities being hit and residents being upset.

**Mr. Stout** stated that they have mitigated those issues in both Clark and Floyd counties, have held the responsible parties accountable, and add training when necessary. He added that their track record has improved dramatically over the last two months and they have added more supervision in the field.

**Mr. Thompson** mentioned two recent calls that came from outside of the city close to the work that they were doing in the city. He explained that it was an issue with the restoration and communication with the workers.

**Mrs. Cotner-Bailey** stated that this requested work will be going near residential areas and asked if they are providing notification to them.

**Mr. Stout** stated that they send out fliers 30-40 days prior to the work, they install yard signs where it is legal, and prior to drilling they put hangers on the doors. He added that they have an 800 number that they monitor in-house for any calls.

**Mr. Brewer** asked about the issues that Mr. Thompson received calls about.

**Mr. Stout** stated that they aren't perfect and they didn't catch those calls, but they are accountable to any issues that arise.

**Mr. Brewer** stated that communications with the residents is key. He added that he understands that issues will and do arise, but letting residents know ahead of time and responding appropriately to concerns will make a difference. He stated that his concerns are the recent calls that Mr. Thompson had to address.

**Mrs. Cotner-Bailey** stated that it is her understanding that the person that talked with Mr. Thompson explained that she tried to contact LUMOS and was told by them that they weren't the ones doing the work.

**Mr. Thompson** explained that there was a truck in her area that couldn't move so the company sent a second truck to help get it out and they blocked her driveway for hours and the truck had the company logo on it, so she knew it was LUMOS. He added that they also didn't come out and correct any damage that was done from the truck being stuck in the area.

**Mr. Stout** stated that this is definitely not how they want to operate and he would be happy to reach out to her personally.

**Mrs. Cotner-Bailey** stated to her it seems appropriate to have the contractor that they are using come to this board to request the work so that the board can directly lay out the expectations to them and let them know that that his kind of work and treatment will not be tolerated.

**Mr. Thompson** asked if the 800 number gets rerouted back them and if an employee answers the calls.

**Mr. Stout** stated that a LUMOS employee answers the calls during business hours and then routes it where it needs to go. He added that it is important to them to keep track of any complaints and he is happy to provide them with any information that they need on a regular basis for how they handle their calls.

**Mrs. Cotner-Bailey** stated that it would also be helpful for the board to see a copy of the notice that are going out so they know what information is being provided to them.

**Mr. Brewer** asked about the average number of complaints each month.

**Mr. Stout** stated that last month they had 23 for a total of 140,000 feet of work on this side of the river.

**Mr. Thompson** asked where they are in the restoration work for the county.

**Mr. Stout** stated that they are just moving into the city and their goal is to be working inside city limits for the next 4-6 months.

**Mr. Brewer** stated that he likes to hear that he knows off-hand how many complaints here are because that says he is trying to stay on top of it and mitigate those. He asked if they have any plans to further mitigate complaints once they hit New Albany.

**Mrs. Cotner-Bailey** stated that she would prefer not to take any action until the board is provided with the residential correspondence and to have the contractor come to a board meeting.

**Mr. Thompson** asked if they will only have one contractor for the work in the city.

**Mr. Stout** stated that they will have one general contractor (GC)

**Mr. Thompson** asked if the GC would use multiple boring companies.

**Mr. Stout** stated that the current GC operates his own drills.

**Mr. Thompson** stated that he wanted to clear that up because he thinks multiple subcontractors could be part of the problem and the city will not issue them a permit to work in multiple locations at once.

**Mrs. Cotner-Bailey** asked if they could provide a local non 800 number for the city to use internally.

**Mr. Stout** replied yes and stated that he is happy to give them his personal number as well.

**Mrs. Cotner-Bailey** stated that having his contact and their CM's contact number will suffice as a local contact for internal purposes.

**Mrs. Cotner-Bailey moved to take this request under advisement until LUMOS provides the requested information, Mr. Brewer second, motion carries.**

**6. Todd Donahue with Duke Energy re: Request to replace pole near 3103 Murr Ln. and replace poles at in the alley between Pearl and Bank Streets and work on overhead wires and equipment**

**Mr. Donahue** stated that Murr Lane pole is located across from 1901 McDonald Lane and they will work the pole from McDonald with traffic flaggers as-needed.

**Mr. Thompson** stated that this is in response to the traffic accident that happened at that location.

**Mrs. Cotner-Bailey moved to approve the work at 3103 Murr Lane, Mr. Brewer second, motion carries.**

**Mr. Thompson** stated that this is one that the board has already approved but Duke has identified more work that needs to be done.

**Mr. Donahue** stated that the previous permit was for one pole in the alleyway but they have expanded the scope to replace two additional poles and they are all in the alleyway between Pearl and Bank streets.

**Mrs. Cotner-Bailey** asked if there is service interruption when they do these replacements.

**Mr. Donahue** replied yes and stated that they will notify the customers involved.

**Mr. Thompson** stated that they weren't through the entire route and noted the meter numbers for notification purposes.

**Mrs. Cotner-Bailey** asked how long the work would take.

**Mr. Donahue** stated that worst case is one day per pole but they are hoping for a less time. He added that the outage is typically 4-6 hours but they will do all they can to minimize that.

