

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, MAY 12, 2026 AT 10:00 A.M.

PRESENT: Cheryl Cotner-Bailey, member, and David Brewer, member. Mickey Thompson, president, was not present.

OTHERS PRESENT: Deputy Fire Chief Kron, Police Chief Bailey, Billy South, Karen Melton, Cameron McLaughlin, Brad Ramsey, Ryan Hensley, Alicia Meredith, Wendy Byrn, Jessica Campbell, Larry Summers, Claire Johnson, Sherri Baker, Councilman Dickey and Vicki Glotzbach

CALL TO ORDER:

Mr. Brewer called the meeting to order at 10:04 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

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NEW BUSINESS:

COMMUNICATIONS – PUBLIC:

Ms. Amanda McMonigle, thanked the board for letting her discuss the issues she is having with signage at last week's meeting. She stated that one of the main questions she had last week was under section F in the ordinance as to whether the square footage of signage could be applied across multiple signs. She added that Mr. Thompson indicated that was not the intention of the ordinance and asked if a sidewalk/sandwich board sign that adheres to square footage regulations could be placed on the corner of Main and Bank streets. She stated that she would like to work with the city to understand what specifically would be acceptable to be placed at that location and to be able to have the sandwich sign outside her current door front.

Mrs. Cotner-Bailey stated that she would like to review the section of the ordinance that she is referring to and would like to wait until Mr. Thompson can be present for the discussion. She asked if she is requesting the board be at the Bank and Main location just for the days that she is open.

Ms. McMonigle stated that is correct.

Mr. Brewer asked if she also wanted the other location that is just outside of the fence.

Mrs. Cotner-Bailey stated that she believes the courtyard is privately owned.

Ms. McMonigle stated that this past Saturday she placed her signs on the sidewalk in the corner by the fence, as she was understanding that was in accordance with the ordinance. She added that if that isn't correct she can place it inside the courtyard.

Mrs. Cotner-Bailey asked to be reminded of her hours.

Ms. McMonigle replied Friday 10:00-7:00, Saturday 10:00-4:00 with additional pop-up hours surrounding holidays such as Derby Week and Teacher Appreciation.

Mr. Brewer asked if she foresees herself opening up more on the regular during the week.

Ms. McMonigle replied no.

Mr. Brewer asked how this weekend went for her.

Ms. McMonigle stated that she did share on social media regarding the fact that she was asked to take her signs down, that she is a small business in a hidden location, and social media did its thing. She added that she had people driving from Louisville lined up outside her door in support and the overwhelming discussion on social media has been “we are here to support businesses”. She stated that she had to close Friday afternoon because they couldn’t keep up and the same thing happened on Saturday, and while it is great that people drove from Louisville, she is interested in is serving the community here.

Mr. Brewer asked if she was able to solve the mapping issue.

Ms. McMonigle stated that she was able to fix it and thanked him for bringing it to her attention.

Mrs. Cotner-Bailey asked if she is involved with New Albany Main Street at all.

Ms. McMonigle stated that she is a member.

Mr. Brewer clarified that her preference is to have the two signs but she is willing move the one outside of the business back to the courtyard if need be.

Ms. McMonigle replied yes. She stated that her first choice is to have the location on Bank and Main to make people aware that they are down in the Underground Station. She added that this weekend she was still hearing that people couldn’t find them even though they knew where they were.

Mrs. Cotner-Bailey asked if she had any luck getting in touch with Mr. Carter.

Ms. McMonigle replied yes and made him aware of what the board communicated to her last week.

Mrs. Conter-Bailey asked for the dimensions of her sandwich board.

Ms. McMonigle stated that it takes a 24X36 poster and it is two-sided, adding that she believes it adheres to the 16 square foot requirement.

Mrs. Cotner-Bailey asked her to remind them what she submitted to the plan commission and if she heard back from them.

Ms. McMonigle stated that she did follow up on Friday and her understanding is that she wasn’t clear on what she filled out. She explained that she believes she filled out a permit for exterior signage and she needs to cancel that request.

Mr. Brewer stated that this board wants her to do well and be able to get people to her business.

Mrs. Cotner-Bailey stated that they are excited that even without the signage, due to her social media presence that she was able have such a successful weekend.

