AGENDA

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, NOVEMBER 17, 2026 AT 10:00 A.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

COMMUNICATIONS – PUBLIC:

UNFINISHED BUSINESS:

1. Scott Ferree with Duke Energy re: Encroachment Permit to replace, reframe and modify existing poles along 19 spans between Roanoke Ave. at Indiana Ave. and mid block on Ormond Ave

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Regular Meeting Minutes for November 10, 2026

ADJOURN:

Board of Public Works & Safety Members
Michael Thompson; President; Appointing Authority: Mayor; Term Expires: 12/31/2027
David Brewer; Vice President; Appointing Authority: Mayor; Term Expires: 12/31/2027
Cheryl Cotner-Bailey; Member; Appointing Authority: Mayor; Term Expires: 12/31/2027

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, NOVEMBER 10, 2026 AT 10:00 A.M.

PRESENT: David Brewer, member, Cheryl Cotner-Bailey, member, and Mickey Thompson, president.

OTHERS PRESENT: Fire Chief Juliot, Police Chief Bailey, David Heeke, Phil Aldridge, Brad Fair, Linda Moeller, Chris Conrad, Brad Ramsey, Michael Mifflin, Wendy Byrn, Spencer Shelton, Jessica Campbell, Larry Summers, Ryan Hensley and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:10 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

1. **Mickey Thompson re: Open Police Car Bids**

Mr. Thompson opened the following police car bids:

Glenbrook Dodge	$43,677.00 per unit $44,282.00 per unit (w/LED spot lamp)
John Jones	$61,272.00 per unit $64,467.00 per unit (w/spot light)

Mrs. Cotner-Bailey moved to take the bids under advisement to allow for legal review, Mr. Brewer second, motion carries.

NEW BUSINESS:

1. **Sue Ann Mattox and Tammy Andres with Tri Kappa re: Request to place bench in downtown New Albany**

Ms. Tammy Andres stated that they are here on behalf of Kappa Kappa Kappa, (Tri-Kappa) which is a philanthropic sorority that is not affiliated with any colleges or universities. She explained that Kappa Kappa Kappa was started in the state of Indiana in 1901 (New Albany chapter in 1904) and since that time they have done a lot for the community donating, raising thousands of dollars each year to give out high school scholarships, donated to local schools as well as other charity organizations in the area. She stated that unfortunately COVID negatively impacted their chapter and they decided to disband, but they still have a very active associates' group (which required being in Tri-Kappa for at least 10 years) and it is one of the largest associates' groups in the state. She explained that their mission throughout their journey has been charity, culture, and education and as part of that they would like to do a project that will benefit the city of New Albany, its residents, and will honor hundreds of women who have donated their time through Tri-Kappa to raise funds for this area. She stated that they decided to go with a park bench to honor the Tri-Kappa's many years of service at the corner of Market and Pearl Street (which is where they had their Harvest Homing booth that was also one of the longest-running booths at the festival). She added that there seems to be room at that location and they think it would be a great addition to downtown New Albany

Mr. Thompson stated that he spoke with someone about this a couple of weeks ago and started looking into the request. He explained that the benches that are around town are ones that the city has installed from a choses design and the area she is talking about was a city streetscape project with features that are there are part of a design. He added that the city is looking at making all benches one uniform design so he doesn't know that this request will fit in with that or that there is a place for it at the location she is requesting that fits within the cityscape design that is already there.

Mr. Summers stated that last year they began the process of switching out any older benches with the newer style that the city has moved towards.

Mr. Thompson stated that it is a great thing that they have done with their group but putting a plaque out there to recognize their work would open the city up to requests from every other group that wants to install something in the city's right-of-way to honor their organization.

Ms. Andres stated that she does understand that position, but she thinks that could be a great thing for the city. She added that instead of using city funds to purchase benches they could have other organizations could sponsor them.

Mr. Thompson stated that he doesn't think the city can do the bench

Ms. Andres stated that they do understand that the city wants to keep a simple and consistent bench throughout.

Mrs. Cotner-Bailey stated that this is not something that this board typically approves because that opens the door for every other organization or group to ask for something similar and it isn't feasible to accommodate every request, but the argument will be made that if they did it for one they have to do it for all.

