

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, JANUARY 13, 2026 AT 10:00 A.M.**

**PRESENT:** David Brewer, member, Cheryl Cotner-Bailey, member, and Mickey Thompson, president

**OTHERS PRESENT:** Fire Chief Juliot, Phil Aldridge, David Heeke, Brad Ramsey, Cameron McLaughlin, Wendy Byrn, Sean Payne, Jessica Campbell, Ryan Hensley, Larry Summers and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson** called the meeting to order at 10:04 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Dan Cristiani re: Encroachment permit to relocate water main between Culbertson Avenue and Main Street**

**Mr. C.J. Ransom** handed out Maintenance of Traffic (MOT) plans for the requested encroachment permit and explained that they are doing some work for Indiana American Water (INAWC) on 4<sup>th</sup> Street. He stated that the work will be broken up in to 4 different phases that include Culbertson to Oak, Oak to Elm, Spring to Elm and Main to Market.

**Mr. Thompson** stated that this is for a main replacement.

**Mrs. Cotner-Bailey** asked about the timeline and if they are going to only be working on one phase at a time.

**Mr. Ransom** replied yes and stated that the project should be completed by the first of March. He added that the MOT will be in place for each section, they don't plant to shut any roads down completely unless there is a safety concern, and a majority of the work is in the parking lane.

**Mr. Thompson** asked if this is a replacement and relocation.

**Mr. Summers** explained that the relocation is connected to the trail project.

**Mrs. Cotner-Bailey** asked how this would impact businesses and residents in the area and if they would be without service.

**Mr. Ransom** stated that there are a couple that they have to turn on and off but they have been in contact with those customers.

**Mr. Summers** stated that he spoke to the inspector with the water company and they have been in contact with businesses and the only time they will be down is during the switchover from the old main to the new one, which will take ~30 minutes. He added that this will be coordinated with the businesses to make sure that they are fully aware of each step.

**Mr. Brewer** stated that there are also a lot of residents in the apartment complex.

**Mr. Ransom** added that they told any business affected to let them know of their open/close hours and they would try to come in after hours. He stated that they obviously can't do that with the apartment complex but they will minimize the down time.

**Mrs. Cotner-Bailey** asked about general notifications and if they will be sent out from the city or Cristiani.

**Mr. Summers** stated that when it is utility work, they generally have them send out notices.

**Mr. Ransom** stated that they will put out door hangers and contact customers directly.

**Mrs. Cotner-Bailey** asked Mr. Summers to touch base with the city's communication department to see if anything additional is needed for notification.

**Mr. Ransom** stated that they would start work immediately.

**Mrs. Cotner-Bailey** stated that as far as working hours, the board typically sets them at 9:00 a.m. 3:00 p.m. depending upon the area. She added that they are welcome to go out earlier and stage but they can't do any loud work outside of those hours.

**Mr. Brewer** asked if they plan to reopen the roads at night.

**Mr. Ransom** replied yes and stated that they will plate the roads where they cross.

**Mr. Ransom** asked if there is any flexibility on the hours if they aren't blocking the road.

**Mrs. Cotner-Bailey** stated that they wouldn't want them to start any work before 9:00 a.m. because of the noise but in the areas where they wouldn't be blocking traffic, she doesn't see any issues extending the hours.

**Mr. Summers** stated that extended hours will allow them to accommodate businesses that want the work done after hours.

**Mr. Brewer** moved to approve work from 9:00 a.m. until 3:00 p.m. for work done in the roadway and 9:00 a.m. until 5:00 p.m. for work not affecting the road, Mrs. Cotner-Bailey second, motion carries.

**2. Todd Donahue for Duke Energy re: Encroachment permit to bore in the alley on the 700 block of Culbertson Avenue**

**Mr. Donahue** requested a permit for 710 Culbertson and for a new single-family home. He explained that they need to install a pedestal at the base of an existing pole and they will need to bore in the alleyway to add service.

**Mr. Thompson** asked if the pole is being replaced too.

**Mr. Donahue** stated that it isn't part of the current plan as it is testing well, but the crew could decide to replace it once they are on site.

**Mr. Thompson** stated that he didn't know if that is why they were doing the pedestal work.

**Mr. Donahue** stated that they are adding that because the customer has installed an underground service and there is an existing service coming from that pole underground, so they will be combined with the pedestal.

**Mrs. Cotner-Bailey** asked if they will be doing the work on January 2.

**Mr. Donahue** stated the week of and the work should only take one day.

**Mrs. Cotner-Bailey** moved to approve, Mr. Brewer second, motion carries.

### **3. Wayne Holt for Miller Pipeline re: Encroachment permit to bore under Hausfeldt Lane**

**Mr. Holt** stated that they need to install a new gas line that will require them to cross Hausfeldt and they may have to dig in the road, depending on where the gas line is. He added that if they do have to open the road, they will set up traffic control to get traffic through and plate the other side while they work.