Mr. Brewer stated that they will need to hold off any decisions until Mr. Thompson is able to be part of the discussion and decision making. He asked if she needs to fill out anything for a temporary sign.

Mr. Summers stated that he will check with planning and zoning, but the ordinance states that no free-standing sign shall be erected/maintained in the public right-of-way or easement without special permission in writing from the plan commission.

Mr. Brewer asked if it says anything about temporary signage.

Mr. Summers stated that he would have to look at it further but he can have a conversation with Mr. Wood if the board takes this under advisement to allow for that. He added that he doesn't think they have formalized a policy on this, but from his experience with Louisville Metro, anything in the right-of-way would require some sort of insurance associated with just in case someone got hurt on it.

Mrs. Cotner-Bailey stated that a business owner is permitted to have a sign in front of their store front, but what makes this cause unique is that she does not have a public facing store front.

Mr. Summers stated that he will look into it further but the concern as always with anything like this is ADA compliance and insurance, so there are a few things to confirm before they can make a decision.

Mrs. Cotner-Bailey stated that Mr. Thompson is well-versed on the ordinance and it is unfortunate that he is unable to be here today, but if she recalls correctly from last week, a business is allowed to have a sandwich board placed outside of their door during operation hours as long as it is brought back in. She added that she will ask for clarification to make sure she is understanding it correctly.

Mr. Brewer stated that they will need to have a conversation with zoning as well because they aren't dealing with a store front.

Mrs. Cotner-Bailey asked if she has a sign for her business.

Ms. McMonigle stated that she does but it is a black sign that is up high and it somewhat obscure.

Mrs. Cotner-Bailey asked if she has ever considered changing the colors of her sign to be more visible.

Ms. McMonigle replied yes, she added that because it is a historic building she would have to work through a lot of guidelines and regulations. She explained that ~8 months ago she put a flag out on the corner and no one has said anything about it, she wondered if that was an option she could consider and the one she has out is staked into the ground so it won't fall over. She added that she prefers the sidewalk sign but if it is a matter of insurance she opt for the flag.

Mrs. Cotner-Bailey stated that she personally isn't a fan of the flag signs and thinks they are a distraction.

Mr. Summers stated that the sandwich boards are more for the pedestrians.

Mrs. Cotner-Bailey asked Mr. Summers to get with planning and zoning to check on any items they are uncertain of.

Mr. Summers stated that he will get with them and with Mr. Thompson when he is back to get a better understanding of what is going.

Mrs. Cotner-Bailey asked Ms. McMonigle if her contact information was on the sign-in sheet and added that unless she just wants to come back next week, someone from this board or the

engineer can give her call regarding the outcome. She added that she is welcome to come back but to save her a trip, they can also call her.

Ms. McMonigle asked if she would potentially hear something after next week's meeting.

Mrs. Cotner-Bailey replied yes.

Mr. Brewer asked for the dimensions of the sign

Mrs. Cotner-Bailey asked if she might be able to submit a photo of the sign with the dimensions to the city clerk's office for dissemination to the necessary parties.

Ms. McMonigle asked if they need anything else from her.

Mrs. Cotner-Bailey stated that since she is going to put the dimensions in writing she may go ahead and put everything in writing which would include the location(s) requested and the days/hours

Ms. McMonigle asked if she could place the sign in the same place she did last weekend, which was on the city sidewalk right outside of the Underground Station fence.

Mr. Brewer stated that he can't make that call because he doesn't know what the signs looks like or the dimensions.

Mrs. Cotner-Bailey asked her to err on the side of caution and not place anything on the sidewalk.

Mrs. Cotner-Bailey moved to keep the request under advisement for additional research on the city's end and receiving additional information from Ms. McMonigle, Mr. Brewer second, motion carries.

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Sherri Baker re: Request for temporary sidewalk closure on May 18, 2026 for Main St. sidewalk (from Bank St. to Coffee Crossing), Pedway ADA access ramp and Plaza ADA ramp leading into City Hall for annual power washing

Mrs. Baker presented a sidewalk closure request to power wash the sidewalks/pedway/plaza (concrete only) on Main Street. She presented a map for the board to review with color coded areas and explained that this is something that they do annually. Said map is on file with the city clerk's office. She stated that she has spoken with the surrounding businesses and planned the work for Monday, May 18 since so many downtown businesses are closed on Mondays. She added that she has made accommodations to cease power washing to allow anything using the ADA ramp and pedway as needed.