Mrs. Cotner-Bailey moved to deny the request of a bench at the corner of Pearl Street and Market Street, Mr. Brewer second, motion carries.

2. **Lindsay Parente with Dave O'Mara for IAWC re: Encroachment permits to retire the water service at 1604 Beechwood Ave., replace a hydrant at 604 Cherokee Dr., replace a hydrant at 1732 Beeler St., replace a water meter set at 417 Vincennes St., repair a water service leak at 2133 E. Market St., replace a hydrant at 1417 E. Spring St., replace a water valve at 1220 E. Market St., repair a water main leak at 65 E. 10th St., replace a water meter at 511 E. Market St., repair a water main leak at 638 State St., repair a water service leak at 1008 Griffin St., repair a water valve at 1524 Sunset Dr., relocate a hydrant at 702 W. Market St., and an emergency main break repair at 701 Pearl Street**

Ms. Parente presented the above encroachment permits and requested approval from the board.

Mr. Thompson explained that this is work that has already been done but not necessarily completed yet. He added that 701 Pearl Street is an additional request that didn't make it to the list before packets went out.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

3. **Wayne Holt with Miller Pipeline for CenterPoint Energy re: Encroachment permit to install a new gas service to 743 W. 9th St.**

Mr. Thompson explained that Mr. Holt wasn't able to make the meeting and presented on his behalf. He added that photos are attached and the bore pit would be place in the parking area.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

4. **Scott Ferree with Duke Energy re: Encroachment Permit to replace, reframe and modify existing poles along 19 spans between Roanoke Ave. at Indiana Ave. and mid-block on Ormond Ave.**

Mr. Thompson reported that Mr. Ferree couldn't make the meeting and asked the clerk to put this item back on the agenda for next week's meeting.

COMMUNICATIONS – PUBLIC:

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. **Brad Fair re: Request for road closures at Providence Way, Glenwood Park and Glenwood Court**

Mr. Fair stated that this is for their annual fire department training. He explained that Providence Way will be on 11/12 and Glenwood Park/Glenwood Court would be on 11/13 with the walls going up for 5-6 hours.

Mr. Thompson asked if hey will notify residents.

Mr. Fair stated that the letter went out on Friday and they will be using flaggers for the work.

Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.

2. **Larry Summers re: 2026 Paving Project Update**

Mr. Summers reported that the subcontractor is continuing work on Greenaway Place and plan to do work on Captain Frank the week of November 16. He explained that they have identified a trip hazard in an alley off of West Street that needed to be addressed to accommodate a disabled resident and they are trying to schedule this work for next week.

Mrs. Cotner-Bailey asked if they have the Captain Frank notification letter ready.

Mr. Summers replied yes and stated that he will get her a copy of it.

3. **Larry Summers re: Trail Project Update**

Mr. Summers reported that they continue to prep and pour the curb and sidewalk between Oak Street and Culbertson Avenue, continue brick installation between Elm and Oak streets, and they continue working on the decorative crosswalks.

4. **Larry Summers re: Oak Street Project Update**

Mr. Summers reported that the contractor plans to continue the sanitary and storm sewer installation along Oak Street and will concentrate on bringing the stone up after that work is completed.

5. Larry Summers re: Charlestown Rd./Slate Run Rd. Project Update

Mr. Thompson asked they are still waiting for the signal equipment.

Mr. Summers replied yes and explained that he received an email last week stating that it is several weeks out but he will follow-up with them.

5. Mickey Thompson re: Veteran's Day Memorial Ceremony

Mr. Thompson reminded everyone that the ceremony will be on November 11.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the BOW Claims Docket for 10/20/26 to 11/09/26 in the amount of $2,764,967.77:

General Claims (Bank 1):	$131,405.22
Fire Department:	$9,596.98
Police Department:	$22,205.56
Street Department:	$6,265.15
Parks Department:	$49,976.70
Medical/Drug Fund (Bank L):	$571,084.89
Payroll Claims (Bank 2):	$1,38,985.48
Sanitation Fund:	$1,203.40
Thursday Utility Claims:	$59,244.38
Bank Service Fee:	$ -
Total:	$2,764,967.77

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

Mrs. Moeller presented BOW Interfund Transfers for 10/20/26 to 11/09/26 in the amount of $94,500.00:

Interfund Transfers:	$94,500.00

Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.