**Mrs. Cotner-Bailey** asked when they wanted to start the work.

**Mr. Holt** stated that they would like to start as soon as they can and added that they are waiting on the utilities and the encroachment permit.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

### **COMMUNICATIONS – PUBLIC:**

**Mr. Todd Huffstutler with AllTerrain re: Sewer Work on Ridgeway Avenue.** He passed out the MOT for the scheduled work with wastewater department and explained that they have to replace and reroute the sewer right at 1308 Ridgeway Avenue and they will be working in the middle of the road. He explained that the work will be going southwest for ~60 feet and then they will reroute down to an easement between two properties to tie in to the manhole downstream. He stated that they will be in the street for the first week at least and the project will take a week and half to two weeks to complete. He added that they will get the work done in the roadway as quickly as possible and they can open it up every evening.

**Mrs. Cotner-Bailey** asked if that is normally a one-way in/out area.

**Mr. Haustutler** replied yes.

**Mrs. Cotner-Bailey** asked about the on-street parking.

**Mr. Brewer** stated that they will probably need to put something out so that no one parks on the street.

**Mr. Huffstutler** stated that they planned to do that as well as an introduction letter and details of the impact on traffic.

**Mrs. Cotner-Bailey** asked when they wanted to do the work.

**Mr. Huffstutler** stated that they would like to start on January 19 and they should have everything out of the roadway by January 30.

**Mr. Brewer** asked Chief Juliot if that would create any access issues for them.

**Fire Chief Juliot** stated that it is already tight in the area.

**Mr. Thompson** asked how many residents will be impacted.

**Mr. Huffstutler** stated that there are 2 but there will be a soft closure so that they can still access their home.

**Mr. Summers** asked about the plan for asphalt restoration.

**Mr. Huffstutler** stated that because it is so late in the year, they will cap it flush and then mill/pave when the weather allows.

**Mr. Summers** stated that the road was paved fairly recently so the city would require full width restoration.

**Mr. Brewer** asked if school busses go back in that area and if they could turn around.

**Mr. Huffstutler** stated that he isn't sure.

**Mrs. Cotner-Bailey** asked about sanitation access. She added that communication is going to be key with this project and to make sure that whatever letter goes out has a good contact number and maybe a map for the residents to reference.

**Mr. Summers** stated that they need to coordinate with Ecotech.

**Mr. Huffstutler** asked Mr. Summers if he would like to review the letter before it goes out.

**Mr. Summer** replied yes.

**Mr. Thompson** stated that they will also need to coordinate with emergency services.

**Mr. Huffstutler** stated that he will also reach out to the school district if needed.

**Mr. Summers** stated that the one good thing is that this is a very low traffic area.

**Mrs. Cotner-Bailey** stated that the notification needs to include mail delivery as well.

**Mr. Brewer moved to approve with a start time of 9:00 a.m., Mrs. Cotner-Bailey second, motion carries.**

**Mr. Brian Gullion with AT&T re: Chick-fil-A update.** He passed out a map and reviewed it with the board explaining that AT&T would like to install new fiber at 3100 St. Joseph Road from an existing handhole in front of Dairy Queen and Dunkin, which will require them to bore a new conduit from the hand hole and to install a new hand hole on the north side for future use. He added that they are proposing to cross the road at that location and install a new handhole on the south side to intercept the customer conduit that runs to the building. He stated that it should mostly be shoulder work but if they do have to close one lane, they will have traffic control.

**Mrs. Cotner-Bailey** asked if they wanted to do the work next week.

**Mr. Gullion** replied yes, starting on Tuesday and the work will only take a couple of days.

**Mr. Thompson** asked which one of these is the future handhold.

**Mr. Gullion** stated that it is the one on the north side in front of Chick-fil-A

**Mr. Thompson** stated that when you get to either end of the road it turns into the county so he doesn't want this board to approve anything that doesn't belong to them.

**Mr. Gullion** stated that he believes the city extends right around Dairy Queen.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

#### **UNFINISHED BUSINESS:**

#### **TABLED ITEMS:**

#### **COMMUNICATIONS – CITY OFFICIALS:**

##### **1. Vicki Glotzbach re: Removal of handicapped parking at 1130 Greenaway Place**

**Mrs. Glotzbach** stated that this handicap parking space was approved in November of 2025 but Mrs. Powell has since moved and the space is no longer in use and needs to be removed.

**Mrs. Cotner-Bailey moved to approve the removal, Mr. Brewer second, motion carries.**

**2. Krystina Jarboe re: Special Event permit – St. Marks Health Fair**

- **Saturday, February 28 – St. Mark’s: Kids Health Fair**
- Request an alleyway closure next to St. Marks between Spring Street and Market Street from 7:00am to 2:00pm

**Mr. Hensley** presented the above request for Krystina Jarboe.

**Mr. Thompson** stated that this has been the same for several years.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**3. Larry Summers re: 2025 Paving Project Update**

**Mr. Summers** reported that there is no change on the status of paving because of the weather.

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mr. Brewer moved to approve the Regular Meeting Minutes for January 6, 2026, Mrs. Cotner-Bailey second, motion carries.**

**ADJOURN:**

**There being no further business before the board, the meeting adjourned at 10:43 a.m.**

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Mickey Thompson, President

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Vicki Glotzbach, City Clerk