Mr. Brewer asked how long the sidewalk would be closed.

Mrs. Baker stated ~2 hours.

Mr. Brewer asked what time they will start.

Mrs. Baker stated 7:30 a.m.

Mr. Summers asked that they put something at the Main and Pearl intersection saying “sidewalk closed ahead”.

Mrs. Baker stated that she discussed that with the street department and they will have signs on each side of the street.

Mrs. Cotner-Bailey mentioned that they just recently did landscaping work and if the power washing should have been done first.

Mrs. Baker stated that they generally make a mess when doing the landscaping and the power washing cleans that up.

Mr. Brewer asked how they protect the landscaping.

Mrs. Baker stated that it is raised and they are only using water so it will not harm the plants.

Mrs. Baker stated that she will get in contact with Mr. Carter to notify his tenants and they will make accommodations for them as they have every year.

Mrs. Cotner-Bailey stated that she still has concerns about the noise that early. She stated that if there are any residents in nearby apartments that complain about the noise she asks that they stop work and wait until later in the day.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

2. Redevelopment Office re: Parking Closure Request on Market Street 5/27-5/29

Ms. Johnson stated that there should be a diagram in the board members’ packet for them to review. She explained that they would like to close the parking and sidewalk along Market Street (7 diagonal spaces and sidewalk section) in order to place a man-lift to do some structural engineering investigation on the garage.

Mrs. Cotner-Bailey asked if it will be reopened in the evenings.

Ms. Johnson stated that she would have some concerns opening the parking after hours just in case they don’t move their cars for the man-lift to come back. She added that she thinks they could rotate the opening of the sidewalk and the garage will remain open. She stated that she doesn’t have the work times, but she can get back to the board on that.

Mrs. Cotner-Bailey asked if they are notifying the bank of the alley closure.

Ms. Johnson replied yes and added that they have also been in contact with the federal courts.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

3. Larry Summers re: 2025 Paving Project Update

Mr. Summers reported that the outlet pipe on Mt. Tabor Road that was sticking out of the rip rap has been corrected. Reported that last week they had the preconstruction meeting with MAC for paving and they are lining up their operations in the next couple of weeks, starting with Mt. Tabor Road

4. Larry Summers re: Professional Services Agreement with Clark Dietz, Inc.

Mr. Summers explained that this is for the 2026 Annual Roadway Repair and Paving Program Management. He stated that this is basically the same contract that they bring to the board each year so that they can help administer the paving program and do the inspection of the paving work as it is occurring. He reported that it is set as not to exceed 10% of the paving cost for that

year so if the city spends less or more, it allows them for flexibility to use the contract in this form. He added that this has been reviewed by legal with the okay to move forward.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

APPOINTMENTS:

CLAIMS:

Mrs. Melton presented the following claims for the period of 04/21/26 to 05/11/26 in the amount of \$3,156,594.94:

General Claims (Bank 1):	\$190,944.03
Fire Department:	\$21,340.76
Police Department:	\$10,923.26
Street Department:	\$9,811.82
Parks Department:	\$113,611.83
Medical/Drug Fund (Bank L):	\$718,826.18
Payroll Claims (Bank 2):	\$1,449,542.55
Sanitation Fund:	\$ -
Thursday Utility Claims:	\$641,494.51
Bank Service Fee:	\$ -
Total:	\$3,156,594.94

Mrs. Cotner-Bailey moved to approve the above claims, Mr. Brewer second, motion carries.

Mrs. Melton presented the following ARP claims for the period of 04/21/26 to 05/11/26 in the amount of \$30,602.10:

ARP Claims (Bank 6):	\$30,602.10
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Mrs. Cotner-Bailey moved to approve the above ARP claims, Mr. Brewer second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for May 6, 2026, Mr. Brewer second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:39 a.m.

David Brewer, Vice President

Vicki Glotzbach, City Clerk