APPROVAL OF MINUTES:

Mr. Brewer moved to approve the Regular Meeting Minutes for November 4, 2026, Mrs. Cotner-Bailey second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:38 a.m.

Mickey Thompson, President

Vicki Glotzbach, City Clerk

BOARD OF PUBLIC WORKS AND SAFETY
NEW ALBANY CITY HALL
142 EAST MAIN STREET, SUITE 200
NEW ALBANY, IN. 47150
NAPWPermits@cityofnewalbany.com

Date Office Use Only

APPLICATION - ENCROACHMENT PERMIT

PERMIT NUMBER: _____

1. ENCROACHMENT LOCATION INFORMATION

Address or Location of Encroachment: Starting at 2004 Indiana Ave. Working NE in existing pole line on Roanoke Ave. Then going E onto Ormond Rd.

Subdivision or Development Name: _____ Wo 42444546

2. CONTRACTOR/UTILITY APPLICANT INFORMATION

Contractor/Utility name: Duke Energy Contact Name: Karlee Byrd

Address: 1100 W 2nd Street City: Bloomington State: IN Zip: 47403

Phone: 812-345-4972 Email: Karlee.Byrd@Duke-Energy.com

Subcontractor name: _____ Phone: _____

3. OWNER INFORMATION

Property owner's name: n/a Phone: _____

Email: _____

4. ENCROACHMENT INFORMATION

a. Please describe proposed work: Reconductor 19 spans of 4CU to 556 AL. Replacing 14 existing primary poles and reframe 6 existing poles.

All pole #'s listed on construction print.

b. Location of Work: ☐ Street ☐ Alley ☐ Sidewalk ☒ City Right-of-Way ☐ Easement

c. Type ☐ Cut ☐ Bore ☐ Trench ☒ Aerial ☐ Other (explain) _____

d. Type of Construction ☐ Water ☐ Gas ☒ Electric ☐ Telephone ☐ CATV ☐ Fiber Optic ☐ Sewer ☐ Stormwater ☐ Other (explain) _____

e. ☐ New Construction ☐ Existing Construction ☐ Sidewalk Construction ☐ Street Trees

f. Surface Type ☐ Concrete ☐ Asphalt ☐ Brick/Paver ☒ Gravel/Dirt/Grass ☐ Other (explain): _____

g. Total width of traffic portion of street or road affected by permit (in feet): _____ Length (in feet): _____