**Mr. Thompson** asked if they have a start date.

**Mr. Donahue** stated that he estimated the week of November 17.

**Mr. Brewer** asked about setting the poles first and then coming back because 4-6 hours of power outage is a lot for the businesses that will be affected.

**Mr. Donahue** stated that they typically set the second pole next to the first and then they come back to deenergize/reenergize and they leave the old pole until the coms are transferred.

**Mrs. Cotner-Bailey** asked if their notifications have contact information for anyone that has questions.

**Mr. Donahue** stated that they have an automated system that sends out texts or emails, depending on how they have set up their account, and they sometimes leave door hangers.

**Mrs. Cotner-Bailey** asked if they could go door-to-door for this project because there are businesses may not own the building they are in so they may not get an automated notification.

**Police Chief Bailey** mentioned businesses like salons that rely on schedules that are done weeks in advance, so he can see that being an issue.

**Mr. Brewer** stated that at the end of the day, they have to cut power to do this work so he doesn't know if there is a right time.

**Mr. Thompson** stated that in the past he has recommended doing the work on a Monday since a lot of the businesses are closed on Mondays.

**Mr. Donahue** stated that they have done similar work in the past and they work with the customers as much as they can, but they will never be able make everyone happy even trying the best they can to do so.

**Mrs. Cotner-Bailey** stated that is all this board expect from them, as well as having open line of communication. She added that she does think it is important for this particular project for someone to go door-to-door.

**Police Chief Bailey** asked if any automated signals would be affected.

**Mr. Donaue** stated that he will double check but he doesn't believe they will.

**Mrs. Cotner-Bailey** moved to approve subject to advance door-to-door notification to any addressed affected by the outages, **Mr. Brewer second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**UNFINISHED BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Krystina Jarboe re: Special Event Permits**

- **Saturday, November 29 – City of New Albany's Light Up New Albany**
- Request rain date: Sunday, November 30 (same times)
- Request to use Bicentennial Park (1:00pm to 9:00pm)
- Request to have porta potties & a hand washing station dropped in the alley
  - Drop: Friday, November 28 between 1:00pm-3:00pm
  - Pick up: Monday, December 1 at 8:00am
- Request to close a portion of the alley next to Bicentennial Park from Friday, November 28 at 1:00pm to Monday, December 1 at 8:00am (see map)
- Request to block off 2 parking spaces on Pearl Street next to the park for La Catrina food truck
- Request to close the intersection of Spring and Pearl from ~6:20pm- 6:30pm

**Mrs. Cotner-Bailey** asked if the porta potties being set up in the alley will affect the bank drive thru at all.

**Ms. Jarboe** stated that in the past they have closed the alleyway but cars can still get into the parking lot.

**Mrs. Cotner-Bailey** asked that she notify the bank.

**Mrs. Cotner-Bailey** moved to approve, **Mr. Brewer second, motion carries.**

**Mrs. Cotner-Bailey** thanked Ms. Jarboe for all of her hard work on the trunk-or-treat event.

**2. Vicki Glotzbach for Jennifer Powell re: Disabled Parking Space at 1121 Greenaway Place**

**Mrs. Glotzbach** stated the Mrs. Powell contacted her office to request a handicapped parking space in front of her residence at 1121 Greenaway Place for her husband. She explained that Mrs. Powell does have a garage but it is too difficult for her husband to access. She added that the traffic has done a site visit and recommends approval.

**Mrs. Cotner-Bailey** moved to approve, **Mr. Brewer second, motion carries.**

**3. Larry Summers re: 2025 Paving Project Update**

**Mr. Summers** reported that the weather is still holding off work but that did give storm water the opportunity to replace a pipe along Eagle Lane before the paving activity takes place. He added that they anticipate Eagle Lane, Klerner Lane and Brookside Lane to be completed this week.

**Mrs. Cotner-Bailey** asked about the two ongoing repair issues.

**Mr. Summers** stated that both had concrete caps with the asphalt on top and it should function. He added that he can look at it further and give them a recommendation.

Mrs. Cotner-Bailey stated that if they did a job that isn't satisfactory it would definitely warrant a further conversation.

**4. Mickey Thompson for Duke Energy re: Encroachment permit to replace pole # 409-485 and to rework existing overhead equipment and lines in the area of 3302 Kamer Miller Rd.**

Mr. Thompson stated that this one is on hold to get more information from the engineer.

**5. Mickey Thompson for CenterPoint Energy re: Encroachment Permit for an emergency gas main repair near 3108 Blackiston Mill Rd.**

Mr. Thompson stated that the repair is completed but the restoration isn't.

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

**6. Mickey Thompson re: VFW annual Veterans Day Ceremony**

Mr. Thompson stated that they would like to close Market at the alley between East 4<sup>th</sup> and 5<sup>th</sup> to East 11<sup>th</sup> starting at 10:30 a.m. He added that the ceremony is at 11:00 a.m. and it should be over by noon.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

**7. Brad Fair re: Street Closure to Install Flood Gates**

Mr. Fair requested a street and path closure to install flood enclosure gates at Greenway Commons on 11/5 and at the 18<sup>th</sup> Street flood wall on 11/6 from 9:00 a.m. – 5:00 p.m.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

Mr. Brewer moved to approve the Regular Meeting Minutes for October 28, 2025, Mrs. Cotner-Bailey second, motion carries.

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 11:17 a.m.

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Mickey Thompson, President

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Vicki Glotzbach, City Clerk