h. Number of Traffic Lanes 1 Road Closed? ☐ Yes* ☒ No If yes, duration: _____

*May require Board of Works Approval

Estimated Project Start Date: 1-1-2027 Estimated Project Completion: 3-31-27

SAFETYFirst
Be PERSONAL ACCOUNTABILITY
Be ACTIVE CARING
Be HAZARDS RECOGNITION

USP: RECLOSER (800 NVST) @ FLI-2400
(near E. DAISY LN. & STOVER DR. IX)
BREAKER @ NEW ALBANY 138 SUBSTATION

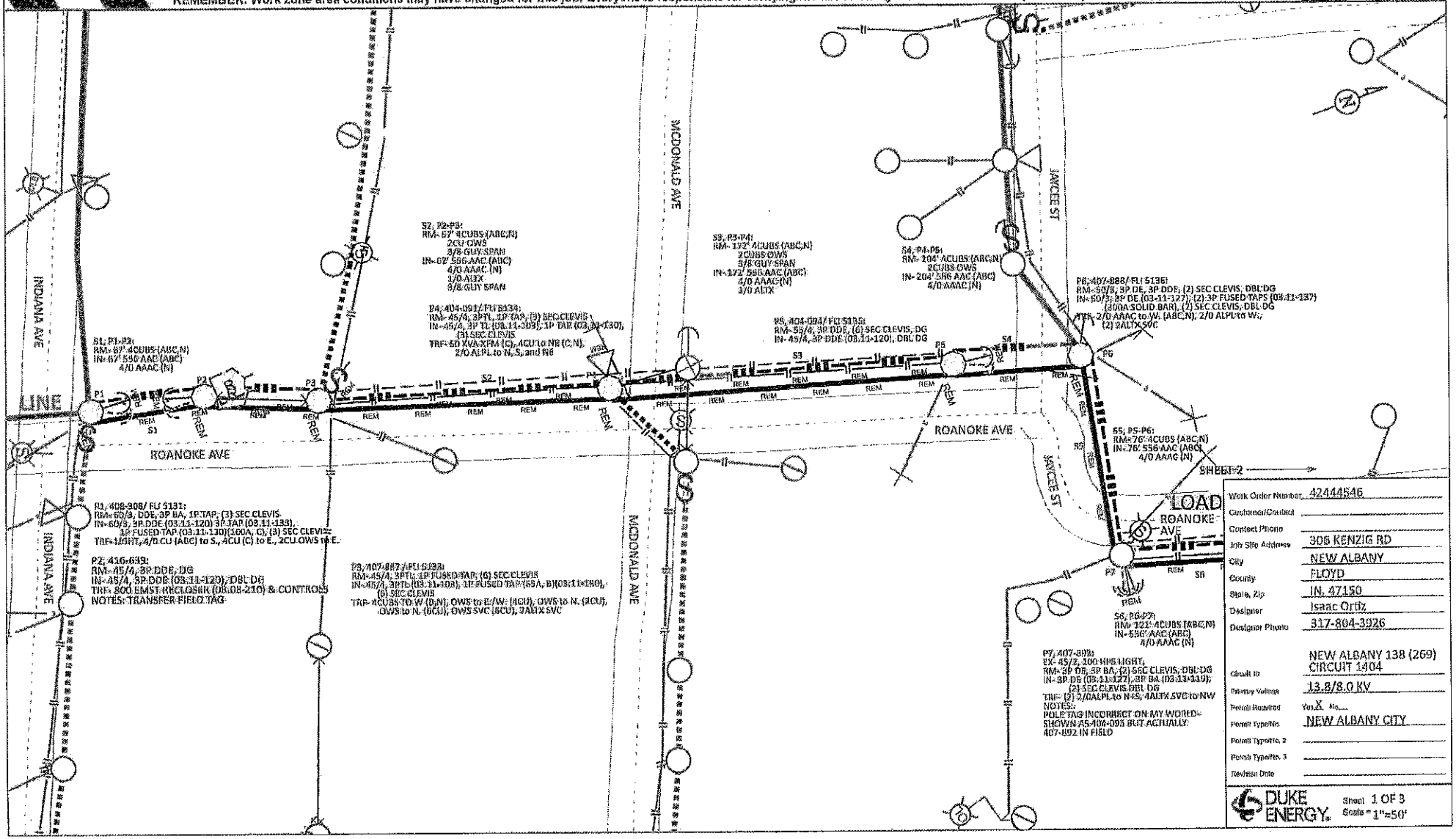
CIRCLE FOR SAFETY

Safety Reminders / Adverse Conditions

TRAFFIC FLAGGING AT ALL POINTS

Work Zone General Comments:
RECONDUCTOR (13) SPANS OF 4CU TO 556 AL (ABC,N)
REPLACE (14) PRIMARY POLES, REFRAME (6) EXISTING POLES
RELATED WO's: 46799381 (RECONDUCTOR), 42444545 (CIRC. CONN.), 42444535 (RECLOSER INSTALL)

REMEMBER: Work zone area conditions may have changed for this job! Everyone is responsible for verifying the above safety information is correct prior to any work being performed each day.



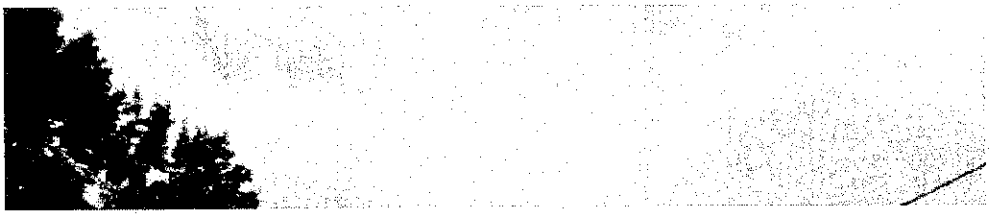
Work Order Number	42444546
Customer/Contact	
Contact Phone	
Job Site Address	305 KENZIG RD
City	NEW ALBANY
County	FLOYD
State, Zip	IN, 47150
Designer	Isaac Ortiz
Designer Phone	317-894-3926
Circuit ID	NEW ALBANY 138 (269) CIRCUIT 1404
Primary Voltage	13.8/8.0 KV
Permit Required	Yes X No
Permit Type/No.	NEW ALBANY CITY
Permit Type/No. 2	
Permit Type/No. 3	
Revision Date	

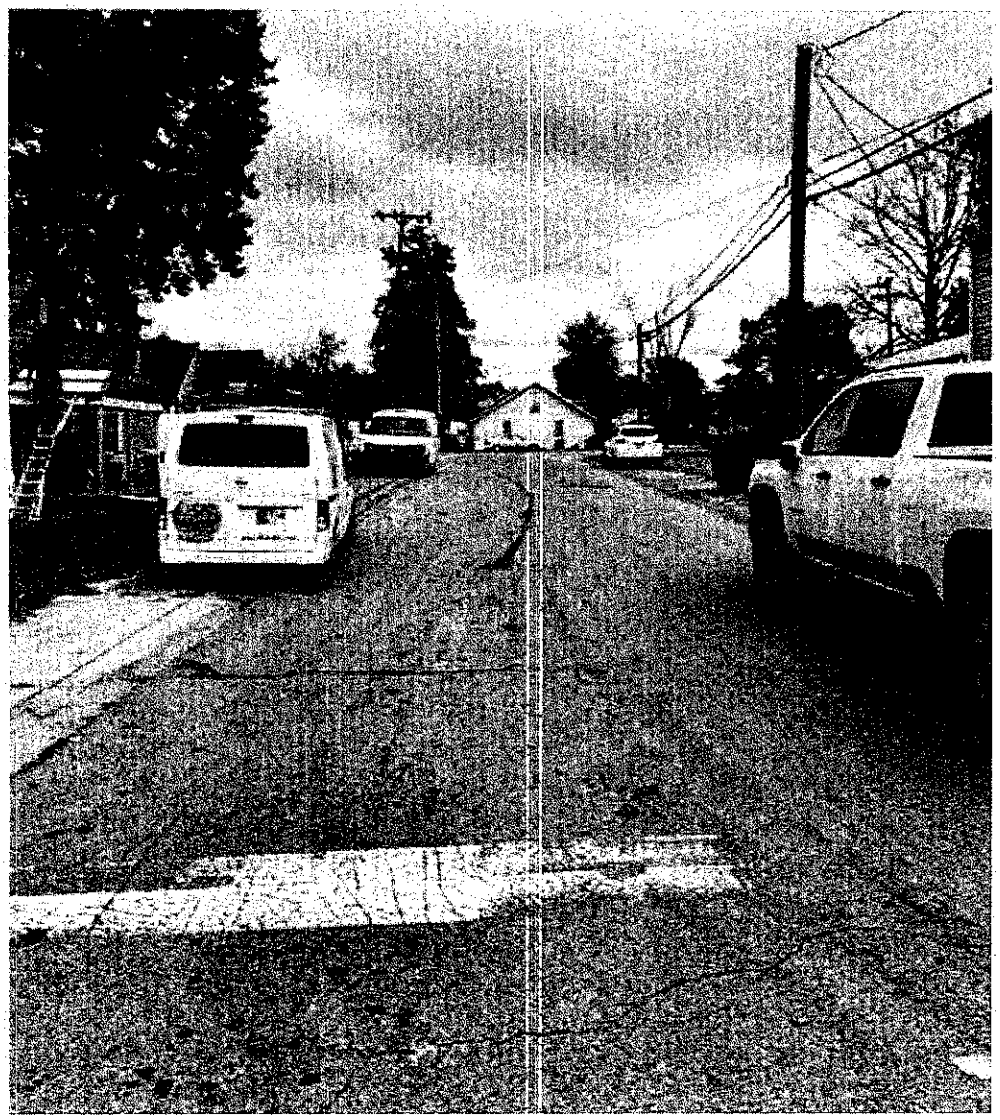
DUKE ENERGY.

Sheet 1 OF 3
Scale = 1"=50'

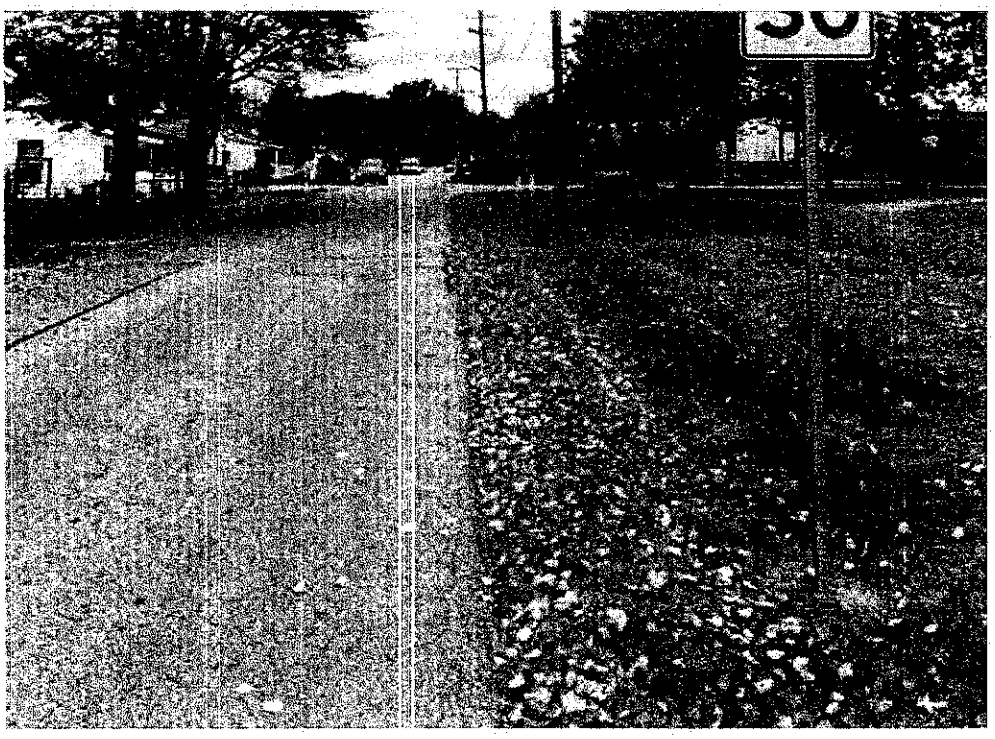
From: **Mickey Thompson** mthompson@cityofnewalbany.com
Subject: 2004 Indiana and Roanoke to Ormond
Date: November 6, 2026 at 12:00 PM
To: Mickey Thompson mthompson@cityofnewalbany.com



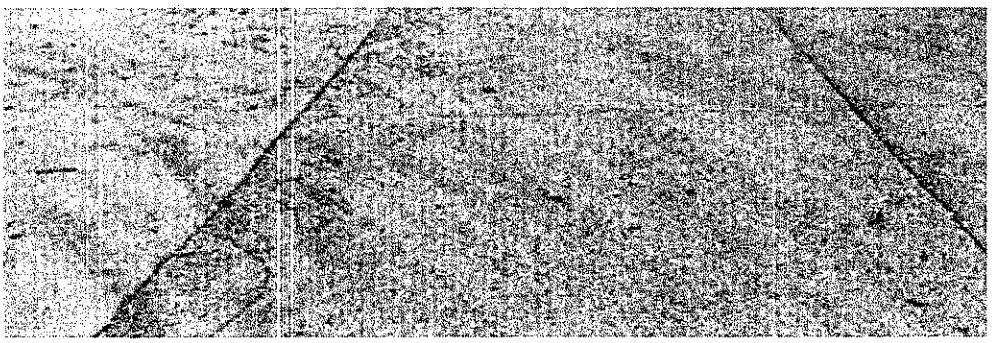


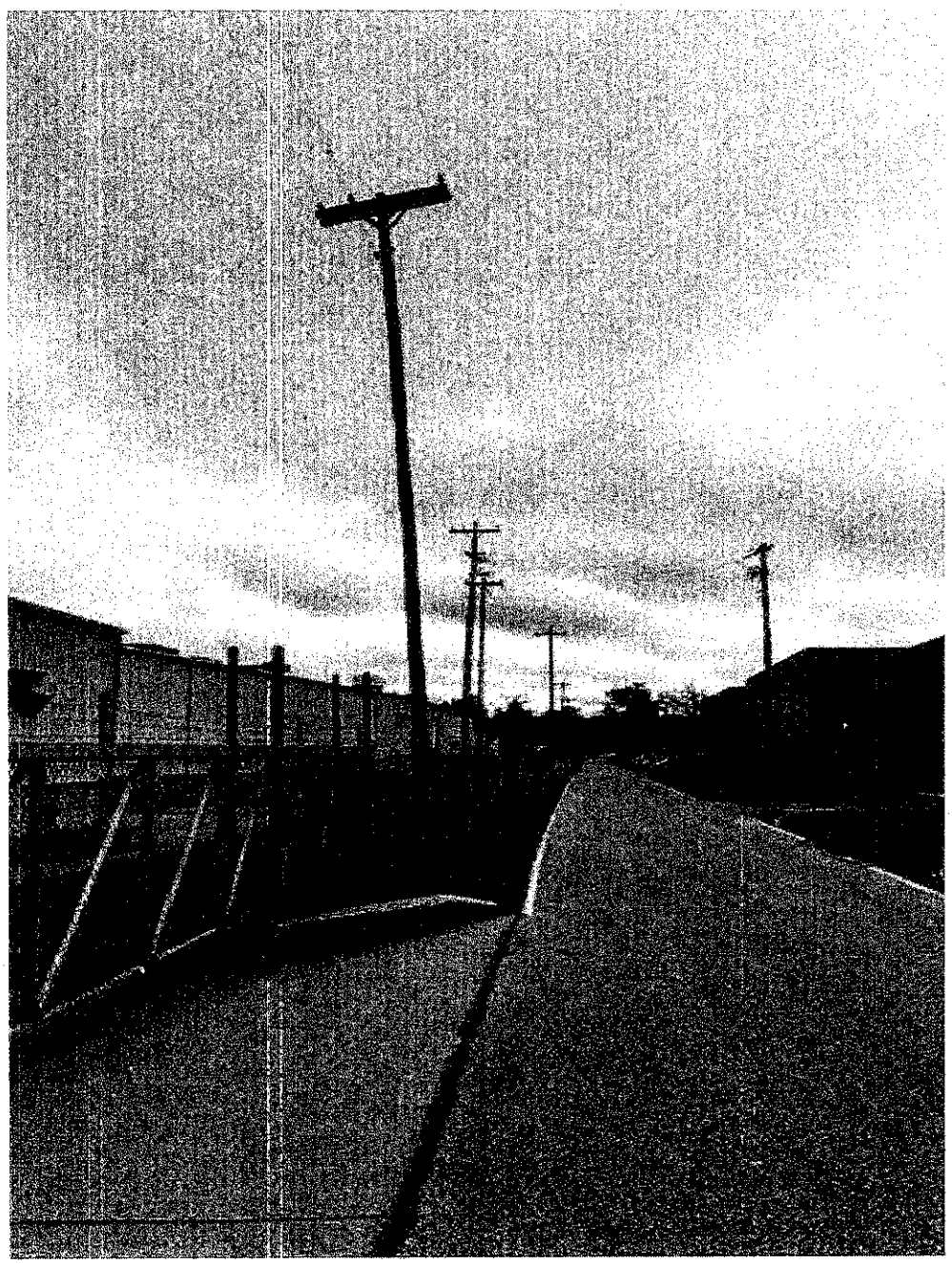



SPEED
LIMIT









Sent from my iPhone